



MINUTES OF A MEETING  
OF THE BOARD OF TRUSTEES OF  
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: August 12, 2022

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on August 12, 2022 commencing at 2:32 p.m., New York time. Five Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily. The meeting was live streamed on YouTube and a Zoom meeting link was made publicly available.

The following Trustees were present at the beginning of the meeting:

Jeannette Bander

(via videoconference at 70 East 10th Street, New York, NY 10003)

Jake Elghanayan

(via videoconference at 387 Park South, New York, NY 10016)

Marion Leydier

(via videoconference at 864 Carroll Street, Brooklyn, NY 11215)

Trudy Sandy

(via videoconference at 611 Kosciuszko Street, Brooklyn, NY 11221)

Sal Siddiqui

(via videoconference at 715 E. Passyunk Ave, Philadelphia, PA 19147)

Also in attendance at the invitation of the Board were Joshua Beauregard, Chris Doscher, Michelle Roy Gaines, and Alex Poole.

Mr. Elghanayan called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Charter Renewal Application

Mr. Beauregard, Ms. Roy Gaines, and Ms. Poole discussed Unity’s Charter Renewal Application, including the cover letter, benchmarks, and attachments, a draft of which was previously circulated to the Trustees. The Trustees posed clarifying questions and provided feedback.

### Non-Material Charter Revision Request: Complaint Policy

The Trustees discussed and considered approval of a non-material charter revision request revising the School's complaint policy, a draft of which was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that each of Joshua Beauregard and Michelle Roy Gaines be, and each hereby is, authorized to submit a non-material charter revision request to the New York State Education Department revising the School's complaint policy substantially in the form presented to the Trustees subject to the comments on such form provided by the Trustees.

### Non-Material Charter Revision Request: Enrollment and Admissions Policy

The Trustees discussed and considered approval of a non-material charter revision request revising the School's enrollment and admissions policy, a draft of which was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that each of Joshua Beauregard and Michelle Roy Gaines be, and each hereby is, authorized to submit a non-material charter revision request to the New York State Education Department revising the School's enrollment and admissions policy substantially in the form presented to the Trustees subject to the comments on such form provided by the Trustees.

### Non-Material Charter Revision Request: Key Design Elements

The Trustees discussed and considered approval of a non-material charter revision request revising the School's key design elements, a draft of which was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that each of Joshua Beauregard and Michelle Roy Gaines be, and each hereby is, authorized to submit a non-material charter revision request to the New York State Education Department revising the School's key design elements substantially in the form presented to the Trustees subject to the comments on such form provided by the Trustees

### Non-Material Charter Revision Request: Student Discipline Policy

The Trustees discussed and considered approval of a non-material charter revision request revising the School's student discipline policy, as previously circulated to The Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that each of Joshua Beauregard and Michelle Roy Gaines be, and each hereby is, authorized to submit a non-material charter revision request to the New York State Education Department revising the School's student discipline policy substantially in the form presented to the Trustees subject to the comments on such form provided by the Trustees.

## Material Charter Revision Request: Enrollment

The Trustees discussed and considered approval of a material charter revision request increasing the enrollment cap to 955 students, phased in over the following five school years during the next proposed charter term. The proposed request was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that each of Joshua Beauregard and Michelle Roy Gaines be, and each hereby is, authorized to submit a material charter revision request to the New York State Education Department increasing the School's authorized student enrollment to 955 students, including an expansion to serve students in Kindergarten through Grade 3, by 2027, according to the chart below:

<b>Grade</b>	<b>Year 1 2023-2024</b>	<b>Year 2 2024-2025</b>	<b>Year 3 2025-2026</b>	<b>Year 4 2026-2027</b>	<b>Year 5 2027-2028</b>
<b>K</b>		75	75	75	75
<b>1</b>			75	75	75
<b>2</b>				75	75
<b>3</b>					75
<b>4</b>					
<b>5</b>					
<b>6</b>	94	94	94	94	94
<b>7</b>	94	94	94	94	94
<b>8</b>	94	94	94	94	94
<b>9</b>	94	94	94	94	94
<b>10</b>	93	93	93	93	93
<b>11</b>	93	93	93	93	93
<b>12</b>	93	93	93	93	93
<b>Total</b>	655	730	805	880	955

## Charter Renewal Application

Mr. Beauregard and Ms. Roy Gaines discussed Unity's Charter Renewal Application, including the cover letter, benchmarks, and attachments, as was previously circulated to the Trustees. The Trustees unanimously adopted the following resolution:

**RESOLVED**, that each of Joshua Beauregard and Ms. Roy Gaines be, and each hereby is, authorized to submit the renewal application, substantially in the form presented to the Trustees subject to the comments on such form provided by the Trustees, to the New York State Education Department.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 3:51 p.m.

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Jake Elghanayan  
Vice Chairman