

MINUTES OF A MEETING  
OF THE BOARD OF TRUSTEES OF  
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: September 6, 2017

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on September 6, 2017 commencing at 7:04 p.m., New York time. Seven Trustees were present at the beginning of the meeting, representing a quorum. Notice of the meeting was duly given to all Trustees, was posted on the School’s website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at 432 Monroe Street, Brooklyn, NY 11221 at the beginning of the meeting:

Ken Baum

Michael Brown

Ashley Cotton

Jake Elghanayan

James Ellsworth

Carlyle Leach

Marion Leydier

The following Trustee was present at 245 Bent Street, Cambridge, MA 02141 and was linked by videoconference:

Caleb Hurst-Hiller

The following Trustee was present at 2101 35<sup>th</sup> Avenue, Oakland, CA 02141 and was linked by videoconference:

Aryn Bowman

Also in attendance at the invitation of the Board at 432 Monroe Street were Joshua Beauregard, Heather Blumberg, Casey Burns, Sal Siddiqui, and Michelle Rumph.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

### Minutes of Prior Meeting

The Trustees discussed and considered approval of the minutes of the August 9, 2017 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that the August 9, 2017 Board meeting minutes be, and hereby are, approved.

### 2017-18 Middle School Student & Family Handbook

Mr. Beauregard and the Trustees present discussed the 2017-18 Middle School Student & Family Handbook for approval, a copy of which was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that the 2017-2018 Middle School Student & Family Handbook be, and hereby is, approved.

### 2017-18 Employee Handbook

Mr. Beauregard and the Trustees present discussed the 2017-18 Employee Handbook for approval, a copy of which was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that the 2017-2018 Employee Handbook be, and hereby is, approved.

### 2017-18 School-wide Goals and Benchmarks

Mr. Beauregard and the Trustees present discussed the 2017-18 School-wide Goals and Benchmarks for approval, a copy of which was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that the 2017-18 School-wide Goals and Benchmarks be, and hereby is, approved.

### 2017-18 Strategic Plan

Mr. Beauregard and the Trustees present discussed the 2017-18 Strategic Plan for approval, a copy of which was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that the 2017-18 Strategic Plan be, and hereby is, approved.

### 2017-18 Governance Action Items Calendar

Mr. Beauregard and the Trustees present discussed the 2017-18 Governance Action Items Calendar for approval, a copy of which was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that the 2017-18 Governance Action Items Calendar be, and hereby is, approved.

### Other Matters

Mr. Beauregard led a discussion regarding follow-up items from the prior meeting.

Mr. Beauregard led a discussion regarding 2016-17 Annual School-wide Goals and Key Benchmarks.

Ms. Blumberg and Ms. Leydier led a discussion regarding updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee.

Mr. Beauregard led a discussion regarding updates to the 2016-17 Action Plan.

Mr. Brown, Ms. Cotton, Mr. Elghanayan, and Mr. Ellsworth led a discussion regarding updates from the Development & Facilities Committee.

### Relevant Events for Board of Trustees Participation

Mr. Beauregard led a discussion of upcoming school events for Board of Trustees participation.

### Preview of Agenda Items for Next Meeting

Mr. Beauregard previewed items for the next Board of Trustees meeting, scheduled for October 4, 2017.

### Associate Board

Mr. Siddiqui indicated there were no updates from the Associate Board at this time.

### Public Comment

There was no public comment.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:46 p.m., New York time, at which time Mr. Ellsworth proposed an executive session of the Board to discuss the Board of Trustees' Self-Assessment.

---

James Ellsworth  
Chairman