



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: December 20, 2022

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on December 20, 2022 commencing at 7:03 p.m., New York time. Five Trustees were present as of 7:25 pm; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily. The meeting was livestreamed on YouTube.

The following Trustees were present at the beginning of the meeting at 432 Monroe Street, Brooklyn, New York 11221 except as otherwise noted:

Jeannette Bander

(via videoconference at 70 East 10th Street, New York, NY 10003)

Jim Ellsworth

(via videoconference at 88 Lexington Avenue, New York, NY 10016)

Sal Siddiqui

(via videoconference at 715 E. Passyunk Ave, Unit 2, Philadelphia, PA 19147)

Also in attendance at the invitation of the Board were Joshua Beauregard, Chris Doscher, Melissa Duphiney, and Earl Silas, Jr.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Head of School Report; Data Dashboard

Mr. Beauregard provided updates regarding Unity’s academic and operations programming. Mr. Beauregard and the Trustees present discussed the School’s updates to its data dashboard.

Trustee Jake Elghanayan joined the meeting via videoconference at 7:25pm from 387 Park South, New York, NY 10016 and Trustee Trudy Sandy joined the meeting via videoconference at 7:25pm from 611 Kosciuszko Street, Brooklyn, NY 11221.

Committee Reports

Ms. Poole presented updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development and Facilities Committee.

Mr. Beauregard led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Ms. Duphiney led a discussion regarding updates from the Student Learning Committee.

Strategic Planning

Mr. Beauregard provide updates regarding strategic planning.

Minutes of Prior Meeting – November 16, 2022

The Trustees discussed and considered approval of the minutes of the November 16, 2022 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the November 16, 2022 Board meeting minutes be, and hereby are, approved.

Monthly Agreement with Public Relations Strategist

The Trustees discussed and considered continuing the contract between Unity and Vince Marone as a public relations strategist for the 2022-23 school year. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard be, and he hereby is, authorized to enter into a contract on behalf of the school with Vince Marone for up to \$35,000 in costs for public relations strategy services.

Agreement with Private Nurse at 584 Driggs Avenue

The Trustees discussed and considered entering a proposed contract between Unity and ATC Healthcare for private nursing services for students at 584 Driggs Avenue for the 2022-23 school year. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard be, and he hereby is, authorized to enter into a contract on behalf of the school with ATC Healthcare for up to \$45,000 in costs for student nursing services at 584 Driggs Avenue.

Sky Windows & Aluminum - Door Renovations

The Trustees discussed and considered entering a proposed contract between Unity and Sky Windows & Aluminum for window and door renovations 584 Driggs Avenue. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard be, and he hereby is, authorized to enter into a contract on behalf of the school with Sky Windows & Aluminum for up to \$45,500 in costs for window and door renovations at 584 Driggs Avenue.

Renewal Agreement with Willscot - Portable Classrooms

The Trustees discussed and considered entering a proposed contract between Unity and Willscot for portable classroom trailers at 584 Driggs Avenue. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard be, and he hereby is, authorized to enter into a contract on behalf of the school with Willscot for up to \$62,608 in costs for mobile classroom trailers at 584 Driggs Avenue.

The trustees temporarily went into executive session to discuss matters regarding bond financing to purchase the high school facility.

The trustees resumed the board meeting at 8:34pm.

Financing of 584 Driggs Avenue and Selection of Bond Counsel

The Trustees discussed and considered approval of the School engaging in bond financing and selection of corresponding counsel, to purchase the high school facility at 584 Driggs Avenue, subject to review by board members and the school's counsel. Materials related to such financing and counsel were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard be, and he hereby is, authorized to engage in bond financing and selection of corresponding counsel, to purchase the high school facility at 584 Driggs Avenue, on the terms presented to and discussed by the Trustees subject to review by the Trustees and the School's counsel.

Resignation from the Board – Jake Elghanayan

Trustee Jake Elghanayan resigned from the board of trustees, effective immediately.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:39 p.m.

James Ellsworth
Chairman