



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: December 19, 2023

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on December 19, 2023 commencing at 7:09 p.m., New York time. Three Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at the beginning of the meeting at 432 Monroe Street, Brooklyn NY 11221 except as otherwise noted:

James Ellsworth

(via videoconference at 88 Lexington Avenue, New York, NY 10016)

Trudy Sandy

(via videoconference at 611 Kosciuszko Street, Brooklyn NY 11221)

Sal Siddiqui

(via videoconference at 715 E. Passyunk Ave, Unit 2, Philadelphia, PA 19147)

Also in attendance at the invitation of the Board were Joshua Beauregard, Chris Doscher, Melissa Duphiney, and Kristin Johnson.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Head of School Report; Data Dashboard; Strategic Planning

Mr. Beauregard provided updates regarding Unity’s academic and operations programming. Mr. Beauregard and the Trustees present discussed the School’s updates to its data dashboard. Mr. Beauregard and Ms. Duphiney provide updates regarding strategic planning.

Committee Reports

Ms. Duphiney led a discussion regarding updates from the Student Learning Committee.

Ms. Johnson presented updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development and Facilities Committee.

Mr. Beauregard led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Minutes of Prior Meeting – November 14, 2023

The Trustees discussed and considered approval of the minutes of the November 14, 2023 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the November 14, 2023 Board meeting minutes be, and hereby are, approved.

Renovations to The Auditorium at 432 Monroe Street

The Trustees discussed and considered approval of permitting the school to incur costs of \$25,000 for Robert Stark Lighting for the renovations of the auditorium at 432 Monroe Street, Brooklyn, linked to a grant received by the school earlier in the 2023 calendar year. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard be, and hereby is, authorized to take actions necessary to allow the school to incur costs of up to \$25,000 for Robert Stark Lighting for the renovations of the auditorium at 432 Monroe Street, Brooklyn.

Geotechnical Investigation of 584 Driggs Avenue

The Trustees discussed and considered approval of permitting the school to incur costs of \$24,000 for GeoTech Consultants for geotechnical investigative work at 584 Driggs Avenue, Brooklyn. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard be, and hereby is, authorized to take actions necessary to allow the school to incur costs of up to \$24,000 for GeoTech Consultants for geotechnical investigative work at 584 Driggs Avenue, Brooklyn.

Investment of Funds

The Trustees discussed and considered approval of permitting the school to invest funds with the New York Liquid Asset Fund, with the maximum amount invested based on the cash flow needs of the school. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard be, and hereby is, authorized to take actions necessary to allow the school to invest with the New York Liquid Asset Fund, with the maximum amount based on the cash flow needs of the school.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:41 p.m.

James Ellsworth
Chairman