



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: January 9, 2019

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on January 9, 2019 commencing at 7:06 p.m., New York time. Six Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, was posted on the School’s website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at 584 Driggs Avenue, Brooklyn NY 11211 at the beginning of the meeting:

Jeannette Bander

Kenneth Baum

Michael Brown

Jake Elghanayan

Sarah Olle

Trudy Sandy

Sal Siddiqui

The following trustee was linked via videoconference, but was not counted for quorum or voting purposes:

James Ellsworth

Also in attendance at the invitation of the Board at 584 Driggs Avenue were Joshua Beauregard, Michelle Rumph and Ram Shankar. Casey Burns called into the meeting from an outside location.

Mr. Elghanayan called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Minutes of Prior Meeting – December 5, 2018

The Trustees discussed and considered approval of the minutes of the December 5, 2018 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the December 5, 2018 Board meeting minutes be, and hereby are, approved.

Sal Siddiqui's Membership to Enrichment & Community Partnership and Development & Facilities Committees

The Trustees discussed and considered the addition of Sal Siddiqui to the Enrichment and Community Partnership Committee and the Development and Facilities Committee. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Sal Siddiqui be, and he hereby is, elected to the Enrichment & Community Partnership Committee and Development & Facilities Committee, in each case until his successor has been duly chosen and qualified, or until his earlier incapacity, death, resignation or removal.

Jeannette Bander's Membership to Student Learning and Audit & Finance Committees

The Trustees discussed and considered the addition of Jeannette Bander to the Student Learning Committee and the Audit & Finance Committee. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Jeannette Bander be, and she hereby is, elected to the Student Learning Committee and the Audit & Finance Committee, in each case until her successor has been duly chosen and qualified, or until her earlier incapacity, death, resignation or removal.

Consideration of Proposing Lenny Singletary for Election to the Board

The Trustees discussed and considered the addition of Lenny Singletary to the Board. The Trustees present unanimously adopted the following resolution:

RESOLVED, that, the Unity Preparatory Charter School of Brooklyn Board of Trustees hereby selects Mr. Singletary as a candidate to its Board of Trustees, subject to (1) a thorough background check via a fingerprint scan as required by the State of New York, (2) a final vote by the Trustees after the School's consideration of the results of the background check and (3) Mr. Singletary's approval by the New York State Education Department. The resolution approving Mr. Singletary will take effect upon SED's approval of Mr. Singletary.

2017 Form 990

The Trustees discussed and considered approval of the 2017 Form 990, which Michelle Rumph discussed and was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the 2017 Form 990 be, and hereby is, approved.

Engagement of Herrick Feinstein LLP to Support Application for Not-for-Profit Real Estate Tax Exemption

The Trustees discussed and considered the engagement of a law firm to advise the School on real estate tax matters relating to the School's high school facility. Mr. Elghanayan presented information regarding three firms qualified for the work, which was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the engagement of Herrick Feinstein LLP for work related to the School's application for a not-for-profit real estate tax exemption be, and hereby is, approved on terms substantially consistent with those presented to the Board.

Engagement of Event Consultant for Ribbon Cutting

The Trustees discussed and considered engaging an outside event consultant for the high school ribbon cutting ceremony, referencing materials circulated in advance of the meeting by Mr. Beauregard. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the engagement of Karen Hershey for event consulting services for the School's upcoming ribbon cutting event at the high school facility be, and hereby is, approved on terms substantially consistent with those presented to the Board.

Other Matters

Mr. Beauregard led a discussion regarding Jeannette Bander's approval as a member of the Board.

Mr. Beauregard led a discussion regarding follow-up items from the prior meeting.

Mr. Beauregard led a discussion regarding the 2018-19 Annual Schoolwide Goals and Benchmarks.

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee.

Ms. Rumph and Mr. Beauregard led a discussion regarding updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development & Facilities Committee.

Mr. Brown led a discussion regarding updates from the Enrichment & Community Partnership Committee.

Mr. Beauregard led a discussion requesting updated biographies from each Trustee.

Mr. Beauregard led a discussion of the governance calendar relevant school events for Board of Trustees participation in 2018-2019.

Preview of Agenda Items for Next Meeting

Mr. Beauregard previewed the agenda items for the next Board of Trustees meeting, scheduled for February 6, 2019.

Associate Board

Mr. Shankar discussed updates from the Associate Board.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:16 p.m., New York time.