



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: June 15, 2021

A virtual meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on June 15, 2021 commencing at 7:04 p.m., New York time. Four Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily. The meeting was livestreamed on YouTube.

The following Trustees were present at the beginning of the meeting:

Jeannette Bander

Jim Ellsworth

Marion Leydier

Sal Siddiqui

Also in attendance at the invitation of the Board were Joshua Beauregard, Chris Doscher, Leslie Roper-Thomas, and Earl Silas. Jr.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Head of School Report; Data Dashboard; Strategic Planning

Mr. Beauregard provided updates regarding Unity’s academic and operations programming. Mr. Beauregard and the Trustees present discussed the School’s updates to its data dashboard.

Committee Reports

Ms. Roper-Thomas led a discussion regarding updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development and Facilities Committee.

Mr. Beauregard led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee.

Minutes of Prior Meeting – June 15, 2021

The Trustees discussed and considered approval of the minutes of the June 15, 2021 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the June 15, 2021 Board meeting minutes be, and hereby are, approved.

Application for Forgiveness of Small Business Association (SBA) Payback Protection Program (PPP) Loan

The Trustees discussed and considered approval of submitting the application for Forgiveness of Small Business Association (SBA) Payback Protection Program (PPP) Loan. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard be, and he hereby is, authorized to submit the application for Forgiveness of Small Business Association (SBA) Payback Protection Program (PPP) Loan.

Matter with Respect to Jeannette Bander

The Trustees discussed and considered approval of excusing Trustee Jeannette Bander's absences from three consecutive board meetings during the Spring of 2021. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Jeannette Bander's absences be, and hereby are, excused.

Third-party Soft Costs in Preparation for Plans to Construct the Additional Space at 584 Driggs Avenue

The Trustees discussed and considered approval of third-party soft costs, not to exceed \$40,000, that the School may incur in preparation for plans to construct additional space at 584 Driggs Avenue. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard be, and he hereby is, authorized to cause the School to incur up to \$40,000 for third-party soft costs in connection with the School's preparation for plans to construct additional space at 584 Driggs Avenue and to negotiate and enter into such agreements as are necessary with respect thereto.

Renewal of Property-Casualty Insurance Policy

The Trustees discussed and considered approval of the renewal of property-casualty insurance policy, that was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard and Chris Doscher be, and they hereby are, authorized to cause the School to renew the property-casualty insurance policy on the terms presented to the Trustees and to negotiate and enter into such agreements as are necessary with respect thereto.

Calendar for 2021-22 School Year

The Trustees discussed and considered approval of the calendar for the 2021-22 school year that was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the 2021-22 school year calendar be, and hereby is, approved.

Re-election of Jeannette Bander to the Board of Trustees with a Three-year Term

The Trustees discussed and considered the re-election of Jeannette Bander to the Board of Trustees with a three-year term. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Jeannette Bander be, and he hereby is, elected to the Board of Trustees for a term that shall expire upon (i) the later of the School's July 2024 Board of Trustees meeting and such time as such Trustee's successor has been duly chosen and qualified, or (ii) such Trustee's earlier incapacity, death, resignation or removal.

Re-election of Jake Elghanayan to the Board of Trustees with a Three-year Term

The Trustees discussed and considered the re-election of Jake Elghanayan to the Board of Trustees with a three-year term. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Jake Elghanayan be, and he hereby is, elected to the Board of Trustees for a term that shall expire upon (i) the later of the School's July 2024 Board of Trustees meeting and such time as such Trustee's successor has been duly chosen and qualified, or (ii) such Trustee's earlier incapacity, death, resignation or removal.

Re-election of Sal Siddiqui to the Board of Trustees with a Three-year Term

The Trustees discussed and considered the re-election of Sal Siddiqui to the Board of Trustees with a three-year term. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Sal Siddiqui be, and he hereby is, elected to the Board of Trustees for a term that shall expire upon (i) the later of the School's July 2024 Board of Trustees meeting and such time as such Trustee's successor has been duly chosen and qualified, or (ii) such Trustee's earlier incapacity, death, resignation or removal.

Board of Trustees Meeting Schedule for 2021-22 School Year

The Trustees discussed and considered approval of the Board of Trustees Meeting Schedule for the 2021-22 school year that was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the Board of Trustees Meeting Schedule for the 2021-22 school year be, and hereby is, approved.

Appointment of Officers to the Board of Trustees

The Trustees discussed and considered the appointment of officers to the Board of Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, each of the individuals set forth below be, and hereby is, elected as an officer of the Board of Trustees in the position set forth opposite such person's name for a term that shall expire upon (i) the later of the School's July 2022 Board of Trustees meeting and such time as such Trustee's successor has been duly chosen and qualified, or (ii) such Trustee's earlier incapacity, death, resignation or removal.

Name	Position
James Ellsworth	Chairperson
Jake Elghanayan	Vice Chairperson
Marion Leydier	Secretary
Trudy Sandy	Treasurer

Consideration of Board of Trustees Committee Changes

The Trustees discussed and considered possible changes to the membership of the committees of the Board of Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Madonna Afriyie-Adams be, and hereby is, added as a member of the Executive Committee and Student Learning Committee until her successor has been duly chosen and qualified, or until her earlier incapacity, death, resignation or removal.

Governance Action Items Calendar for 2021-22 School Year

The Trustees discussed and considered the Governance Action Items Calendar for the 2021-22 School Year, as previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the Governance Action Items Calendar for 2021-22 School Year be, and hereby is, approved.

Trustee Jake Elghanayan joined at 8:28pm.

Budget for 2021-22 School Year

The Trustees discussed and considered approval of the Budget for the 2021-22 school year, as previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the Budget for the 2021-22 school year as submitted to the Trustees be, and hereby is, approved.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:39 p.m., at which time the Board moved to executive session to consider certain compensation-related matters.

James Ellsworth
Chairman