



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN
HELD: July 12, 2017

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on July 12, 2017 commencing at 7:13 p.m., New York time. Seven Trustees were present at the beginning of the meeting, representing a quorum. Notice of the meeting was duly given to all Trustees, was posted on the School’s website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at 432 Monroe Street, Brooklyn, New York 11221 at the beginning of the meeting:

Ashley Cotton

Kenneth Baum

Michael Brown

The following Trustees was present at 55 E 52nd Street, New York, NY 10022 and were linked by videoconference:

James Ellsworth

Kabir Ahuja

Marion Leydier

The following Trustee was present at 245 Bent Street Cambridge, MA 02141 and were linked by videoconference:

Caleb Hurst-Hiller

Also in attendance at the invitation of the Board at 432 Monroe Street were Joshua Beauregard, Casey Burns, Sal Siddiqui, Chris Doscher, Heather Blumberg, Paul O’Neil, Sarah Olle, and Michelle Rumph and at 55 E 52nd Street was Jeannette Braun.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mr. O’Neil and Ms. Olle of Tugboat Education led a discussion regarding the status of the School’s Renewal Application and next steps for the approval and submission of the Renewal Application.

Minutes of Prior Meeting

The Trustees discussed and considered approval of the minutes of the June 7, 2017 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the June 7, 2017 Board meeting minutes be, and hereby are, approved.

Minutes of Executive Committee Meeting

The Trustees discussed and considered approval of the minutes of the June 13, 2017 meeting of the Executive Committee that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the June 13, 2017 Executive Committee meeting minutes be, and hereby are, approved, subject to finalizing certain details set forth therein.

Amendments to Bylaws, Conflict of Interest Policy and Whistleblower Policy

Ms. Leydier led a discussion regarding amendments to the School’s By-laws, Conflict of Interest Policy and Whistleblower Policy to reflect amendments to the New York Nonprofit Revitalization Act. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the amended and restated Bylaws, Conflict of Interest Policy and Whistleblower Policy of the School, in each case in the form previously circulated to the Board, be, and hereby are, approved.

Other Matters

Mr. Beauregard led a discussion regarding follow-up items from the prior meeting.

Mr. Beauregard led a discussion regarding 2016-17 Annual School-wide Goals and Key Benchmarks.

Ms. Blumberg led a discussion regarding updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee.

Mr. Beauregard led a discussion regarding updates to the 2016-17 Action Plan.

Mr. Beauregard, Mr. Ellsworth and Mr. Brown led a discussion regarding updates from the Development & Facilities Committee.

Conflicts of Interest Review – Conduct Review of Article VIII of Conflict of Interest Policy and Reminder to Submit Annual Conflicts Statement

Mr. Ellsworth reminded the Trustees to submit their annual statements under the School's Conflicts of Interest Policy.

Discussion of Governance Action Items Calendar for 2017-18

Mr. Beauregard led a discussion regarding the Board's planned governance action items for the 2017-2018 school year.

Relevant Events for Board of Trustees Participation

Mr. Beauregard led a discussion of upcoming school events for Board of Trustees participation.

Preview of Agenda Items for Next Meeting

Mr. Beauregard previewed items for the next Board of Trustees meeting, scheduled for August 9, 2017.

Associate Board

Mr. Siddiqui indicated there were no updates from the Associate Board at this time.

Public Comment

There was no public comment.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 9:06 p.m., New York time, at which time Mr. Ellsworth proposed an executive session of the Board to consider the base salary of the Head of School for the 2017-2018 fiscal year. Following discussion, the Trustees present determined to consider the topic at the upcoming meeting of the Executive Committee of the Board.

James Ellsworth
Chairman