



MINUTES OF A MEETING  
OF THE BOARD OF TRUSTEES OF  
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: September 20, 2022

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on September 20, 2022 commencing at 7:09 p.m., New York time. Six Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily. The meeting was livestreamed on YouTube.

The following Trustees were present at the beginning of the meeting at 432 Monroe Street, Brooklyn, New York 11221 except as otherwise noted:

Dr. Madonna Afriyie-Adams

(via videoconference at 11 Walnut Court, New City, NY 10956)

Jeannette Bander

(via videoconference at 70 East 10th Street, New York, NY 10003)

James Ellsworth

(via videoconference at 291 Shin Creek Road, Lew Beach, NY 12758)

Marion Leydier

(via videoconference at 864 Carroll Street, Brooklyn NY 11215)

Trudy Sandy

(via videoconference at 611 Kosciuszko Street, Brooklyn, NY 11221)

Sal Siddiqui

(via videoconference at 715 E. Passyunk Ave, Philadelphia, PA 19147)

Also in attendance at the invitation of the Board were Joshua Beauregard, Chris Doscher, Melissa Duphiney, and Alex Poole.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity's mission.

#### Head of School Report; Data Dashboard

Mr. Beauregard provided updates regarding Unity's academic and operations programming. Mr. Beauregard, Mr. Doscher, and the Trustees present discussed the School's updates to its data dashboard.

#### Committee Reports

Ms. Poole led a discussion regarding updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development and Facilities Committee.

Mr. Beauregard led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Ms. Duphiney led a discussion regarding updates from the Student Learning Committee.

#### Minutes of Prior Meeting – August 24, 2022

The Trustees discussed and considered approval of the minutes of the August 24, 2022 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that the August 24, 2022 Board meeting minutes be, and hereby are, approved.

#### Opening a Bank Account as Per New York State Stipulations to Receive a Grant to Upgrade Windows at 584 Driggs Avenue

The Trustees discussed and considered the opening of a Bank Account as Per New York State Stipulations to Receive a Grant to Upgrade Windows at 584 Driggs Avenue. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that Mr. Beauregard be, and hereby is, authorized to open a new bank account on behalf of school, for purposes of the grant to upgrade of the windows at 584 Driggs Avenue.

#### Dormitory Authority of the State of New York Grant Agreement

The Trustees discussed and considered endorsing an agreement with The Dormitory Authority of the State of New York for window upgrades at 584 Driggs Avenue. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that Mr. Beauregard be, and hereby is, authorized to endorse an agreement with The Dormitory Authority of the State of New York on behalf of The School.

Revision Request to NYSED regarding Unity's Organizational Chart

The Trustees discussed and considered approval of a new Unity Employee Organizational Chart to align with a revision request from the NYSED. The proposed Organizational Chart was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

***RESOLVED***, that the new Unity Organizational Chart be, and hereby is approved.

Monthly Agreement with Bus Company for Transporting Students to and from School

The Trustees discussed and considered entering a proposed agreement between Unity and ARJ transportation for a second school bus route and additional student bus services for the 2022-23 school year. The Trustees present unanimously adopted the following resolution:

***RESOLVED***, that Joshua Beauregard and Chris Doscher be, and each hereby is, authorized to enter into an additional agreement on behalf of the school with ARJ Transportation for up to \$99,000 in costs for student transportation services.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:35 p.m.

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James Ellsworth  
Chairman