



MINUTES OF A MEETING  
OF THE BOARD OF TRUSTEES OF  
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: June 20, 2019

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on June 20, 2019 commencing at 7:10 p.m., New York time. Eight Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, was posted on the School’s website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at 432 Monroe Street, Brooklyn NY 11221 at the beginning of the meeting:

Jake Elghanayan

Sarah Olle

Trudy Sandy

Sal Siddiqui

The following trustees were present via videoconference and audio:

Jeannette Bander

Michael Brown

James Ellsworth

Marion Leydier

The following trustees were linked via videoconference and audio, but were not counted for quorum or voting purposes:

Kabir Ahuja

Also in attendance at the invitation of the Board at 432 Monroe Street were Joshua Beauregard and Michelle Rumph. Casey Burns was linked via audio and video.

Mr. Elghanayan called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

### Minutes of Prior Meeting – May 8, 2019

The Trustees discussed and considered approval of the minutes of the May 8, 2019 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that the May 8, 2019 Board meeting minutes be, and hereby are, approved.

### 2019-2020 School Calendar

The Trustees discussed and considered approval of the 2019-2020 School Calendar, as previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that the 2019-2020 School Calendar be, and hereby is, approved.

### 2019-2020 Budget

The Trustees discussed and considered approval of the 2019-2020 Budget, as previously circulated to the Trustees. Mr. Beauregard also led a discussion reviewing the 5-year budget. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that the 2019-2020 Budget be, and hereby is, approved.

### Head of School Salary for 2019-20 School Years

The Trustees discussed and considered approval of the Head of School Salary for the 2019-20 school year, which was proposed to remain unchanged from the rate paid for the 2018-2019 school year. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that the salary for the Head of School for the 2019-20 school year as proposed to the Trustees be, and hereby is, approved.

### Renewal of Property-Casualty Insurance Policy

The Trustees discussed and considered the renewal of the School's property-casualty insurance policy, on terms circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that the renewal of the School's property-casualty insurance policy on terms substantially consistent with those presented to the Trustees be, and hereby is, approved and Joshua Beauregard be, and he hereby is, authorized to take such actions as is necessary to affect such renewal.

### Reelection of Kenneth Baum and Marion Leydier to the Board of Trustees with a Three-year Term

The Trustees discussed and considered the reelection of Kenneth Baum and Marion Leydier to the Board of Trustees with a three-year term. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that each of Kenneth Baum and Marion Leydier be, and hereby is, elected to the Board of Trustees for a term that shall expire upon (i) the later of the School's 2022 Annual Meeting and such time as such Trustee's successor has been duly chosen and qualified, or (ii) such Trustee's earlier incapacity, death, resignation or removal.

#### Appointment of Officers to the Board of Trustees

The Trustees discussed and considered the appointment of officers to the Board of Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that each of the individuals set forth below be, and hereby is, elected as an officer of the Board of Trustees in the position set forth opposite such person's name for a term that shall expire upon (i) the later of the School's 2020 Annual Meeting and such time as such Trustee's successor has been duly chosen and qualified, or (ii) such Trustee's earlier incapacity, death, resignation or removal.

<u>Name</u>	<u>Position</u>
James Ellsworth	Chairperson
Jake Elghanayan	Vice Chairperson
Trudy Sandy	Secretary
Marion Leydier	Treasurer

#### Other Matters

Mr. Beauregard led a discussion regarding the resignation of Trustees Kabir Ahuja and Michael Brown from the Board of Trustees.

Mr. Beauregard led a discussion regarding the 2018-19 Annual Schoolwide Goals and Benchmarks.

Ms. Rumph led a discussion regarding updates from the Audit & Finance Committee.

Mr. Elghanayan led a discussion regarding updates from the Development & Facilities Committee.

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee.

Mr. Beauregard led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Mr. Beauregard led a discussion of upcoming events for Board of Trustees participation, including 8<sup>th</sup> grade graduation.

#### Associate Board

Mr. Siddiqui led a discussion regarding updates from the Associate Board.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 9:09 p.m., New York time.