



MINUTES OF A MEETING  
OF THE BOARD OF TRUSTEES OF  
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: August 22, 2023

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on August 22, 2023 commencing at 7:04 p.m., New York time. Four Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily. The meeting was livestreamed on YouTube.

The following Trustees were present at the beginning of the meeting at 432 Monroe Street, Brooklyn, New York 11221 except as otherwise noted:

Jim Ellsworth

(via videoconference at 88 Lexington Avenue, New York, NY 10016)

Marion Leydier

(via videoconference at 864 Carroll Street, Brooklyn NY 11215)

Sal Siddiqui

(via videoconference at 715 E. Passyunk Ave, Unit 2, Philadelphia, PA 19147)

Lenny Singletary

(via videoconference at 121 DeKalb Avenue, Brooklyn, NY 11201)

Also in attendance at the invitation of the Board were Joshua Beauregard, Chris Doscher, Melissa Duphiney, and Kristin Johnson.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Trustee Jeannette Bander joined via videoconference at 7:21pm from 70 East 10th Street, New York, NY 10003.

#### Head of School Report; Data Dashboard; Strategic Planning

Mr. Beauregard provided updates regarding Unity's academic and operations programming. Mr. Beauregard and the Trustees present discussed the School's updates to its data dashboard. Mr. Beauregard and Ms. Duphiney provide updates regarding strategic planning.

#### Committee Reports

Ms. Duphiney led a discussion regarding updates from the Student Learning Committee.

Ms. Johnson presented updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development and Facilities Committee.

Mr. Beauregard led a discussion regarding updates from the Enrichment and Community Partnership Committee.

#### Minutes of Prior Meeting – July 27, 2023

The Trustees discussed and considered approval of the minutes of the July 27, 2023 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that the July 27, 2023 Board meeting minutes be, and hereby are, approved.

#### Financial Policies & Procedures Manual

The Trustees discussed and considered approval an updated version of the Financial Policies and Procedures Manual for Unity Preparatory Charter School of Brooklyn. The draft of the updated version of the manual was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that the updated version of the Financial Policies and Procedure Manual be, and hereby is, approved.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:45 p.m.

---

James Ellsworth  
Chairman