



MINUTES OF A MEETING  
OF THE BOARD OF TRUSTEES OF  
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN  
HELD: December 14, 2021

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on December 14, 2021 commencing at 7:05 p.m., New York time. Five Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily. The meeting was livestreamed on YouTube.

The following Trustees were present at the beginning of the meeting:

Jeannette Bander

(via videoconference at 70 East 10th Street, New York, NY 10003)

James Ellsworth

(via videoconference at 902 Broadway, New York, NY 10010)

Marion Leydier

(via videoconference at 864 Carroll Street, Brooklyn, NY 11215)

Trudy Sandy

(via videoconference at 611 Kosciuszko Street, Brooklyn, NY 11221)

Sal Siddiqui

(via videoconference at 715 E. Passyunk Ave, Philadelphia, PA 19147)

Trustee Dr. Madonna Afriyie-Adams joined the meeting via audio but did not count for voting or quorum purposes.

Also in attendance at the invitation of the Board were Joshua Beauregard, Chris Doscher, Melissa Duphiney, Josh Phillips, and Alexandra Poole.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

## Head of School Report; Data Dashboard; Strategic Planning

Mr. Beauregard provided updates regarding Unity's academic and operations programming. Mr. Beauregard and the Trustees present discussed the School's updates to its data dashboard. Mr. Phillips provided updates regarding the educational landscape of schools at large, including updates related to Unity.

Trustee Jake Elghanayan joined at 7:32pm via videoconference at 387 Park South, New York, NY 10016.

## Committee Reports

Ms. Poole led a discussion regarding updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development and Facilities Committee.

Mr. Beauregard led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Mr. Duphiney led a discussion regarding updates from the Student Learning Committee.

## Minutes of Prior Meeting – November 9, 2021

The Trustees discussed and considered approval of the minutes of the November 9, 2021 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that the November 9, 2021 Board meeting minutes be, and hereby are, approved.

## 403b Plan for Employees

The Trustees discussed and considered approval a 3% employer match on Unity's 403b retirement plan for employees who have been with the school at least 12 months, with a three-year vesting schedule, to begin on February 1<sup>st</sup>, 2022. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that a 3% employer match for Unity's 403b retirement plan for employees who have been with the school at least 12 months, with a three-year vesting schedule on terms substantially consistent with those presented to the Trustees, be, and hereby is, approved to begin on February 1<sup>st</sup>, 2022.

### COVID-19 Testing Agreement

The Trustees discussed and considered approval of COVID19 testing services for students through Telopoint; provided that the costs of such testing services for the 2022-2023 School year may not exceed \$40,000. The Trustees present unanimously adopted the following resolutions:

**RESOLVED**, that Joshua Beauregard be, and he hereby is, authorized to cause the School to incur up to \$40,000 in costs for COVID19 testing through Telopoint and to execute such agreements as Mr. Beauregard determines necessary or appropriate in connection with such COVID 19 testing; and

**RESOLVED**, that any actions related to such COVID 19 testing services heretofore taken on behalf of the School are hereby ratified, approved and confirmed.

### Bus Transportation Agreement

The Trustees discussed and considered approval of school bus services for students through Royalty Transit; provided that the cost of such services for the 2022-2023 School year may not exceed \$80,000. The Trustees present unanimously adopted the following resolutions:

**RESOLVED**, that Joshua Beauregard be, and he hereby is, authorized to cause the School to incur up to \$80,000 in costs for school bus services through Royalty Transit; and

**RESOLVED**, that any actions related to such Royalty Transit school bus services heretofore taken on behalf of the School are hereby ratified, approved and confirmed.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:58 p.m., at which time the Board moved to executive session to consider certain matters relating to the School's planning for remote learning and related issues stemming from COVID-19.

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James Ellsworth  
Chairman