



MINUTES OF A MEETING  
OF THE BOARD OF TRUSTEES OF  
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: December 5, 2018

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on December 5, 2018 commencing at 7:13 p.m., New York time. Seven Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, was posted on the School’s website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at 584 Driggs Avenue, Brooklyn NY 11211 at the beginning of the meeting:

Kenneth Baum

Michael Brown

Jake Elghanayan

James Ellsworth

Sarah Olle

Sal Siddiqui

Trudy Sandy

The following trustee was linked via videoconference, but was not counted for quorum or voting purposes:

Kabir Ahuja

Also in attendance at the invitation of the Board at 584 Driggs Avenue were Joshua Beauregard, Casey Burns, Chelsea Fuller, Michelle Gaines, Michelle Rumph, and Grace Yun. Jeannette Bander, also at the invitation of the Board, was linked via teleconference.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Minutes of Prior Meeting – November 7, 2018

The Trustees discussed and considered approval of the minutes of the November 7, 2018 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that the November 7, 2018 Board meeting minutes be, and hereby are, approved.

#### Proposed Amendments to Charter

The Trustees discussed and considered approval of the following four revisions to Unity's charter, as previously circulated to the Trustees and reflected in the Appendix: (1) maximum enrollment, (2) enrollment preferences, (3) high school graduation requirements and (4) annual goals. The Trustees present asked questions regarding the proposed revisions, to which Mr. Beauregard responded.

The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that the proposed revisions to enrollment preferences, high school graduation requirements, and annual goals in the School's charter, as presented to the Board of Trustees, be, and they hereby are, approved and Joshua Beauregard be, and he hereby is, authorized to request that the New York State Education Department approve such revisions.

**RESOLVED**, that, subject to a review of the budgetary implications of the proposed maximum enrollment revision to the School's charter by the Audit & Finance Committee of the Board by December 14, 2018, the proposed revision to the School's maximum enrollment in the School's charter, as presented to the Board of Trustees, be, and it hereby is, approved and Joshua Beauregard be, and he hereby is, authorized to request that the New York State Education Department approve such revision.

#### Other Matters

Mr. Beauregard, Mr. Elghanayan, and Ms. Rumph led a discussion regarding payment of the final requisition cost of the high school facility, located at 584 Driggs Avenue.

Mr. Beauregard and Mr. Ellsworth acknowledged Sal Siddiqui's addition to the Unity Board of Trustees, as a follow-up from the November 5, 2018 meeting.

Mr. Beauregard led a discussion regarding follow-up items from the prior meeting.

Mr. Beauregard led a discussion regarding the 2018-19 Annual Schoolwide Goals and Benchmarks.

Mr. Baum, Mr. Beauregard, and Ms. Olle led a discussion regarding updates from the Student Learning Committee.

Ms. Rumph and Mr. Beauregard led a discussion regarding updates from the Audit & Finance Committee.

Mr. Elghanayan and Mr. Ellsworth led a discussion regarding updates from the Development & Facilities Committee.

Mr. Beauregard, Mr. Brown, and Ms. Trudy led a discussion regarding updates from the Enrichment & Community Partnership Committee.

Mr. Beauregard and Mr. Ellsworth led a discussion of Prospective Board Members.

Mr. Beauregard led a discussion requesting updated biographies from each Trustee.

Mr. Beauregard led a discussion of the governance calendar relevant school events for Board of Trustees participation in 2018-2019.

#### Preview of Agenda Items for Next Meeting

Mr. Beauregard previewed the agenda items for the next Board of Trustees meeting, scheduled for January 9, 2019.

#### Associate Board

Mr. Siddiqui discussed updates from the Associate Board.

#### Public Comment

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:52 p.m., New York time.

Proposed Revisions to Charter

*Proposed Revision to Maximum Enrollment:* Revise our maximum enrollment downward from 112 per class to 93.5 students per grade, on average. This equates to a total school enrollment of 655 students in grades 6-12.

*Proposed Revision to Enrollment Preferences:* Include preferences for families who reside in Community School District 14 and for former students who have attended our school for at least 60 days.

*Proposed Revision to High School Graduation Requirements:* Fully align Unity's high school graduation requirements to New York State graduation requirements.

*Proposed Revision to Annual Goals:* Align our Annual Goals, as submitted to NYSED, directly to Benchmark 1 of NYSED's Performance Framework. Moving forward and for each year, the Annual Goals would be as follows:

1. An ESEA Accountability Designation of Good Standing or higher.
2. % of students who score proficiently on grades 3-8 state assessments for all students at the school level will be greater than or equal to the district average.
3. % of students who score proficiently on 3-8 state assessments by subgroup at the school level will be greater than or equal to the district average. Subgroups of interest include students who are economically disadvantaged, students with disabilities and English language learners.
4. % of students who score proficiently on grade 8 state assessments for all students will be greater than or equal to the district average.
5. 4-year and 5-year graduation rate for all students (6-year graduation rate for transfer schools only) will be greater than or equal to 80%. This includes August graduation rates (except for the 6-year rate as this is not collected data).
6. 4-year and 5-year graduation rate for students identified as economically disadvantaged, students with disabilities, and English language learners (6-year graduation rate for transfer schools only) will be greater than or equal to 80%. This includes August graduation rates (except for the 6-year rate as this is not collected data).
7. % of all students in a cohort that have passed 3 out of 5 Regents exams required for graduation by their 3rd year of high school will be greater than or equal to 75% (transfer school cohorts will be measured by their 4th year of high school in passing 3 out of 5 Regents exams).
8. % of cohort by subgroup that has passed 3 out of 5 Regents exams required for graduation by their 3rd year of high school will be greater than or equal to 75% (transfer school cohort subgroups will be measured by their 4th year of high school in passing 3 out of 5 Regents exams).
9. % of students in a 4-year and 5-year cohort that remain enrolled in the school until they graduate from the high school program will be greater than or equal to 85% (6-year rate for transfer schools only). This includes the August rate (except for the 6-year rate as this is not collected data).
10. % of students identified as economically disadvantaged, students with disabilities, and English language learners in a 4-year and 5-year cohort that remain enrolled in the school until they graduate from the high school program will be greater than or equal to 85% (6-year rate for transfer schools only). This includes the August rate (except for the 6-year rate as this is not collected data).