



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: August 15, 2018

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on August 15, 2018 commencing at 7:11 p.m., New York time. Nine Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, was posted on the School’s website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at 432 Monroe Street, Brooklyn, NY 11221 at the beginning of the meeting:

Kenneth Baum

Michael Brown

Jacob Elghanayan

James Ellsworth

Sarah Olle

Trudy Sandy

The following Trustee was present at 25 Murray St, Apt 10B, New York, NY 10007 and was linked by video conference:

Kabir Ahuja

The following Trustee was present at 41 Pienna Apartments, 2 Elvin Gardens, Wembley Middlesex HA90GN, United Kingdom and was linked by videoconference:

Franklin Amoo

The following Trustee was present at 241 Eldridge Street, New York, New York 10002 and was linked by video conference:

Marion Leydier

Also in attendance at the invitation of the Board at 432 Monroe Street were Joshua Beauregard, Chelsea Fuller, and Michelle Rumph and by videoconference were Sal Siddiqui and Jeannette Bander.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Minutes of Prior Meeting – July 11, 2018

The Trustees discussed and considered approval of the minutes of the July 11, 2018 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the July 11, 2018 Board meeting minutes be, and hereby are, approved.

Construction Budget – 584 Driggs Avenue

The Trustees discussed and considered approval of the construction budget of 584 Driggs Avenue that was previously circulated to the Trustees. Mr. Elghanayan provided an update to Trustees on the construction budget, including the process taken thus far in managing and overseeing the budget. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the construction budget be, and it hereby is, approved as presented to the Trustees, and Mr. Beauregard is hereby authorized, with the prior consent of Mr. Ellsworth, Mr. Elghanayan and Ms. Leydier, to approve additional expenses related to the construction of the School's high school facility that do not increase the total construction expenditures by more than 10% from the total budget presented to the Trustees.

Potential Loan from Civic Builders to Finance Renovations of High School Facility

The Trustees discussed and considered approval of a loan from Civic Builders to finance renovation of the high school facility. Mr. Elghanayan presented the terms of the loan, which were previously circulated to the Trustees, and conversations that he and Mr. Ellsworth have had with Civic Builders to date. Mr. Beauregard, Mr. Elghanayan, and Mr. Ellsworth presented options for how the loan would be repaid and its impact on fundraising. The Trustees present also discussed alternative plans in the event that the loan is not pursued and/or not secured.

RESOLVED, that each of Mr. Beauregard, Mr. Elghanayan, and Mr. Ellsworth is hereby authorized to continue discussions with Civic Builders regarding a loan to finance renovations of the School's high school facility on terms substantially consistent with those presented to the Trustees.

Renovation Costs – 584 Driggs Avenue

The Trustees discussed and considered ratifying specific costs within the construction budget of 584 Driggs Avenue relating to the renovation of the School's high school facility, including expenses for demolition, rough carpentry, finished carpentry, exterior paint, plumbing fixtures, HVAC, electric fixtures, interior doors and hardware, bathroom accessories, tile materials, counter-tops and bath partitions. The costs were incurred by the School in consultation with Mr. Ellsworth, Mr. Elghanayan and Ms. Leydier. Mr. Beauregard presented a rationale for incurring these costs to Trustees.

RESOLVED, that the renovation costs incurred in connection with the construction of the School's high school facility as presented to the Trustees be, and hereby are, ratified.

Furniture, Fixtures, and Equipment Budget – 584 Driggs Avenue

The Trustees discussed and considered ratifying the furniture, fixtures, and equipment expenditures for 584 Driggs Avenue, which were incurred by the School with the prior consultation of Mr. Ellsworth, Mr. Elghanayan and Ms. Leydier. Mr. Beauregard presented a rationale for incurring these costs to Trustees.

RESOLVED, that the furniture, fixtures, and equipment expenditures as presented to the Trustees be, and hereby are, ratified.

Purchases for High School Facility– 584 Driggs Avenue

The Trustees discussed and considered ratifying certain purchases for the School's high school facilities, including classroom desks and chairs, metal lockers, science lab casework and sinks. Mr. Beauregard presented a rationale for incurring these costs to Trustees.

RESOLVED, that the purchases for the high school facility as presented to the Trustees be, and hereby are, ratified.

Other Matters

Mr. Beauregard led a discussion regarding Franklin Amoo's resignation from the Board of Trustees. Mr. Amoo addressed the Trustees.

Mr. Beauregard led a discussion regarding follow-up items from the prior meeting of the Board.

Mr. Beauregard led a discussion regarding 2017-18 Annual School-wide Goals and Key Benchmarks.

Ms. Rumph led a discussion regarding updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee. Mr. Baum offered his insights on the academic performance of the high school on the June Regents exams.

Mr. Beauregard led a discussion regarding updates from the Development & Facilities Committee.

Mr. Brown led a brief discussion regarding updates from the Enrichment & Community Partnership Committee. Ms. Trudy presented to Trustees her recent efforts to engage with local community members in Williamsburg, the site of the School's new high school facility.

Mr. Beauregard led a brief discussion on new prospective Board Members.

Mr. Beauregard led a discussion on relevant school events for Board of Trustees participation in 2018-2019.

Preview of Agenda Items for Next Meeting

Mr. Beauregard previewed the agenda items for the next Board of Trustees meeting, scheduled for September 5, 2018.

Associate Board

Mr. Beauregard discussed updates from the Associate Board.

Public Comment

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:44 p.m., New York time, at which time Mr. Ellsworth proposed an executive session of the Board to consider the election of Mr. Siddiqui and Ms. Bander to the Board.

Consideration of Proposing Jeannette Bander for Election to the Board

The Trustees discussed and considered the election of Jeannette Bander to the Board of Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that, the Unity Preparatory Charter School of Brooklyn Board of Trustees hereby selects Jeannette Bander as a candidate to its Board of Trustees, subject to (1) a thorough background check via a fingerprint scan as required by the State of New York, (2) a final vote by the Trustees after the School's consideration of the results of the background check and (3) Ms. Bander's approval by the New York State Education Department. The resolution approving Ms. Bander will take effect upon SED's approval of Ms. Bander.

Consideration of Proposing Sal Siddiqui for Election to the Board

The Trustees discussed and considered the election of Sal Siddiqui to the Board of Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that, the Unity Preparatory Charter School of Brooklyn Board of Trustees hereby selects Sal Siddiqui as a candidate to its Board of Trustees, subject to (1) a thorough background check via a fingerprint scan as required by the State of New York, (2) a final vote by the Trustees after the School's consideration of the results of the background check and (3) Ms. Siddiqui's approval by the New York State Education Department. The resolution approving Ms. Siddiqui will take effect upon SED's approval of Ms. Siddiqui.

James Ellsworth
Chairman