



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: October 17, 2023

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on October 17, 2023 commencing at 6:10 p.m., New York time. Four Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at the beginning of the meeting at 584 Driggs Avenue, Brooklyn, NY 11211 except as otherwise noted:

James Ellsworth

Marion Leydier

Trudy Sandy

Sal Siddiqui

(via videoconference at 715 E. Passyunk Ave, Unit 2, Philadelphia, PA 19147)

Also in attendance at the invitation of the Board were Joshua Beauregard, Melissa Duphiney, and Kristin Johnson.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Trustee Jeannette Bander joined via videoconference at 70 East 10th Street, New York, NY 10016. She was present for the remainder of the meeting.

Head of School Report; Data Dashboard; Strategic Planning

Mr. Beauregard provided updates regarding Unity’s academic and operations programming. Mr. Beauregard and the Trustees present discussed the School’s updates to its data dashboard. Mr. Beauregard and Ms. Duphiney provide updates regarding strategic planning.

Committee Reports

Ms. Duphiney led a discussion regarding updates from the Student Learning Committee.

Ms. Johnson presented updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development and Facilities Committee.

Mr. Beauregard led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Trustee Sal Siddiqui left the meeting.

Minutes of Prior Meeting – September 27, 2023

The Trustees discussed and considered approval of the minutes of the September 27, 2023 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the September 27, 2023 Board meeting minutes be, and hereby are, approved.

Material Charter Revision Request: Enrollment

The Trustees discussed and considered approval of a material charter revision request decreasing the enrollment cap to 615 students. The proposed request was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard be, and he hereby is, authorized to submit a material charter revision request to the New York State Education Department decreasing the School's authorized student enrollment to 615 students.

Material Charter Revision Request: Organizational Leadership Structure

The Trustees discussed and considered approval of a material charter revision request regarding an updated organizational leadership structure. The proposed request was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard be, and he hereby is, authorized to submit a material charter revision request to the New York State Education Department with the updated organizational leadership structure

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 7:05 p.m.

James Ellsworth
Chairman