



MINUTES OF A MEETING  
OF THE BOARD OF TRUSTEES OF  
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: May 2, 2018

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on May 2, 2018 commencing at 7:08 p.m., New York time. Six Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, was posted on the School’s website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at 432 Monroe Street, Brooklyn, NY 11221 at the beginning of the meeting:

Kenneth Baum

Michael Brown

Jacob Elghanayan

Jim Ellsworth

Trudy Sandy

The following Trustee was present at 2101 35th Ave Oakland, CA 94601 and was linked by videoconference:

Aryn Bowman

The following Trustees were linked via videoconference, but did not count towards quorum:

Franklin Amoo

Marion Leydier

Also in attendance at the invitation of the Board were Joshua Beauregard, Jeannette Braun, Chris Doscher, and Michelle Rumph.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Minutes of Prior Meeting - April

The Trustees discussed and considered approval of the minutes of the April 11, 2018 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that the April 11, 2018 Board meeting minutes be, and hereby are, approved.

#### 2018-19 Academic Calendar

The Trustees discussed and considered approval of the 2018-19 calendar that was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that the 2018-19 Academic Calendar, as presented to the Board of Trustees, and hereby is, approved.

#### Amendments to Financial Policies and Procedures Manual

The Trustees discussed and considered approval of the amendments to the Financial Policies and Procedures Manual that was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that the amendments to the Financial Policies and Procedures Manual, as presented to the Board of Trustees, and hereby are, approved.

#### 2018-19 Employee Medical Insurance Renewal

The Trustees discussed and considered approval of a board subcommittee to approve the prospective employee medical insurance renewal plan for up to a 10% increase over current premium rates.

**RESOLVED**, that a board subcommittee be, and hereby is, approved to vote on the medical insurance renewal plan for up to a 10% increase over current premium rates.

#### Other Matters

Mr. Beauregard led a discussion regarding Trudy Sandy's membership to the Board of Trustees.

Mr. Beauregard led a discussion regarding follow-up items from the prior meeting.

Mr. Beauregard led a discussion regarding 2017-18 Annual School-wide Goals and Key Benchmarks.

At 7:38pm, Trustee Kabir Ahuja joined via videoconference from 25 Murray Street, New York, NY 10007. Seven Trustee members were present for the remainder of the meeting and present for voting purposes.

#### Other Matters

Ms. Rumph led a discussion regarding updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee.

Mr. Elghanayan led a discussion regarding updates from the Development & Facilities Committee.

Review of Policies and Code of Ethics

Mr. Beauregard led a discussion regarding the review of Policies and Code of Ethics.

Discussion of Creating a New Board Committee

Mr. Beauregard led a discussion regarding the possibility of creating a new board committee.

Preview of Agenda Items for Next Meeting

Mr. Beauregard led a discussion previewing the agenda items for the next Board of Trustees Meeting.

Associate Board

There were no updates from the Associate Board.

Public Comment

There was no public comment.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:38 p.m., New York time.

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James Ellsworth  
Chairman