

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
 Grants Finance, Rm. 510W EB
 Albany, New York 12234

**FINAL EXPENDITURE REPORT FOR A
 FEDERAL OR STATE PROJECT
 FS-10-F Long Form (03/15)**

☐ = Required Field

Local Agency Information

Funding Source:	CARES Act - ESSER		
Report Prepared By:	Chris Doscher		
Agency Name:	Unity Preparatory Charter School of Brooklyn		
Mailing Address:	432 Monroe St		
	Street		
	Brooklyn	NY	11221
	City	State	Zip Code
Telephone # of Report Preparer:	718-455-5046		
County:	Kings		
E-mail Address:	cdoscher@unityprep.org		

INSTRUCTIONS

- For State grants, final expenditure reports are generally due within 30 days after the grant's end date. Reports for federal projects are generally due within 90 days after the grant's end date. See the Grant Award Notice to verify the due date. However, the Department program office may impose an earlier due date.
- Agencies should use only the FS-10-F Long Form to report actual project expenditures.
- Agencies must maintain complete and accurate records and may be requested to provide additional detail to support reported expenditures.
- All encumbrances must have taken place within the grant's approved funding dates, which can be found on the FS-10 or FS-20 budget form and on the Grant Award Notice.
- The Chief Administrator's Certification on the Final Summary page must be signed by the agency's Chief Administrative Officer or properly authorized designee.
- Submit one report with original signature and one copy directly to Grants Finance, New York State Education Department, Room 510W EB, Albany, NY 12234.
- For special legislative projects, submit one report with original signature and two copies, along with a final program narrative report.
- For additional information, please refer to Fiscal Guidelines for Federal and State Grants at <http://www.oms.nysed.gov/cafe/guidance/>.

SALARIES FOR PROFESSIONAL STAFF			
Subtotal - Code 15			\$103,340
Name	Position Title	Beginning and End Dates of Work	Salary Paid
Chris Doscher	Safe Center for Online Learning	9/1/2021-6/30/2022	\$20,000
Emily Rempell	Data Coordinator	9/1/2021-3/31/2022	\$20,000
Ashley Anderson	Intervention Coordinator	9/1/2021-6/30/2022	\$20,000
Darnell Thomas	Enrichment Coordinator	9/1/2021-6/30/2022	\$20,000
Nana Boakye	Academic Interventionist	9/1/2021-6/30/2022	\$23,340

SUPPLIES AND MATERIALS			
Subtotal - Code 45			\$61,934
Purchase Order Date	Vendor	Check or Journal Entry #	Amount Expended
3/23/2020	Amazon.com	32320A	\$9,495
3/23/2020	Amazon.com	32320B	\$1,520
3/24/2020	Amazon.com	32420B	\$172
3/24/2020	Amazon.com	32420A	\$1,801
3/30/2020	Amazon.com	33020A	\$190
6/30/2020	iWise Consulting	4732	\$18,887
7/1/2020	Amazon.com	7120A	\$1,767
8/26/2020	iWise Consulting	4832	\$2,995
8/31/2020	iWise Consulting	5151	\$2,608
9/16/2020	iWise Consulting	4880	\$11,163
10/9/2020	Home Depot	100920A	\$3,596
1/11/2021	Amazon.com	011121A	\$1,000
1/11/2021	Amazon.com	011121B	\$1,260
1/14/2021	Amazon.com	11421	\$237

2/1/2021	Amazon.com	020121B	\$998
2/1/2021	Amazon.com	020121A	\$998
2/8/2021	Amazon.com	020821A	\$985
3/18/2021	Amazon.com	031821A	\$483
3/22/2021	Amazon.com	032221A	\$780
3/25/2021	Amazon.com	032521A	\$999

FINAL EXPENDITURE SUMMARY

SUBTOTAL	CODE	PROJECT COSTS
Professional Salaries	15	\$103,340
Support Staff Salaries	16	
Purchased Services	40	
Supplies and Materials	45	\$61,934
Travel Expenses	46	
Employee Benefits	80	
Indirect Cost	90	
BOCES Services	49	
Minor Remodeling	30	
Equipment	20	
Grand Total		\$165,274

LOCAL AGENCY INFORMATION			
Agency Code:	331300861056		
Project #:	5890-21-5065		
Contract #:			
Agency Name:	Unity Preparatory Charter School of Brooklyn		
Funding Dates:	3/13/2019	TO	9/30/2022
Approved Budget Total:	\$165,274		

FOR DEPARTMENT USE ONLY			
Fiscal Year	Amt Expended	Final Payment	Line #
20		\$132,220	
		\$132,220	
	Voucher #	Final Payment	

CHIEF ADMINISTRATOR'S CERTIFICATION

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal (or State) award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

10/24/22 _____
 Date Signature

Justin Beauregard, Head of School
 Name and Title of Chief Administrative Officer

RECEIVED
 OCT 27 2022
 GRADES FINANCE

Finance:

Logged

10/28/22

Approved

11/1/22

MIR