



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN
HELD: June 20, 2023

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on June 20, 2023 commencing at 7:05 p.m., New York time. Six Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily. The meeting was livestreamed on YouTube.

The following Trustees were present at the beginning of the meeting at 432 Monroe Street, Brooklyn, New York 11221 except as otherwise noted:

Dr. Madonna Afriyie-Adams

(via videoconference at 11 Walnut Court, New City, NY 10956)

Jeannette Bander

(via videoconference at 70 East 10th Street, New York, NY 10016)

Jim Ellsworth

(via videoconference at 88 Lexington Avenue, New York, NY 10016)

Marion Leydier

(via videoconference at 864 Carroll Street, Brooklyn NY 11215)

Trudy Sandy

(via videoconference at 611 Kosciuszko Street, Brooklyn NY 11221)

Sal Siddiqui

(via videoconference at 715 E. Passyunk Ave, Unit 2, Philadelphia, PA 19147)

Also in attendance at the invitation of the Board were Joshua Beauregard, Chris Doscher, Melissa Duphiney, Kristin Johnson, and Earl Silas, Jr.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity's mission.

Minutes of Prior Meeting – June 6, 2023

The Trustees discussed and considered approval of the minutes of the June 6, 2023 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the June 6, 2023 Board meeting minutes be, and hereby are, approved.

Minutes of Prior Meeting – May 23, 2023

The Trustees discussed and considered approval of the minutes of the May 23, 2023 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the May 23, 2023 Board meeting minutes be, and hereby are, approved.

Renewal of Property-Casualty Insurance Policy

The Trustees discussed and considered approval of the renewal of property-casualty insurance policy, the terms of which were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard and Chris Doscher be, and they hereby are, authorized to cause the School to renew the property-casualty insurance policy on the terms presented to the Trustees and to negotiate and enter into such agreements as are necessary with respect thereto.

Budget for 2023-24 School Year

The Trustees discussed and considered approval of the Budget for the 2023-24 school year, as previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the Budget for the 2023-24 school year as submitted to the Trustees be, and hereby is, approved.

Trustee Trudy Sandy left the meeting.

Calendar for 2023-24 School Year

The Trustees discussed and considered approval of the calendar for the 2023-24 school year that was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the 2023-24 school year calendar be, and hereby is, approved.

Re-election of Jim Ellsworth to the Board of Trustees with a Three-year Term

The Trustees discussed and considered the re-election of Jim Ellsworth to the Board of Trustees with a three-year term. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Jim Ellsworth be, and he hereby is, elected to the Board of Trustees for a term that shall expire upon (i) the later of the School's July 2026 Board of Trustees meeting and such time as such Trustee's successor has been duly chosen and qualified, or (ii) such Trustee's earlier incapacity, death, resignation or removal.

Re-election of Trudy Sandy to the Board of Trustees with a Three-year Term

The Trustees discussed and considered the re-election of Trudy Sandy to the Board of Trustees with a three-year term. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Trudy Sandy be, and he hereby is, elected to the Board of Trustees for a term that shall expire upon (i) the later of the School's July 2026 Board of Trustees meeting and such time as such Trustee's successor has been duly chosen and qualified, or (ii) such Trustee's earlier incapacity, death, resignation or removal.

Board of Trustees Meeting Schedule for 2023-24 School Year

The Trustees discussed and considered approval of the Board of Trustees Meeting Schedule for the 2023-24 school year that was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the Board of Trustees Meeting Schedule for the 2023-24 school year be, and hereby is, approved.

Appointment of Officers to the Board of Trustees

The Trustees discussed and considered the appointment of officers to the Board of Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, each of the individuals set forth below be, and hereby is, elected as an officer of the Board of Trustees in the position set forth opposite such person's name for a term that shall expire upon (i) the later of the School's July 2024 Board of Trustees meeting and such time as such Trustee's successor has been duly chosen and qualified, or (ii) such Trustee's earlier incapacity, death, resignation or removal.

Name	Position
Jim Ellsworth	Chairperson
Lenny Singletary	Vice Chairperson
Marion Leydier	Treasurer
Trudy Sandy	Secretary

Consideration of Board of Trustees Committee Changes

The Trustees discussed and considered possible changes to the membership of the committees of the Board of Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the membership of the committees of the Board of Trustees, as presented, be and hereby are, approved.

Governance Action Items Calendar for 2023-24 School Year

The Trustees discussed the Governance Action Items Calendar for the 2023-24 School Year, as previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the governance action items calendar for the 2023-24 school year, as presented, be and hereby are, approved, pending additional updates to be made by Joshua Beauregard.

Head of School Report: Data Dashboard

Mr. Beauregard provided updates regarding Unity's academic and operations programming. Mr. Beauregard and the Trustees present discussed the School's updates to its data dashboard.

Committee Reports

Ms. Johnson presented updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development and Facilities Committee.

Mr. Beauregard led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Ms. Duphiney led a discussion regarding updates from the Student Learning Committee.

Strategic Planning

Mr. Beauregard provide updates regarding strategic planning.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:41 p.m.

James Ellsworth
Chairman