



MINUTES OF A MEETING  
OF THE BOARD OF TRUSTEES OF  
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: May 18, 2022

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on May 18, 2022 commencing at 7:12 p.m., New York time. Four Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily. The meeting was livestreamed on YouTube.

The following Trustees were present at the beginning of the meeting at 584 Driggs Avenue, Brooklyn, New York 11211 except as otherwise noted:

Jeannette Bander

Jake Elghanayan

James Ellsworth

Trudy Sandy

(via videoconference at 611 Kosciuszko Street, Brooklyn, NY 11221)

Also in attendance at the invitation of the Board were Joshua Beauregard, Chris Doscher, Melissa Duphiney, Alex Poole, and Earl Silas Jr.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Head of School Report; Data Dashboard

Mr. Beauregard provided updates regarding Unity’s academic and operations programming. Mr. Beauregard and the Trustees present discussed the School’s updates to its data dashboard.

Committee Reports

Ms. Poole led a discussion regarding updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development and Facilities Committee.

Mr. Beauregard led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Ms. Duphiney led a discussion regarding updates from the Student Learning Committee.

#### Minutes of Prior Meeting – April 12, 2022

The Trustees discussed and considered approval of the minutes of the April 12, 2022 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that the April 12, 2022 Board meeting minutes be, and hereby are, approved.

#### Renewal of Employee Benefits

The Trustees discussed and considered approval of the renewal of the School's employee benefit plans. The benefit plan options were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that the Employee Benefit plans, including employee medical, dental, vision, life, short-term disability and long-term disability plans be, and hereby are, approved on terms substantially consistent with the terms circulated to the Trustees.

#### Purchase of Student & Staff Computers

The Trustees discussed and considered approval of the purchase of student and staff computers from vendor iWise, totaling a cost of \$20,592. The quote was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that Joshua Beauregard be, and he hereby is, authorized to cause the School to incur up to \$20,592 in costs for computer purchases through iWise.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:25 p.m., at which time the Board moved to executive session to consider certain matters relating to the School's planning for student learning and related issues stemming from COVID-19.

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James Ellsworth  
Chairman