

Application: Unity Preparatory Charter School of Brooklyn

Chris Doscher - cdoscher@unityprep.org
2024-2025 Annual Report

Summary

ID: 0000000335

Last submitted: Aug 1 2025 07:44 PM (UTC)

Entry 1 – School Information and Cover Page

Completed - Aug 1 2025

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the Annual Report Portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 – School Information and Cover Page

(New schools that were not open for instruction for the 2024-2025 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2025**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. LEGAL SCHOOL NAME (as chartered)

(Select name from the drop down menu)

Unity Preparatory Charter School of Brooklyn

b. Unofficial or Popular School Name

(No response)

c. CHARTER AUTHORIZER (As of June 30th, 2025)

Please select the correct authorizer as of June 30, 2025 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. School Unionized

Is your charter school unionized?

No

d. District/CSD of Location

New York City Community School District #13

e. Date of Approved Initial Charter

Nov 1 2012

f. Date School First Opened for Instruction

Aug 1 2013

g. Approved School Mission

(Regents, NYCDOE, and Buffalo BOE-authorized schools only)

The mission of Unity Preparatory Charter School of Brooklyn is to empower students as scholars and citizens so they may lead fulfilling academic, personal, and professional lives.

h. Approved Key Design Elements

(Regents, NYCDOE, and Buffalo BOE-authorized schools only)

A Grades 6-12 College Preparatory Curriculum
Expert Teaching and Advancement
More Time for Learning
Intensive and Differentiated Academic Support
Enrichment Courses and Elective Clubs
Active Community Involvement
A Positive and Supportive School Culture

i. School Website Address

<https://www.unityprep.org/>

j. Authorized Charter Enrollment for 2024-2025 School Year

615

k. Actual Enrollment on June 30, 2025, Excluding Pre-K Program Enrollment

499

I. Grades Served

Grades served during the 2024-2025 school year (exclude Pre-K program students):

Responses Selected:

6
7
8
9
10
11
12

m. Charter Management Organization/Educational Management Organization

Do you have a [Charter Management Organization](#)?

No

FACILITIES INFORMATION

n. FACILITIES: Owned, rented, or leased to educate students

Will the school maintain or operate multiple sites in 2025-2026?

	Yes, 2 sites
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School Site 1 (Primary)

n1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2024-2025 School Year (K-5, 6-9, etc.)	Grades to be Served at Site for 2025-2026 school year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	432 Monroe Street, Brooklyn, NY 11221	7184555046	New York City Community School District #13	6-8	6-8	No

n1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Joshua Beauregard	Executive Director	718-455-5046		jbeauregard@unityprep.org
Operational Leader	Eddie Ortiz	AP of Operations	718-455-5046		eortiz@unityprep.org
Compliance Contact	Chris Doscher	Director of Administration	718-455-5046		cdoscher@unityprep.org
Complaint Contact	Chris Doscher	Director of Administration	718-455-5046		cdoscher@unityprep.org
DASA Coordinator	Ariel Terry	Principal	718-455-5046		aterry@unityprep.org
Phone Contact for After Hours Emergencies	Joshua Beauregard	Head of School	718-455-5046		jbeauregard@unityprep.org

n1b. Is site 1 in public space or in private space?

Public Space

n1c. Is site 1 in a co-located or not in a co-located facility?

Responses Selected:

Co-Located with a District School

n1d. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	n/a	No		No		Yes

School Site 2

n2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2024-2025 School Year (K-5, 6-9, etc.)	Grades to Be Served at Site for 2025-2026 School Year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	584 Driggs Avenue, Brooklyn, NY 11211	718-682-3725	New York City Community School District #14	9-12	9-12	9-12

n2a. Please provide the contact information for Site 2.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Joshua Beauregard	Head of School	718-682-3725		jbeauregard@unityprep.org
Operational Leader	Brandon Lopez	AP of Operations	718-682-3725		blopez@unityprep.org
Compliance Contact	Chris Doscher	Director of Administration	718-682-3725		cdoscher@unityprep.org
Complaint Contact	Chris Doscher	Director of Administration	718-682-3725		cdoscher@unityprep.org
DASA Coordinator	Katuska Herrand	Principal	718-682-3725		kherrand@unityprep.org
Phone Contact for After Hours Emergencies	Joshua Beauregard	Head of School	718-682-3725		jbeauregard@unityprep.org

n2b. Is site 2 in public space or in private space?

Private Space

n2c. Is site 2 in a co-located or not in a co-located facility?

Responses Selected:

No Co-Located

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

n2e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2025.

Fire inspection certificates must be updated annually. For the upcoming school year 2025-2026, please submit a current fire inspection certificate.

If the fire inspection certificate will expire between the August 1, 2025 submission of the Annual Report and the November 3 Annual Report submission, please submit the new certificate with the Annual Report entries due no later than 11:59 PM on November 3, 2025.

Site 2 Certificate of Occupancy (COO)

[certificate of occupancy 584 Driggs Ave. \(1\) \(1\) \(1\).pdf](#)

Filename: certificate of occupancy 584 Driggs Ave. (1) (1) (1).pdf **Size:** 402.7 kB

Site 2 Fire Inspection Report

This is required, marked optional for administrative purposes.

[584 Driggs ave K \(1\) \(1\).pdf](#)

Filename: 584 Driggs ave K (1) (1).pdf **Size:** 189.5 kB

o. List of owned, rented, or leased facilities not used to educate students and the purpose of each.

Separate by semi-colon (;)

n/a

p1. Total Number of School Calendar Days

180

p2. Total Number of Anticipated Hours of Instruction by Month (Entries are required for all months. Enter a zero for months with no instructional hours.)

July 2025	0
August 2025	20
September 2025	116
October 2025	140
November 2025	103
December 2025	82
January 2026	114
February 2026	88
March 2026	123
April 2026	91
May 2026	119
June 2026	108

CHARTER REVISIONS DURING THE 2024-2025 SCHOOL YEAR

q. Summary of Material and Non-Material Charter Revisions submitted or approved since August 1, 2024, including updates to the school’s board of trustees’ by-laws, enrollment policy, discipline policy, or complaint policy.

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

Does the school have any material or non-material revision requests that have been submitted or approved since August 1, 2024?

No

ATTESTATIONS

r. Name/Position of Person Completing/Submitting the 2024-2025 Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Chris Doscher
Position	Director of Administration
Phone/Extension	347-746-1575
Email	cdoscher@unityprep.org

s. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, this will constitute grounds for the revocation of our charter.

Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

As outlined in ENTRY 7 (Employee Fingerprint Requirements Attestation):

Our E-Signatures (not digital signatures) (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 7 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

Responses Selected:

Yes

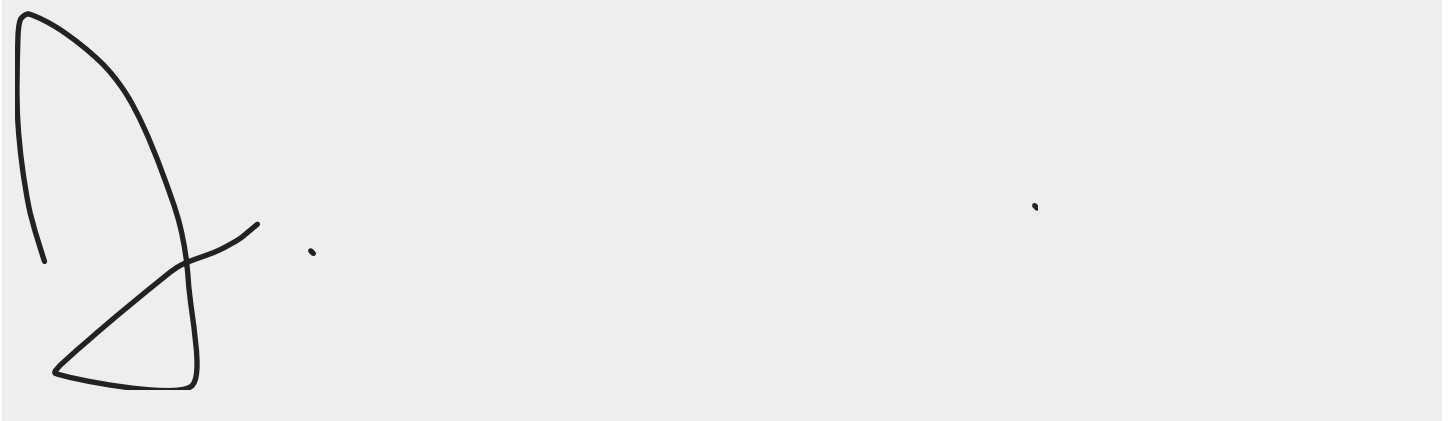
Signature, Head of Charter School

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)

A handwritten signature in black ink on a light gray background. The signature is stylized and appears to be the initials 'MS' followed by a long horizontal stroke.

Signature, President of the Board of Trustees

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)



Date

Aug 1 2025



Thank you.

Entry 2 – Links to Critical Documents on School Website

Completed - Aug 1 2025

Instructions

Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and Authorizer-approved School Discipline Policy)

By law, each charter school is required to maintain certain notices and policies listed on its website. All documents must be readily found on the school's website and publicly accessible. Please insert the link to the page on the school's website where each document can be accessed. **DO NOT provide a direct link to a Google document.**

1. Current Annual Report (i.e., 2024-2025 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas, and documents, including board meeting minutes;
3. New York State School Report Card - This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law.[\[2\]](#) Even if there is no school data yet reported, a direct web link to the most recent [New York State School Report Card](#) for the charter school must be provided.
4. Authorizer-approved DASA Policy and Authorizer-approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building-level safety plan (as per the July 2023 [Emergency Response Plan Memo](#) – Charter Schools Only);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records (e.g., see [NYSED Subject Matter List](#))

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., repost when financials have been submitted in November.)

[2] SRC data is included in the reporting requirements for New York charter schools in 8 NYCRR 119.3.

Entry 2 – Links to Critical Documents on School Website

School Name: Unity Preparatory Charter School of Brooklyn

Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and Authorizer-Approved School Discipline Policy)

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link from the school's website](#) for each of the items. All links must be readily found on the school's website.

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2024-2025 Annual Report)	<u>https://www.unityprep.org/governance/annual-report/</u>
2. Board meeting notices, agendas, and documents, including board meeting minutes	<u>https://www.unityprep.org/governance/minutes/</u>
3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law. Even if there is no school data yet reported, a direct web link to the most recent New York State School Report Card for the charter school must be provided.	<u>https://data.nysed.gov/essa.php?year=2024&instid=800000075840</u>
4a. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<u>https://www.unityprep.org/families/dignity-for-all-students-act-dasa-policy/</u>
4b. Authorizer-approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<u>https://www.unityprep.org/families/student-family-handbook/</u>
5. District-wide safety plan, not a building level safety plan (as per the July 2023 Emergency Response Plan Memo)	<u>https://www.unityprep.org/governance/district-wide-safety-plan/</u>
6. Authorizer-approved FOIL Policy	<u>https://www.unityprep.org/families/access-student-grades/</u>

7. Subject matter list of FOIL records (e.g., see NYSED Subject Matter List)

<https://www.unityprep.org/families/access-student-grades/>

It is the school's responsibility to ensure that if a policy appears in more than one place on the website, including as part of the family handbook, that the policy versions are consistent and up to date.

Responses Selected:

Yes, the website has been reviewed to ensure that policies are consistent and up to date.

Thank you.



Entry 3 – Board of Trustees Membership Table

Completed - Aug 1 2025

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 3 – Board of Trustees Membership Table

1. **SUNY-AUTHORIZED** charter schools are required to provide information for VOTING trustees only.
2. **REGENTS, NYCDOE,** and **BUFFALO BOE-AUTHORIZED** charter schools are required to provide information for all VOTING and NON-VOTING trustees.

Authorizer:

Who is the authorizer of your charter school?

Board of Regents

1. 2024-2025 Board Member Information (Enter info for each BOT member)

	Voting Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliation (s)	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2024-2025
1	Jeannette Bander		Trustee/Member	Student Learning, Governance	Yes	3	06/01/2024	06/01/2027	8
2	Jim Ellsworth		Chair	Audit & Finance, Governance	Yes	3	06/01/2023	06/01/2026	10
3	enny Singletary		Vice Chair	Governance	Yes	1	12/01/2021	12/01/2024	5 or less
4	Marion Leydier		Treasurer	Audit & Finance, Governance	Yes	5	06/01/2025	06/01/2028	6
5	Sal Siddiqui		Trustee/Member	Development, Audit & Finance	Yes	3	06/01/2024	06/01/2027	10
6	Trudy Sandy		Parent Rep	Student Learning	Yes	3	04/01/2024	05/14/2025	5 or less
7	Juliana Worrell		Trustee/Member	Student Learning	Yes	1	11/01/2024	11/01/2027	5 or less
8	Misha Jemison		Trustee/Member	Student Learning	Yes	1	04/01/2025	04/01/2028	5 or less

				Development & Facilities					
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. Number of board meetings conducted in 2024-2025

11

3. Number of board meetings scheduled for the 2025-2026 school year

11

4. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total number of Voting Members on June 30, 2025	7
b. Total number of Voting Members added during the 2024-2025 school year	2
c. Total number of Voting Members who left the board during 2024-2025 school year	2
d. Total Maximum Number of Voting Members in 2024-2025, as set by the board in by-laws, resolution, or minutes	(No response)
e. Board members attending 8 or fewer meetings during 2024-2025	11

5. INFORMATION ABOUT NON-VOTING MEMBERS OF THE BOARD OF TRUSTEES (REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED ONLY)

a. Total number of Non-Voting Members on June 30, 2025	0
b. Total number of Non-Voting Members added during the 2024-2025 school year	0
c. Total number of Non-Voting Members who left the board during the 2024-2025 school year	0
d. Total Maximum Number of Non-Voting members in 2024-2025, as set by the board in by-laws, resolution, or minutes	0

Thank you.

Entry 4 – Board of Trustees Disclosure of Financial Interest Form

Completed - Aug 1 2025

Instructions

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2024-2025 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) due **no later than 11:59 PM on August 1, 2025**. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2024-2025 school year completes the form.**

Charter schools MUST submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[Lenny Singletary Form](#)

Filename: Lenny_Singletary_Form.pdf Size: 613.8 kB

[Juliana Worrell](#)

Filename: Juliana_Worrell_w2rqkh5.pdf Size: 628.7 kB

[Salman Siddiqui](#)

Filename: Salman_Siddiqui.pdf Size: 691.4 kB

[Jeannette Bander](#)

Filename: Jeannette_Bander.pdf Size: 594.0 kB

[Jim Ellsworth](#)

Filename: Jim_Ellsworth.pdf Size: 594.7 kB

[Trudy Sandy](#)

Filename: Trudy_Sandy.pdf Size: 597.0 kB

[Misha Jemison](#)

Filename: Misha_Jemison.pdf Size: 596.7 kB

Entry 5 – Board Meeting Minutes

Completed - Aug 1 2025

Instructions

Required of Regents, NYCDOE, and Buffalo BOE-Authorized Schools ONLY

Schools must upload a complete set of final monthly board meeting minutes (July 2024-June 2025), which should match the number of meetings held during the 2024-2025 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees AND must be posted on the school's website. Board meeting minutes may be uploaded individually or as one single combined file. Board meeting minutes must be submitted **no later than 11:59 PM on August 1, 2025**.

6

Filename: 6.18.25_Board_Meeting_Minutes.pdf **Size:** 138.7 kB

7

Filename: 7.24.24-Board-Meeting-Minutes.pdf **Size:** 87.5 kB

8

Filename: 8.28.24-Board-Meeting-Minutes.pdf **Size:** 88.7 kB

11

Filename: 11.20.24-Board-Meeting-Minutes_2.pdf **Size:** 71.2 kB

1

Filename: 1.22.25-Board-Meeting-Minutes.pdf **Size:** 84.8 kB

10

Filename: 10.30.24-Board-Meeting-Minutes.pdf **Size:** 69.7 kB

9

Filename: 9.25.24-Board-Meeting-Minutes.pdf **Size:** 406.4 kB

Dec-2024-Board-Meeting-Minutes (1)

Filename: Dec-2024-Board-Meeting-Minutes_1.pdf **Size:** 305.7 kB

4

Filename: 4.9.25-Board-Meeting-Minutes.pdf **Size:** 132.5 kB

3

Filename: 3.5.25-Board-Meeting-Minutes.pdf **Size:** 84.9 kB

5

Filename: 5.14.25-Board-Meeting-Minutes.pdf **Size:** 415.4 kB

Entry 6 – Enrollment & Retention

Completed - Aug 1 2025

Instructions

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2024-2025 toward meeting targets to attract and retain the enrollment of students with disabilities (SWD), English language learners (ELL), and students who are

economically disadvantaged (ED). In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2025-2026.

Entry 6 – Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2024-2025	Describe Recruitment Plans in 2025-2026
Students with Disabilities	<p>To recruit Students with Disabilities (25% in 2024-25), the school implemented the following efforts:</p> <ul style="list-style-type: none"> a. Outreach to Special Education Coordinators at CSD 13 and 16 b. Ongoing partnerships with the Committee on Special Education c. Information on Special Education and Intervention services highlighted in all written materials and advertisements d. Information on Special Education and Intervention Services distributed at all visits, open houses and school fairs 	<p>Unity plans on continuing all efforts made during the 2024-25 school year and continue building partnerships with neighborhood schools and community organizations, especially those that support support families of students with disabilities.</p>
English Language Learners	<p>In 2024-25, 5% of students were English Language Learners. To recruit these students, Unity Prep used the following strategies:</p> <ul style="list-style-type: none"> a. Virtual and in person open house presentations were made in both English and Spanish with translations provided in Fulani, Arabic and French. b. The school brought translators to all school fairs attended. c. All informational materials were provided in Spanish and English. d. Unity staff performed targeted outreach with the families of our current ELL scholars to target new scholars from their community 	<p>Unity plans on continuing all efforts made during the 2024-25 school year and continue building partnerships with neighborhood schools and community organizations, especially those that support support families whose first language might not be English.</p>
Economically Disadvantaged	<p>To recruit Economically Disadvantaged students (76% in 2024-25), Unity targeted its</p>	<p>Unity plans on continuing all efforts made during the 2024-25 school year and continue building</p>

outreach to the families in high needs communities within Community School District (CSD)

13. Specifically, the school undertook the following efforts:

a. Virtual & In Person Open House Events –

Unity

Prep held monthly virtual and in person open house events. Each event provided attendees an opportunity to meet and speak with Unity rep's co-founders and staff, meet current students, tour the school, and take part in a presentation regarding Unity Prep's school model and inclusive environment.

b. Attending virtual fairs hosted by the NYC Charter School Center and other organizations.

c. Outreach to All Elementary Schools in CSDs 13 and 16 – To ensure that every student who attended fifth grade in a CSD 13 or CSD 16 school received information about Unity Prep, Unity Prep called, emailed, and sent information packets to every elementary school in CSD 13 and CSD 16.

These information packets were addressed to the Guidance Counselors and Parent Coordinators in each school. The information packets contained brochures that explained Unity Prep's school model, flyers that provided information regarding Unity Prep's Open House events, and applications for the upcoming school year. In addition to elementary school outreach, Unity Prep also conducted outreach to community

partnerships with neighborhood schools and community organizations, especially those that support support economically disadvantaged families.

organizations and after school/summer programs serving high numbers of Economically Disadvantaged Students.

d. Media Advertisements – Unity Prep placed advertisements in social media platforms popular with our families, including Facebook and Instagram. In addition, the school placed a banner outside of the school facility and distributed 5x7 flyers throughout the surrounding neighborhoods.

Good Faith Efforts To Meet Retention Targets

	Describe Retention Efforts in 2024-2025	Describe Retention Plans in 2025-2026
Students with Disabilities	<p>Unity Prep employs a Director of Support Services who coordinates services and supervises instruction for all special student populations; a Social Worker who provides mental health and counseling services, a Learning Support Coordinator who oversees academic remediation and enrichment; and two special education teachers who provide a broad range of intensive supports. For those students in need of special education services, Unity Prep employs an Integrated Co-Teaching model to meet the goals of each student's Individualized Education Plan (IEP). In these classrooms, general education teachers work closely with special education teachers to plan lessons, differentiate instruction and evaluate student learning. To ensure student learning and skill mastery, teachers utilize a variety of instructional formats including team teaching, station teaching, parallel teaching, and alternate teaching. Both teachers meet regularly with the Director of Support Services and the Director of Curriculum, Instruction and Assessment to review student progress and evaluate the effectiveness of teaching strategies and the special education program overall.</p>	<p>Unity plans on continuing all efforts made during the 2024-25 school year in fostering close relationships with families of students with disabilities and ensuring students have access to all services as recommended on their IEP.</p>

<p>English Language Learners</p>	<p>To meet the needs of ELLs, Unity Prep has adopted the Sheltered Instruction Observation Protocol (SIOP) to support ELLs with mastering core content and developing English language proficiency. Using SIOP, teachers implement high quality instructional techniques including the use of visuals and demonstrations, scaffolded instruction, student to student interaction and targeted vocabulary development. All Unity Prep teachers receive training in this method and structure their curriculum planning and instruction around its implementation. In addition, the ELL Coordinator pushes into classrooms to provide targeted and differentiated supplemental instruction based on each student's English proficiency, ranging from beginner ELLs to those designated as former ELLs. Students that need it will also receive more intensive interventions and pull-out services during elective courses to minimize the loss of core content instructional time. Students will be continually assessed to ensure these services are providing the appropriate level of support and supplemental instruction needed for ongoing student growth.</p>	<p>Unity plans on continuing all efforts made during the 2024-25 school year and ensure that families have access to information in their preferred home language.</p>
<p>Economically Disadvantaged</p>	<p>To retain Economically Disadvantaged students, the school will cover program fees, uniform costs, and supplies for any student in need. As a small school community, the school staff maintains close</p>	<p>Unity plans on continuing all efforts made during the 2024-25 school year, including ensuring all students have access to a Chromebook and internet, along with access to school supplies.</p>

relationships with families and will alert leadership of any student or family who requires additional support.

Entry 7 – Employee Fingerprint Requirements Attestation

Completed - Aug 1 2025

Instructions

Required of ALL Charter Schools

Review and complete the Employee Fingerprint Requirements Attestation.

Entry 7 – Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools MUST ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee.

Please note that all schools should maintain an electronic or hard copy of the clearance certification pulled from TEACH and dated PRIOR to the employee's start date. Clearance certifications pulled from TEACH at a later date will show that the staff member was cleared as of that date and may result in a finding of clearance violations against the school.

[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at [NYSED CSO Employee Clearance and Fingerprint Memo](#) or visit the NYSED website at [Who Must Be Fingerprinted Charts](#) for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 8 – Organization Chart

Completed - Aug 1 2025

Instructions

Required of Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Upload the school's current approved **2024-2025 Organization Chart**. The organization chart should be a graphic representation (a list will not be accepted) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

24-25 Org Chart

Filename: 24-25_Org_Chart.pdf Size: 136.1 kB

Entry 9 – School Calendar

Completed - Aug 1 2025

Instructions

Required of ALL Charter Schools

Charter schools must upload a final 2025-2026 calendar into the portal **no later than 11:59 PM on August 1, 2025**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools are also required to submit **school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. Schools must use a calendar format and ensure there is a monthly tally of instructional days.**

Charter schools serving elementary and secondary levels may submit one combined calendar showing instructional hours and days for all building levels OR separate calendars uploaded as one PDF. *Note that school calendars will also provide evidence of alignment for schools with extended days/years referenced in their mission statements or key design elements.*

See below for an example of a calendar showing the requested information.

Sample Calendar:

[25-26 SY Calendar](#)

Filename: 25-26_SY_Calendar.pdf Size: 122.3 kB

Entry 10 – Faculty/Staff Roster Template

Completed - Aug 1 2025

[INSTRUCTIONS](#)

Required of Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **all** instructional and non-instructional employees, which should include all faculty and staff employed by the school at any point during the 2024-2025 school year.

Use of the 2024-2025 Annual Report Faculty/Staff Roster Template is required. With the exception of the optional Notes section, completion of each of the data elements is required. When provided, use of the drop-down list options is also required. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in the need for resubmission of a fully corrected roster.

Reminders: (1) Verify that the correct TEACH ID is entered in the roster. Incorrect data entry may result in findings of non-compliance for the school in the areas of teacher certification and clearance. (2) Use the Notes section to add any additional information deemed necessary, such as a name change that may impact verification of certification. (3) Ensure staff classifications (i.e., teacher / non-teacher) are accurately identified.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer NOTE: MUST BE DONE FIRST	Select your school's authorizer from the drop-down list first , before completing the roster.
School Name and Institution ID	Select your school's name from the drop-down list .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.
TEACH ID	Enter the 7-digit TEACH ID for the Faculty/Staff person; verify the TEACH ID is correctly entered .
Role at the School / Network	Select the best choice of role of the Faculty/Staff person from the drop-down list .
Total Years Experience in this Role	Enter the number of years of experience the Faculty/Staff person has in the role selected .
CPR/AED Certification Status	Select the appropriate choice from the drop-down list .
Hire Date at the School / Network	Enter the date that the Faculty/Staff person was hired at the school/network .
Start Date at the School / Network	Enter the date that the Faculty/Staff person actually began employment at this school/network .
Date Employee Separated from Service (if applicable)	Enter the date that the Faculty/Staff person separated from service at the school/network .
Certification Status / Out-of-Certification Justification	Select the appropriate choice from the drop-down list .

FOR TEACHERS ONLY: Choose Subject Taught
FOR TEACHERS ONLY: Specify Subject or Grade Band, if NOT Math, Science, Career Technical Education, Technology, or Computer Science
Notes

Select the appropriate choice from the **drop-down list**.
Select the appropriate choice from the **drop-down list**.
Optional

[Unity 24-25 Staff Roster \(1\)](#)

Filename: Unity_24-25_Staff_Roster_1.xlsx Size: 77.2 kB

Entry 11 – Progress Toward Goals (Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)

Incomplete

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Board of Regents, NYCDOE, and Buffalo BOE-authorized schools must report all Progress Toward Charter Goals as per their currently approved charters **no later than 11:59 PM on November 3, 2025**.

Schools must complete the "Goals" tables as provided in the tables below OR upload the most current action plan that includes progress made toward the attainment of goals during the 2024-2025 school year.

PLEASE NOTE: This is a required task for Regents, NYCDOE, and Buffalo BOE-authorized charter schools. It is marked optional for administrative purposes only.

Entry 11 – Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents, NYCDOE, and Buffalo BOE-authorized schools may complete the "Goals" tables as provided in the portal OR upload the school's most current action plan that includes progress made toward the attainment of academic, organization, and financial goals during the 2024-2025 school year.

Please select the method by which you will provide your school's information:

No Responses Selected

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 3, 2025.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE-authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 3, 2025**.

2. ORGANIZATION GOALS

2024-2025 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

(No response)

3. FINANCIAL GOALS

2024-2025 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

Thank you.

Entry 12 – Audited Financial Statements

Incomplete

Required of ALL Charter Schools

ALL charter schools must upload the financial statements and related documents in PDF format into the portal **no later than 11:59 PM on November 3, 2025**. The statements, the independent auditor’s report, any advisory and/or management letter, and the internal controls report must be combined into a PDF file with security features such as password protection removed.

ALL SUNY-authorized charter schools must also enter the financial statements and upload related documents in PDF format into the SUNY Compass system **no later than 11:59 PM on November 3, 2025**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

PLEASE NOTE: This task appears as optional until August 1, 2025. Thereafter, it will be identified as a required task due on November 3, 2025.

Entry 12a – Audited Financial Report Template (BOR)

Incomplete

Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download the Excel spreadsheet entitled “Audited Financial Report Template” from the portal or the [Annual Reports](#) webpage and complete it using the audited financial statements. Upload the completed file **no later than 11:59 PM on November 3, 2025**.

Do not add rows or columns to the template in order to match the format of the financial statements. Use only the existing fields and combine any additional entries into the "other" fields throughout the template. For education corporations operating more than one school, complete one template at the education corporation level and submit the same template for each of the schools operated by the education corporation.

PLEASE NOTE: This task appears as optional until August 1, 2025. Thereafter, it will be identified as a required task due on November 3, 2025.

Entry 12b – Additional Financial Documents

Incomplete

Regents, NYCDOE, and Buffalo BOE-authorized schools must upload financial documents and submit **no later than 11:59 PM on November 3, 2025**. The items listed below should be uploaded with an explanation added if an item is not applicable or not available (e.g., a "Federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.")

1. Advisory and/or Management Letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for Each School
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

PLEASE NOTE: This task appears as an optional task until August 1, 2025. After this date, the task will be identified as a required task due on November 3, 2025.

Entry 12c – Financial Contact Information

Incomplete

Regents, NYCDOE, and Buffalo BOE-authorized schools should enter financial contact information directly into the form within the portal **no later than 11:59 PM on November 3, 2025**.

PLEASE NOTE: This task appears as an optional task until August 1, 2025. After this date, the task will be identified as a required task due on November 3, 2025.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 13 – Fiscal Year 2025-2026 Budget

Incomplete

SUNY-authorized charter schools are required to use Compass to complete and submit the Annual Budget and the Budget Narrative Questionnaire **no later than 11:59 PM on November 3, 2025**.

Regents, NYCDOE, and Buffalo BOE-authorized charter schools are required to download the budget template from the portal or the [Annual Reports](#) webpage and complete it. Upload the completed template **no later than 11:59 PM on November 3, 2025**. The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory.

PLEASE NOTE: This task appears as optional until August 1, 2025. Thereafter, it will be identified as a required task due on November 3, 2025.

Optional Additional Documents to Upload (BOR)

Incomplete

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Lenny Singletary

Name of Charter School Education Corporation:

Unity Preparatory Charter School of Brooklyn

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

121 DeKalb Avenue

E-mail Address:

lsingletary@tbh.org

Home Telephone:

Home Address:

Lenny Singletary

Lenny Singletary (Aug 1, 2025 12:42:05 EDT)

Aug 1, 2025

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022


annual-report-current-former-trustee-financial-disclosure-form (1)

Final Audit Report

2025-08-01

Created:	2025-07-30
By:	Chris Doscher (cdoscher@unityprep.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA30-jAIBUn_88u4JzRsEFvUmf3jzUleG

"annual-report-current-former-trustee-financial-disclosure-form (1)" History

-  Document created by Chris Doscher
2025-07-30 - 1:24:24 PM GMT-
-  Document emailed to Lenny Singletary for signature
2025-07-30 - 1:24:56 PM GMT
-  Email viewed by Lenny Singletary
2025-08-01 - 4:36:42 PM GMT-
-  Document e-signed by Lenny Singletary
Signature Date: 2025-08-01 - 4:42:05 PM GMT - Time Source: server-
-  Agreement completed.
2025-08-01 - 4:42:05 PM GMT

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Juliana Worrell

Name of Charter School Education Corporation:

Unity Preparatory Charter School of Brooklyn

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

100 Church Street, New York, NY 10007

E-mail Address:

jworrell@uncommonschoools.org

Home Telephone:

Home Address:

454 Brookside Place, Cranford, NJ 07016



08/01/2025

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022


annual-report-current-former-trustee-financial-disclosure-form (1)

Final Audit Report

2025-08-01

Created:	2025-07-30
By:	Chris Doscher (cdoscher@unityprep.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA4wBrif60xbJ35_XTyWZLNpTxKJ0pHjr

"annual-report-current-former-trustee-financial-disclosure-form (1)" History

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2025-07-30 - 1:22:32 PM GMT-
-  Document emailed to Juliana Worrell for signature
2025-07-30 - 1:22:48 PM GMT
-  Email viewed by Juliana Worrell
2025-08-01 - 2:30:21 PM GMT-
-  Document e-signed by Juliana Worrell
Signature Date: 2025-08-01 - 2:38:41 PM GMT - Time Source: server-
-  Agreement completed.
2025-08-01 - 2:38:41 PM GMT

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Salman Siddiqui

Name of Charter School Education Corporation:

Unity Preparatory Charter School of Brooklyn

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

same as above

Home Address:

565 Putnam Ave Apt 3 Brooklyn NY 11221



7/30/25

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

annual-report-current-former-trustee-financial-disclosure-form (1)

Final Audit Report

2025-07-30

Created:	2025-07-30
By:	Chris Doscher (cdoscher@unityprep.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAzh_0ga2zqxOXLQdITvecZMqT4BzNkSju

"annual-report-current-former-trustee-financial-disclosure-form (1)" History

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2025-07-30 - 1:26:36 PM GMT-
-  Document emailed to Sal Siddiqui for signature
2025-07-30 - 1:26:54 PM GMT
-  Email viewed by Sal Siddiqui
2025-07-30 - 2:51:36 PM GMT-
-  Document e-signed by Sal Siddiqui
Signature Date: 2025-07-30 - 3:58:46 PM GMT - Time Source: server-
-  Agreement completed.
2025-07-30 - 3:58:46 PM GMT

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Jeannette Bander

Name of Charter School Education Corporation:

Unity Preparatory Charter School of Brooklyn

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

125 Broad Street New York NY 10004

E-mail Address:

Home Telephone:

(440) 915-7872

Home Address:

Jeannette Bander

Jeannette Bander (Jul 31, 2025 19:19:22 EDT)

7/31/2025

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022








annual-report-current-former-trustee-financial-disclosure-form (1)

Final Audit Report

2025-07-31

Created:	2025-07-30
By:	Chris Doscher (cdoscher@unityprep.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA-3pcHpxFcBB3l2Swq5wuJ07AQLyQe_sy

"annual-report-current-former-trustee-financial-disclosure-form (1)" History

-  Document created by Chris Doscher (cdoscher@unityprep.org)
2025-07-30 - 1:19:17 PM GMT-
-  Document emailed to for signature
2025-07-30 - 1:19:33 PM GMT
-  Email viewed by
2025-07-30 - 1:45:42 PM GMT-
-  Email viewed by
2025-07-31 - 1:52:45 PM GMT-
-  Signer entered name at signing as Jeannette Bander
2025-07-31 - 11:19:20 PM GMT-
-  Document e-signed by Jeannette Bander
Signature Date: 2025-07-31 - 11:19:22 PM GMT - Time Source: server-
-  Agreement completed.
2025-07-31 - 11:19:22 PM GMT

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

James Ellsworth

Name of Charter School Education Corporation:

Unity Preparatory Charter School of Brooklyn

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

N/A

E-mail Address:

Home Telephone:

Home Address:

James Ellsworth

James Ellsworth (Jul 30, 2025 10:44:50 EDT)

7/30/2025

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022


annual-report-current-former-trustee-financial-disclosure-form (1)

Final Audit Report

2025-07-30

Created:	2025-07-30
By:	Chris Doscher (cdoscher@unityprep.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAArGp9Mj5QZDtJWLRJhY7THAbDMH7mndZM

"annual-report-current-former-trustee-financial-disclosure-form (1)" History

 Document created by Chris Doscher (cdoscher@unityprep.org)


2025-07-30 - 1:20:08 PM GMT-

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2025-07-30 - 1:20:34 PM GMT

 Email viewed by

2025-07-30 - 1:42:30 PM GMT-

 Signer entered name at signing as James Ellsworth

2025-07-30 - 2:44:48 PM GMT-

 Document e-signed by James Ellsworth

Signature Date: 2025-07-30 - 2:44:50 PM GMT - Time Source: server-

 Agreement completed.

2025-07-30 - 2:44:50 PM GMT

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Trudy Sandy

Name of Charter School Education Corporation:

Unity Preparatory Charter School of Brooklyn

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:


Business Address:

611 Kosciusko st

E-mail Address:

Home Telephone:

Home Address:


trudy sandy (Aug 1, 2025 12:34:47 EDT)

08/01/2025

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022









annual-report-current-former-trustee-financial-disclosure-form (1)

Final Audit Report

2025-08-01

Created:	2025-07-30
By:	Chris Doscher (cdoscher@unityprep.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA1FFqk1ykT3eTMdLIF7xKaaLiq0x26Oo

"annual-report-current-former-trustee-financial-disclosure-form (1)" History

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2025-07-30 - 3:36:12 PM GMT-
-  Email viewed by
2025-07-31 - 2:09:29 PM GMT-
-  Email viewed by
2025-08-01 - 1:23:14 PM GMT- IP address:
-  Signer entered name at signing as trudy sandy
2025-08-01 - 4:34:45 PM GMT-
-  Document e-signed by trudy sandy
Signature Date: 2025-08-01 - 4:34:47 PM GMT - Time Source: server-
-  Agreement completed.
2025-08-01 - 4:34:47 PM GMT

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Misha Jemison

Name of Charter School Education Corporation:

Unity Preparatory Charter School of Brooklyn

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

1501 Broadway

E-mail Address:

Home Telephone:

Home Address:

Misha Jemison

8.1.25

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022


annual-report-current-former-trustee-financial-disclosure-form (1)

Final Audit Report

2025-08-01

Created:	2025-07-30
By:	Chris Doscher (cdoscher@unityprep.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAL0vmrvUkcoyvTtHIUGisv6-GU6ptVYA-


"annual-report-current-former-trustee-financial-disclosure-form (1)" History

 Document created by Chris Doscher (cdoscher@unityprep.org)


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 Document emailed to Misha Jemison for signature


2025-07-30 - 1:21:51 PM GMT

 Email viewed by Misha Jemison

2025-07-30 - 1:22:20 PM GMT-

 Email viewed by Misha Jemison

2025-07-31 - 5:19:11 PM GMT-

 Email viewed by Misha Jemison

2025-08-01 - 1:29:25 PM GMT-

 Document e-signed by Misha Jemison

Signature Date: 2025-08-01 - 6:08:45 PM GMT - Time Source: server-

 Agreement completed.

2025-08-01 - 6:08:45 PM GMT



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: June 18, 2025

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on June 18, 2025 commencing at 6:02 p.m., New York time. Three Trustees were present at the beginning of the meeting. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at the beginning of the meeting at 584 Driggs Avenue, Brooklyn NY 11211 except as otherwise noted:

Jim Ellsworth

(via videoconference at 88 Lexington Avenue, New York, NY 10016)

Misha Jemison

(via videoconference at 1084 Rogers Avenue, Brooklyn NY 11226)

Sal Siddiqui

(via videoconference at 565 Putnam Ave, Brooklyn 11221)

Also in attendance were Joshua Beauregard, Kristin Johnson, Trudy Sandy, and Ram Shankar.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission, including Roundtable Presentations and College Now.

Current Headlines

Mr. Beauregard provided updates regarding Unity’s academic and operations programming.

Review of Data Dashboard

Mr. Beauregard reviewed the data dashboard.

Committee Reports

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee.

Ms. Johnson presented updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development Committee.

Mr. Beauregard led a discussion regarding updates from the Governance Committee.

Trustee Marion Leydier joined via videoconference at 7:33 pm from 864 Carroll Street, Brooklyn, NY 11215 and was present for the remainder of the meeting.

Re-election of Marion Leydier to the Board of Trustees with a Three-year Term

The Trustees discussed and considered the re-election of Marion Leydier to the Board of Trustees with a three-year term. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Marion Leydier be, and he hereby is, elected to the Board of Trustees for a term that shall expire upon (i) the later of the School's July 2028 Board of Trustees meeting and such time as such Trustee's successor has been duly chosen and qualified, or (ii) such Trustee's earlier incapacity, death, resignation or removal.

Minutes of Prior Meeting – May 14, 2025

The Trustees discussed and considered approval of the minutes of the May 14, 2025 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the May 14, 2025 Board meeting minutes be, and hereby are, approved.

2024-25 Audit Engagement

The Trustees discussed and considered approval of MMB + CO for 2024-25 school year audit engagement. the terms of which were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard be, and they hereby is, authorized to cause the School to incur costs of up to \$38,500 for MMB+CO for the 2024-25 school year audit engagement and related services.

Renewal of Property-Casualty Insurance Policy

The Trustees discussed and considered approval of the renewal of property-casualty insurance policy, the terms of which were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard and Chris Doscher be, and they hereby are, authorized to cause the School to renew the property-casualty insurance policy on the terms presented to the Trustees and to negotiate and enter into such agreements as are necessary with respect thereto.

Budget for 2025-26 School Year

The Trustees discussed and considered approval of the Budget for the 2025-26 school year, as previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the Budget for the 2025-26 school year as submitted to the Trustees be, and hereby is, approved.

Transportation Services

The Trustees discussed and considered approval of a continued private bus service for two buses for students at Unity Middle School for the 2025-26 school year, the terms of which were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard and Chris Doscher be, and they hereby are, authorized to cause the School to incur costs up to \$623.40 per day for the first bus and \$648.40 per day for the second bus for ARJ Transportation, totaling up to \$228,000 for the school year.

Renewal of Technology Services Agreement

The Trustees discussed and considered approval of the renewal of the technology services agreement for general IT support and services for the school. The terms of the technology services agreements were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard and Chris Doscher be, and they hereby are, authorized to cause the School to incur costs of up to \$24,000 for iWise for IT support and services for the 2025-26 school year.

Board of Trustees Meeting Schedule for 2025-26 School Year

The Trustees discussed and considered approval of the Board of Trustees Meeting Schedule for the 2025-26 school year that was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the Board of Trustees Meeting Schedule for the 2025-26 school year be, and hereby is, approved.

2025-26 Governance Action Items Calendar

The Trustees discussed and considered approval of the Governance Action Items Calendar for the 2025-26 school year that was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the Governance Action Items Calendar for the 2025-26 school year be, and hereby is, approved.

2025-26 Appointment of Officers to the Board of Trustees

The Trustees discussed and considered possible changes to the appointment of officers to the Board of Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the appointment of officers to the Board of Trustees, as presented, be and hereby is, approved.

Consideration of Board of Trustees Committee Changes

The Trustees discussed and considered possible changes to the membership of the committees of the Board of Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the membership of the committees of the Board of Trustees, as presented, be and hereby is, approved.

Digital Marketing Services

The Trustees discussed and considered approval of the utilization of Mango Strategies for digital marketing services for the school. The terms of the digital marketing services agreement were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard and Chris Doscher be, and they hereby are, authorized to cause the School to incur costs of up to \$43,500 for Mango Strategies for digital marketing services, spread amongst the 2024-25 and 2025-26 school years.

Preview of Next Meeting

Mr. Beauregard discussed preliminary details of the upcoming board meeting, scheduled for July 30, 2025.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 7:43 p.m.

Jim Ellsworth, Chair



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: July 24, 2024

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on July 24, 2024 commencing at 6:05 p.m., New York time. Three Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at the beginning of the meeting at 432 Monroe Street, Brooklyn NY 11221 except as otherwise noted:

James Ellsworth

(via videoconference at 291 Shin Creek Road, Lew Beach, NY 12758)

Sal Siddiqui

(via videoconference at 565 Putnam Ave, Brooklyn 11221)

Lenny Singletary

(via videoconference at 121 DeKalb Avenue, Brooklyn, NY 11201)

Also in attendance were Timothy Alvarenga, Joshua Beauregard, Chris Doscher, Kristin Johnson, and Juliana Worrell.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Current Headlines

Mr. Beauregard provided updates regarding Unity’s academic and operations programming, including summer academy and assessment results.

Public Comment

Timothy Alvarenga addressed the board with concerns from the 2023-24 school year, and the board responded.

The board moved into executive session.

The public board meeting resumed at 6:42 p.m.

Minutes of Prior Meeting – June 18, 2024

The Trustees discussed and considered approval of the minutes of the June 18, 2024 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the June 18, 2024 Board meeting minutes be, and hereby are, approved.

High School Facility: Asbestos Abatement Proposal

The Trustees discussed and considered approval of an asbestos abatement project for the high school campus at 584 Driggs Avenue, the terms of which were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard be, and they hereby is, authorized to cause the School to incur costs of up to \$65,000 for Plains Environmental & General Contracting Services, Inc. for asbestos abatement and related services.

High School Facility: Temporary Roof

The Trustees discussed and considered approval of a temporary roof project for the high school campus at 584 Driggs Avenue, the terms of which were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard be, and they hereby is, authorized to cause the School to incur costs of up to \$55,000 for Prime Roofing & Waterproofing for installation of a temporary roof.

Private Bus Service

The Trustees discussed and considered approval of a continued private bus service for two buses for students at Unity Middle School for the 2024-25 school year, the terms of which were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard and Chris Doscher be, and they hereby are, authorized to cause the School to incur costs up to \$600 per day per bus for ARJ Transportation, totaling up to \$214,800 for the school year.

Preview of Next Meeting

Mr. Beauregard discussed preliminary details of the upcoming board meeting, scheduled for August 28, 2024.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 6:48 p.m.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: August 28, 2024

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on August 28, 2024 commencing at 6:03 p.m., New York time. Three Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at the beginning of the meeting at 432 Monroe Street, Brooklyn NY 11221 except as otherwise noted:

James Ellsworth

(via videoconference at 291 Shin Creek Road, Lew Beach, NY 12758)

Marion Leydier

(via videoconference at 864 Carroll Street, Brooklyn, NY 11215)

Sal Siddiqui

(via videoconference at 565 Putnam Ave, Brooklyn 11221)

Also in attendance were Joshua Beauregard, Chris Doscher, and Kristin Johnson.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Current Headlines

Mr. Beauregard provided updates regarding Unity’s academic and operations programming, including summer academy.

Review of Data Dashboard

Mr. Beauregard and Ms. Duphiney reviewed the data dashboard, including assessment results.

Trustee Jeannette Bander joined the meeting at 6:40pm via videoconference, from 70 East 10th Street, New York, NY 10003. She was present for the remainder of the meeting.

Committee Reports

Ms. Duphiney led a discussion regarding updates from the Student Learning Committee.

Ms. Johnson presented updates from the Audit & Finance Committee.

The board moved into executive session.

The public board meeting resumed at 7:46 p.m.

Minutes of Prior Meeting – July 24, 2024

The Trustees discussed and considered approval of the minutes of the July 24, 2024 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the July 24, 2024 Board meeting minutes be, and hereby are, approved.

Renewal of Trailer Agreement

The Trustees discussed and considered approval of the renewal of the trailer agreements for three portable classrooms on the lot adjacent to 584 Driggs Avenue. The terms of the trailer agreements were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard be, and he hereby is, authorized to cause the School to incur costs of up to \$102,573 for Williams Scotsman, Inc. for the three trailer lease agreements for the 2024-25 school year.

Renewal of Technology Services Agreement

The Trustees discussed and considered approval of the renewal of the technology services agreement for general IT support and services for the school. The terms of the technology services agreements were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard and Chris Doscher be, and they hereby are, authorized to cause the School to incur costs of up to \$24,000 for iWise for IT support and services for the 2024-25 school year.

Board of Trustees Meeting Schedule for 2024-25 School Year

The Trustees discussed and considered approval of the Board of Trustees Meeting Schedule for the 2024-25 school year that was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the Board of Trustees Meeting Schedule for the 2024-25 school year be, and hereby is, approved.

Consideration of Board of Trustees Committee Changes

The Trustees discussed and considered possible changes to the membership of the committees of the Board of Trustees. The Trustees present unanimously adopted the following resolution:

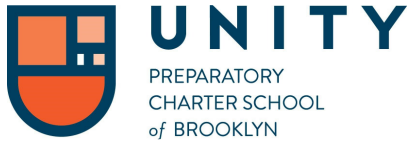
RESOLVED, that the membership of the committees of the Board of Trustees, as presented, be and hereby is, approved.

Preview of Next Meeting

Mr. Beauregard discussed preliminary details of the upcoming board meeting, scheduled for September 25, 2024.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 7:58 p.m.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: November 20, 2024

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on November 20, 2024 commencing at 6:07 p.m., New York time. Three Trustees were present at the beginning of the meeting. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at the beginning of the meeting at 432 Monroe Street, Brooklyn NY 11221 except as otherwise noted:

Marion Leydier

(via videoconference at 864 Carroll Street, Brooklyn, NY 11215)

Trudy Sandy

(via videoconference at 611 Kosciuszko Street, Brooklyn NY 11221)

Sal Siddiqui

(via videoconference at 565 Putnam Ave, Brooklyn 11221)

Also in attendance were Joshua Beauregard, Chris Doscher, Melissa Duphiney, Misha Jemison, Kristin Johnson, Davis Parker, and Ram Shankar.

Ms. Leydier called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard and Ms. Duphiney discussed Unity’s mission.

Current Headlines

Mr. Beauregard provided updates regarding Unity’s academic and operations programming.

Review of Data Dashboard

Mr. Beauregard and Ms. Duphiney reviewed the data dashboard.

Committee Reports

Mr. Beauregard and Ms. Duphiney led a discussion regarding updates from the Student Learning Committee.

Mr. Beauregard led a discussion regarding updates from the Governance Committee.

Ms. Johnson presented updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development Committee.

Trustee Jeannette Bander joined via videoconference from 70 East 10th Street, New York, NY 10003 at 6:36 p.m. and was present for the remainder of the meeting, at which time quorum was met.

Minutes of Prior Meeting – October 30, 2024

The Trustees discussed and considered approval of the minutes of the October 30, 2024 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the October 30, 2024 Board meeting minutes be, and hereby are, approved.

Consideration of Proposing Misha Jemison for Election to the Board

The Trustees discussed and considered the election of Misha Jemison to the Board of Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that, the Unity Preparatory Charter School of Brooklyn Board of Trustees hereby selects Misha Jemison as a candidate to its Board of Trustees, subject to (1) a thorough background check via a fingerprint scan as required by the State of New York, and (2) Ms. Jemison's approval by the New York State Education Department. The resolution approving Ms. Jemison will take effect upon SED's approval of Ms. Jemison.

Owner's Representative Agreement Engagement: Loci Architecture PLLC

The Trustees discussed and considered approval of the engagement of Loci Architecture PLLC for owner's management services for renovation services at 584 Driggs Avenue. The terms of the owner's representative engagement were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard be, and he hereby is, authorized to cause the School to incur costs of up to \$25,000 for Loci Architecture PLLC for owner's management services for renovation services at 584 Driggs Avenue.

Preview of Next Meeting

Mr. Beauregard discussed preliminary details of the upcoming board meeting, scheduled for December 18, 2024.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 7:05 p.m.

Marion Leydier, Treasurer



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: January 22, 2025

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on January 22, 2025 commencing at 6:21 p.m., New York time. Four Trustees were present at the beginning of the meeting. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at the beginning of the meeting at 432 Monroe Street, Brooklyn NY 11221 except as otherwise noted:

Jeannette Bander

(via videoconference at 125 Broad Street, New York, NY 10004)

Jim Ellsworth

(via videoconference at 88 Lexington Avenue, New York, NY 10016)

Trudy Sandy

(via videoconference at 611 Kosciuszko Street, Brooklyn NY 11221)

Sal Siddiqui

(via videoconference at 565 Putnam Ave, Brooklyn 11221)

Also in attendance were Joshua Beauregard, Chris Doscher, Melissa Duphiney, Kristin Johnson, and Ram Shankar.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Current Headlines

Mr. Beauregard provided updates regarding Unity’s academic and operations programming.

Review of Data Dashboard

Mr. Beauregard and Ms. Duphiney reviewed the data dashboard, including the high school graduation forecast.

Committee Reports

Mr. Beauregard and Ms. Duphiney led a discussion regarding updates from the Student Learning Committee.

Ms. Johnson and Mr. Doscher presented updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development Committee.

Mr. Beauregard led a discussion regarding updates from the Governance Committee.

Minutes of Prior Meeting – December 18, 2024

The Trustees discussed and considered approval of the minutes of the December 18, 2024 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

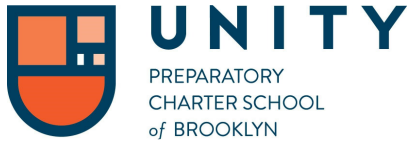
RESOLVED, that the December 18, 2024 Board meeting minutes be, and hereby are, approved.

Preview of Next Meeting

Mr. Beauregard discussed preliminary details of the upcoming board meeting, scheduled for March 5, 2025.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 7:01 p.m.

Jim Ellsworth, Chair



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: October 30, 2024

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on October 30, 2024 commencing at 6:08 p.m., New York time. Four Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at the beginning of the meeting at 432 Monroe Street, Brooklyn NY 11221 except as otherwise noted:

James Ellsworth

(via videoconference at 291 Shin Creek Road, Lew Beach, NY 12758)

Lenny Singletary

(via videoconference at 121 DeKalb Avenue, Brooklyn, NY 11201)

Sal Siddiqui

(via videoconference at 565 Putnam Ave, Brooklyn 11221)

Juliana Worrell

(via videoconference at 55 Broad St., New York, NY)

Also in attendance were Joshua Beauregard, Chris Doscher, Melissa Duphiney, and Kristin Johnson.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard and Ms. Duphiney discussed Unity’s mission.

Minutes of Prior Meeting – September 25, 2024

The Trustees discussed and considered approval of the minutes of the September 25, 2024 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the September 25, 2024 Board meeting minutes be, and hereby are, approved.

Consideration of Proposing Ram Shankar for Election to the Board

The Trustees discussed and considered the election of Ram Shankar to the Board of Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that, the Unity Preparatory Charter School of Brooklyn Board of Trustees hereby selects Ram Shankar as a candidate to its Board of Trustees, subject to (1) a thorough background check via a fingerprint scan as required by the State of New York, (2) a final vote by the Trustees after the School's consideration of the results of the background check and (3) Mr. Shankar's approval by the New York State Education Department. The resolution approving Mr. Shankar will take effect upon SED's approval of Mr. Shankar.

Current Headlines

Mr. Beauregard and Ms. Duphiney provided updates regarding Unity's academic and operations programming.

Review of Data Dashboard

Mr. Beauregard and Ms. Duphiney reviewed the data dashboard, including enrollment updates.

Committee Reports

Mr. Beauregard led a discussion regarding updates from the Governance Committee.

Ms. Duphiney led a discussion regarding updates from the Student Learning Committee.

Ms. Johnson presented updates from the Audit & Finance Committee.

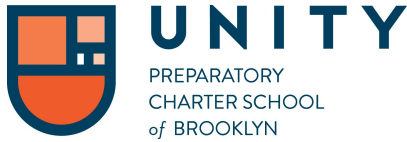
Mr. Beauregard and Mr. Siddiqui led a discussion regarding updates from the Development Committee.

Preview of Next Meeting

Mr. Beauregard discussed preliminary details of the upcoming board meeting, scheduled for November 20, 2024.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 6:49 p.m.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: September 25, 2024

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on September 25, 2024 commencing at 6:04 p.m., New York time. Four Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at the beginning of the meeting at 432 Monroe Street, Brooklyn NY 11221 except as otherwise noted:

Jeannette Bander

(via videoconference at from 70 East 10th Street, New York, NY 10003)

James Ellsworth

(via videoconference at 291 Shin Creek Road, Lew Beach, NY 12758)

Marion Leydier

(via videoconference at 864 Carroll Street, Brooklyn, NY 11215)

Sal Siddiqui

(via videoconference at 565 Putnam Ave, Brooklyn 11221)

Also in attendance were Joshua Beauregard, Chris Doscher, Melissa Duphiney, and Kristin Johnson.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Ms. Duphiney discussed Unity’s mission and provided a recap from the first few days of the 2024-25 school year.

Current Headlines

Mr. Beauregard and Ms. Duphiney provided updates regarding Unity’s academic and operations programming.

Review of Data Dashboard

Mr. Beauregard and Ms. Duphiney reviewed the data dashboard, including enrollment updates.

Committee Reports

Mr. Beauregard led a discussion regarding updates from the Governance Committee.

Ms. Duphiney led a discussion regarding updates from the Student Learning Committee.

Ms. Johnson presented updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development Committee.

Minutes of Prior Meeting – August 28, 2024

The Trustees discussed and considered approval of the minutes of the August 28, 2024 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the August 28, 2024 Board meeting minutes be, and hereby are, approved.

Consideration of Proposing Juliana Worrell for Election to the Board

The Trustees discussed and considered the election of Julianna Worrell to the Board of Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that, the Unity Preparatory Charter School of Brooklyn Board of Trustees hereby selects Julianna Worrell as a candidate to its Board of Trustees, subject to (1) a thorough background check via a fingerprint scan as required by the State of New York, (2) a final vote by the Trustees after the School's consideration of the results of the background check and (3) Ms. Worrell's approval by the New York State Education Department. The resolution approving Ms. Worrell will take effect upon SED's approval of Ms. Worrell.

Preview of Next Meeting

Mr. Beauregard discussed preliminary details of the upcoming board meeting, scheduled for October 30, 2024.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 7:05 p.m.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN
HELD: December 18, 2024

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on December 18, 2024 commencing at 7:56 p.m., New York time. Four Trustees were present at the beginning of the meeting. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at the beginning of the meeting at 432 Monroe Street, Brooklyn NY 11221 except as otherwise noted:

Jeannette Bander

(via videoconference at 125 Broad Street, New York, NY 10004)

Jim Ellsworth

(via videoconference at 88 Lexington Avenue, New York, NY 10016)

Lenny Singletary

(via videoconference at 121 DeKalb Avenue, Brooklyn, NY 11201)

Sal Siddiqui

(via videoconference at 565 Putnam Ave, Brooklyn 11221)

Also in attendance were Joshua Beauregard, Chris Doscher, Melissa Duphiney, Misha Jemison, Kristin Johnson, and Ram Shankar.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Current Headlines

Mr. Beauregard provided updates regarding Unity’s academic and operations programming.

Review of Data Dashboard

Mr. Beauregard and Ms. Duphiney reviewed the data dashboard, including the high school graduation forecast.

Minutes of Prior Meeting – November 20, 2024

The Trustees discussed and considered approval of the minutes of the November 20, 2024 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the November 20, 2024 Board meeting minutes be, and hereby are, approved.

Preview of Next Meeting

Mr. Beauregard discussed preliminary details of the upcoming board meeting, scheduled for January 22, 2024.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:07 p.m.

Jim Ellsworth, Chair



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: April 9, 2025

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on April 9, 2025 commencing at 6:05 p.m., New York time. Five Trustees were present at the beginning of the meeting. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at the beginning of the meeting at 584 Driggs Avenue, Brooklyn NY 11211 except as otherwise noted:

Jim Ellsworth

(via videoconference at 88 Lexington Avenue, New York, NY 10016)

Misha Jemison

(via videoconference from 1084 Rogers Avenue, Brooklyn NY 11226)

Marion Leydier

(via videoconference at 864 Carroll Street, Brooklyn, NY 11215)

Sal Siddiqui

(via videoconference at 565 Putnam Ave, Brooklyn 11221)

Juliana Worrell

(via videoconference at 100 Church Street, New York, NY 10007)

Also in attendance were Joshua Beauregard, Melissa Duphiney, Kristin Johnson, and Ram Shankar.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Current Headlines

Mr. Beauregard provided updates regarding Unity's academic and operations programming.

Trustee Jeannette Bander joined via videoconference at 6:23pm from 125 Broad Street, New York, NY 10004 and was present for the remainder of the meeting.

Review of Data Dashboard

Mr. Beauregard and Ms. Duphiney reviewed the data dashboard.

Committee Reports

Mr. Beauregard and Ms. Duphiney led a discussion regarding updates from the Student Learning Committee.

Ms. Johnson presented updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development Committee.

Mr. Beauregard led a discussion regarding updates from the Governance Committee.

Minutes of Prior Meeting – March 5, 2025

The Trustees discussed and considered approval of the minutes of the March 5, 2025 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the March 5, 2025 Board meeting minutes be, and hereby are, approved.

Auditorium Lighting Upgrades – Robert Stark Lighting

The Trustees discussed and considered approval of authorizing the School to incur costs of \$25,000 for Robert Stark Lighting for the renovation of the auditorium at 432 Monroe Street, Brooklyn, the funding for which will be provided by a grant received by the School earlier in the 2024 calendar year. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard be, and hereby is, authorized to take actions necessary to cause the School to incur costs of up to \$25,000 for Robert Stark Lighting for the renovation of the auditorium at 432 Monroe Street, Brooklyn.

Transfer of Funds from NYLAF to NYCLASS

The Trustees discussed and considered authorizing the School to transfer investment funds currently with NYLAF to NYCLASS, beginning July 1st, 2025 due to an agency merger. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard be, and hereby is, authorized to take actions necessary to cause the School to transfer investment funds from NYLAF to NYCLASS beginning July 1, 2025.

Preview of Next Meeting

Mr. Beauregard discussed preliminary details of the upcoming board meeting, scheduled for May 14, 2025.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 7:59 p.m.

Jim Ellsworth, Chair



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: March 5, 2025

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on March 5, 2025 commencing at 6:02 p.m., New York time. Three Trustees were present at the beginning of the meeting. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at the beginning of the meeting at 584 Driggs Avenue, Brooklyn NY 11211 except as otherwise noted:

Jeannette Bander

Jim Ellsworth

Juliana Worrell

(via videoconference at 100 Church Street, New York, NY 10007)

Also in attendance were Joshua Beauregard, Chris Doscher, Melissa Duphiney, Katiuska English, Misha Jemison, Kristin Johnson, Ram Shankar, and Ariel Terry.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Current Headlines

Mr. Beauregard provided updates regarding Unity’s academic and operations programming.

Review of Data Dashboard

Mr. Beauregard and Ms. Duphiney reviewed the data dashboard.

Committee Reports

Mr. Beauregard and Ms. Duphiney led a discussion regarding updates from the Student Learning Committee.

Ms. Johnson presented updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development Committee.

Mr. Beauregard led a discussion regarding updates from the Governance Committee.

Trustee Sal Siddiqui joined at 6:57pm via videoconference from 565 Putnam Ave, Brooklyn NY 11221 and was present for the remainder of the meeting.

Minutes of Prior Meeting – January 22, 2025

The Trustees discussed and considered approval of the minutes of the January 22, 2025 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

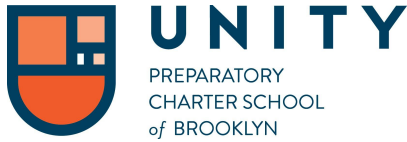
RESOLVED, that the January 22, 2025 Board meeting minutes be, and hereby are, approved.

Preview of Next Meeting

Mr. Beauregard discussed preliminary details of the upcoming board meeting, scheduled for April 9, 2025.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 7:19 p.m.

Jim Ellsworth, Chair



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: May 14, 2025

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on May 14, 2025 commencing at 6:02 p.m., New York time. Two Trustees were present at the beginning of the meeting. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at the beginning of the meeting at 584 Driggs Avenue, Brooklyn NY 11211 except as otherwise noted:

Jim Ellsworth

(via videoconference at 88 Lexington Avenue, New York, NY 10016)

Juliana Worrell

(via videoconference at 100 Church Street, New York, NY 10007)

Also in attendance were Joshua Beauregard, Melissa Duphiney, Kristin Johnson, and Ram Shankar.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Current Headlines

Mr. Beauregard provided updates regarding Unity’s academic and operations programming.

Trustee Jeannette Bander joined via videoconference at 6:25pm from 125 Broad Street, New York, NY 10004 and was present for the remainder of the meeting.

Review of Data Dashboard

Mr. Beauregard and Ms. Duphiney reviewed the data dashboard.

Committee Reports

Mr. Beauregard and Ms. Duphiney led a discussion regarding updates from the Student Learning Committee.

Ms. Johnson presented updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development Committee.

Mr. Beauregard led a discussion regarding updates from the Governance Committee.

Trustee Marion Leydier joined via videoconference at 6:55pm from 864 Carroll Street, Brooklyn, NY 11215 and was present for the remainder of the meeting.

Adding Misha Jemison to the Board of Trustees

Following approval by the New York State Board of Regents, the Trustees discussed and considered final approval of adding Misha Jemison to the Board of Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the Unity Preparatory Charter School of Brooklyn Board of Trustees hereby elects Misha Jemison as a Trustee, effective immediately, with a three-year term set to expire in June 2028.

Minutes of Prior Meeting – April 9, 2025

The Trustees discussed and considered approval of the minutes of the April 9, 2025 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the April 9, 2025 Board meeting minutes be, and hereby are, approved.

Structural Probes - Rainer Restoration

The Trustees discussed and considered approval of authorizing the School to incur costs of up to \$22,600 for Rainer Restoration LLC for Structural Probes at 584 Driggs Avenue, Brooklyn. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard be, and hereby is, authorized to take actions necessary to cause the School to incur costs of up to \$22,600 for Rainer Restoration LLC for structural probes at 584 Driggs Avenue, Brooklyn.

Renewal of Employee Benefit Plans

Matthew Libby and the Trustees discussed and considered approval of the renewal of the School's employee benefit plans. The benefit plan options were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard and Chris Doscher be, and hereby are, authorized to cause the School to renew its employee benefit plans on terms substantially consistent with the terms circulated to the Trustees and to negotiate and enter into such agreements as are necessary with respect thereto.

Trudy Sandy - Resignation from Board of Trustees

Trustee Trudy Sandy submitted a written note of resignation that was provided to the Board of Trustees, with a resignation effective May 14, 2025.

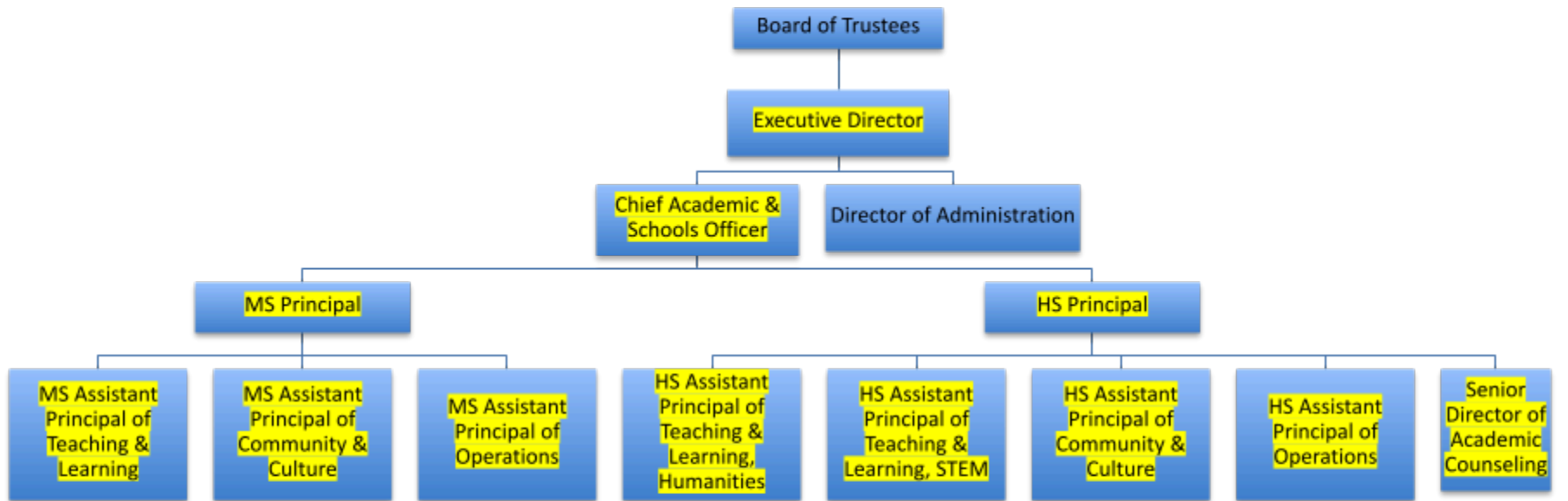
Preview of Next Meeting

Mr. Beauregard discussed preliminary details of the upcoming board meeting, scheduled for June 18, 2025.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 7:18 p.m.

Jim Ellsworth, Chair

Leadership Structure for Proposed Organizational Chart for 2024-2025



# School Days	Monday	Tuesday	Wednesday	Thursday	Friday
180	June 16	June 17	June 18	June 19	June 20
LEGEND				No School - Juneteenth	
No School for Students/Staff	End of Year Trips	8th Grade Graduation	Last Day of School for Students		Last Day of School for Teachers
No School for Students / In-service Days			Algebra I Regents Exam		Last Day for SSLT, SLT, and Operations
School-Based PD Days					
Site-Wide Internal Assessments	June 23	June 24	June 25	June 26	June 27
State Assessments					
Family Event / Communications					
Early Dismissal Day					
Org-Wide Events					
	June 30	July 1	July 2	July 3	July 4
	All Students/Staff Off - Buildings Closed				
	July 7	July 8	July 9	July 10	July 11
	Summer Academy (grades 6-8), 10-1pm				
	Summer Enrichment (grades 6-8), 1-3pm				
	July 14	July 15	July 16	July 17	July 18
	Summer Academy (grades 6-8), 10-1pm				
	Summer Enrichment (grades 6-8), 1-3pm				
	July 21	July 22	July 23	July 24	July 25
	Summer Academy (grades 6-8), 10-1pm				
	Summer Enrichment (grades 6-8), 1-3pm				
	July 28	July 29	July 30	July 31	August 1
	Summer Academy (grades 6-8), 10-1pm				
	Summer Enrichment (grades 6-8), 1-3pm				
	August 4	August 5	August 6	August 7	August 8
	August 11	August 12	August 13	August 14	August 15
	August 18	August 19	August 20	August 21	August 22
4	August 25	August 26	August 27	August 28	August 29
	6th Grade Orientation (1/2 Day)	First Day of School, Grades 6-8 (1/2 Day)	1/2 Day	1/2 Day	1/2 Day

# School Days	Monday	Tuesday	Wednesday	Thursday	Friday
180					
4	September 1	September 2	September 3	September 4	September 5
	Labor Day	First Full Day of School, Grades 6-8	BOY Testing Window (iReady, Literably)		
5	September 8	September 9	September 10	September 11	September 12
5	September 15	September 16	September 17	September 18	September 19
			Back to School Night, 6-7:30pm		
5	September 22	September 23	September 24	September 25	September 26
5	September 29	September 30	October 1	October 2	October 3
5	October 6	October 7	October 8	October 9	October 10
	IA I Testing Window				
4	October 13	October 14	October 15	October 16	October 17
	Italian Heritage/Indigineous People's Day				
5	October 20	October 21	October 22	October 23	October 24
5	October 27	October 28	October 29	October 30	October 31
					Quarter 1 Ends
4	November 3	November 4	November 5	November 6	November 7
	Quarter 2 Begins	Election Day & In-service Day for Staff, 8-2pm			
4	November 10	November 11	November 12	November 13	November 14
		Veteran's Day			
5	November 17	November 18	November 19	November 20	November 21

# School Days	Monday	Tuesday	Wednesday	Thursday	Friday
180					
2	November 24	November 25	November 26	November 27	November 28
		1/2 Day of Classes	Thanksgiving Break		
	Evening Conferences (In-person), 5-8pm	Afternoon Conferences (virtual), 3-6pm			
5	December 1	December 2	December 3	December 4	December 5
5	December 8	December 9	December 10	December 11	December 12
5	December 15	December 16	December 17	December 18	December 19
					1/2 Day
0	December 22	December 23	December 24	December 25	December 26
	December Break				
0	December 29	December 30	December 31	January 1	January 2
	December Break				
5	January 5	January 6	January 7	January 8	January 9
	Staff and Students Return		MOY Testing Window (STAR, iReady, Literably)		
5	January 12	January 13	January 14	January 15	January 16
		MOY Testing Window (STAR, iReady, Literably)			
4	January 19	January 20	January 21	January 22	January 23
	MLK Jr. Day	IA 2 Testing Window (ELA Mock Exams)			Quarter 2 Ends
5	January 26	January 27	January 28	January 29	January 30
	IA 2 Testing Window (Math Mock Exams)				
	Semester 2 (Quarter 3) Begins				
4	February 2	February 3	February 4	February 5	February 6
			Staff In-Service Day, 9-4pm		
5	February 9	February 10	February 11	February 12	February 13
					1/2 Day

# School Days	Monday	Tuesday	Wednesday	Thursday	Friday
180					
0	February 16	February 17	February 18	February 19	February 20
	February Break				
5	February 23	February 24	February 25	February 26	February 27
5	March 2	March 3	March 4	March 5	March 6
5	March 9	March 10	March 11	March 12	March 13
					1/2 Day of Classes
				Evening Conferences (In-person), 5-8pm	Afternoon Conferences (virtual), 3-6pm
				Note: Afternoon and evening Parent Conferences for DOE Students (middle schools and D75)	
4	March 16	March 17	March 18	March 19	March 20
					Eid al-Fitr
5	March 23	March 24	March 25	March 26	March 27
4	March 30	March 31	April 1	April 2	April 3
				1/2 Day of Classes	Spring Break
				Quarter 3 Ends	
0	April 6	April 7	April 8	April 9	April 10
	Spring Break				
5	April 13	April 14	April 15	April 16	April 17
	Quarter 4 Begins				
	NYSESLAT Speaking Window Opens				
5	April 20	April 21	April 22	April 23	April 24

# School Days	Monday	Tuesday	Wednesday	Thursday	Friday
180					
5	April 27	April 28	April 29	April 30	May 1
	Paper-based ELA State Testing Window				
5	May 4	May 5	May 6	May 7	May 8
	Paper-based Math State Testing Window				
5	May 11	May 12	May 13	May 14	May 15
	NYSESLAT Listening, Reading, & Writing Window Opens				
5	May 18	May 19	May 20	May 21	May 22
					NYSESLAT Speaking Window Closes
					NYSESLAT Listening, Reading, & Writing Window Closes
3	May 25	May 26	May 27	May 28	May 29
	Memorial Day		Eid Al-Adha		Quarter 4 Ends
5	June 1	June 2	June 3	June 4	June 5
				Note: DOE Schools Closed (In-service Day)	Note: DOE Schools Closed (In-service Day)
5	June 8	June 9	June 10	June 11	June 12
		Last Day of Classes for Students	Roundtables Window		
4	June 15	June 16	June 17	June 18	June 19
			8th Grade Graduation	Algebra I Regents (TBD)	Juneteenth
	June 22	June 23	June 24	June 25	June 26
		US History Regents (TBD)			
Instructional Days Per Month (25-26 School Year)					
	July	0		January	19
	August	4		February	15
	September	21		March	21
	October	22		April	16
	November	18		May	19

# School Days	Monday	Tuesday	Wednesday	Thursday	Friday
180					
	December	15		June	10



FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 07.28.2022.

PREMISES

Unity Preparatory School of Brooklyn
584 Driggs Avenue
Brooklyn NY 11211

Unity Preparatory School of Brooklyn
584 Driggs Avenue
Brooklyn NY 11211

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **05.17.2022**.

~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ As of XXXXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

_____ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Examined by: _____
Tomasz Korbas, Supervising Inspector, PBU

DEPARTMENT OF BUILDINGS

BOROUGH OF Brooklyn, THE CITY OF NEW YORK

No. 138865
Date FEB 2 1968

CERTIFICATE OF OCCUPANCY

(Standard form adopted by the Board of Standards and Appeals and issued pursuant to Section 646 of the New York Charter, and Sections C26-181.0 to C26-187.0 inclusive Administrative Code 21.31 to 21.37 Building Code.)

This certificate supersedes C. O. No. _____

To the owner or owners of the building or premises:

THIS CERTIFIES that the ~~new~~ altered ~~existing~~ building premises located at
Off & Disp. 581-90 Driggs Avenue, north side of South west of
north 6th Street Block 2336 Lot 18, 26 & 31

conforms substantially to the approved plans and specifications, and to the requirements of the building code and all other laws and ordinances, and of the rules and regulations of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; and

CERTIFIES FURTHER that, any provisions of Section 646F of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

Permit No. Alt. 3018-1951 Construction classification class 1 - first floor
Occupancy classification School Height 3 stories, 40.0' feet
Date of completion cont. 1-26-68 Located in unrestricted - Use District
B Area Height Zone at time of issuance of permit

This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals: (Calendar numbers to be inserted here)

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOADS Lbs. per Sq. Ft.	PERSONS ACCOMMODATED			USE
		MALE	FEMALE	TOTAL	
Cellar	on earth	-	-	235	gymnasium, locker room, showers and toilet, stairs
First	60, 100 corr.	-	-	3	upper part of gymnasium, offices, toilets, showers and lockers, storage tickets and stairs
Second	60 Gr 100 corr. 120 Library	-	-	175	classrooms, library, nurse, toilets and stair
Third	60 Gr 100 corr	-	-	175	classrooms, teachers room, toilet and stairs
TOTALS:- School					

FIRE DEPARTMENT APPROVAL DATED JANUARY 23, 1968 - (Interior fire alarm)

Samuel Plaster

Borough Superintendent

DEPARTMENT OF BUILDINGS

THE CITY OF NEW YORK

DEPARTMENT OF BUILDINGS

CERTIFICATE OF OCCUPANCY

NO CHANGES OF USE OR OCCUPANCY NOT CONSISTENT WITH THIS CERTIFICATE SHALL BE MADE UNLESS FIRST APPROVED BY THE BOROUGH SUPERINTENDENT

Unless an approval for the same has been obtained from the Borough Superintendent, no change or rearrangement in the structural parts of the building, or affecting the light and ventilation of any part thereof; or in the exit facilities, shall be made; no enlargement, whether by extending on any side or by increasing in height shall be made; nor shall the building be moved from one location or position to another; nor shall there be any reduction or diminution of the area of the lot or plot on which the building is located.

The building or any part thereof shall not be used for any purpose other than that for which it is certified.

The superimposed, uniformly distributed loads, or concentrated loads producing the same stresses in the construction in any story shall not exceed the live loads specified on reverse side; the number of persons of either sex in any story shall not exceed that specified when sex is indicated, nor shall the aggregate number of persons in any story exceed the specified total; and the use to which any story may be put shall be restricted to that fixed by this certificate except as specifically stated.

This certificate does not in any way relieve the owner or owners or any other person or persons in possession or control of the building, or any part thereof from obtaining such other permits, licenses or approvals as may be prescribed by law for the uses or purposes for which the building is designed or intended; nor from obtaining the special certificates required for the use and operation of elevators; nor from the installation of fire alarm systems where required by law; nor from complying with any lawful order for additional fire extinguishing appliances under the discretionary power of the fire commissioner; nor from complying with any lawful order issued with the object of maintaining the building in a safe or lawful condition; nor from complying with any authorized direction to remove encroachments into a public highway or other public place, whether attached to or part of the building or not.

If this certificate is marked "Temporary", it is applicable only to those parts of the building indicated on its face, and certifies to the legal use and occupancy of only such parts of the building; it is subject to all the provisions and conditions applying to a final or permanent certificate; it is not applicable to any building under the jurisdiction of the Housing Division unless it is also approved and endorsed by them, and it must be replaced by a full certificate at the date of expiration.

If this certificate is for an existing building, erected prior to March 14, 1916, it has been duly inspected and it has been found to have been occupied or arranged to be occupied prior to March 14, 1916, as noted on the reverse side, and that on information and belief, since that date there has been no alteration or conversion to a use that changed its classification as defined in the Building Code, or that would necessitate compliance with some special requirement or with the State Labor Law or any other law or ordinance; that there are no notices of violations or orders pending in the Department of Buildings at this time; that Section 646F of the New York City Charter has been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent, and that, so long as the building is not altered, except by permission of the Borough Superintendent, the existing use and occupancy may be continued.

§ 646 F. No certificate of occupancy shall be issued for any building, structure, enclosure, place or premises wherein containers for combustibles, chemicals, explosives, inflammables and other dangerous substances, articles, compounds or mixtures are stored, or wherein automatic or other fire alarm systems or fire extinguishing equipment are required by law to be or are installed, until the fire commissioner has tested and inspected and has certified his approval in writing of the installation of such containers, systems or equipment to the Borough Superintendent of the borough in which the installation has been made. Such approval shall be recorded on the certificate of occupancy."

Additional copies of this certificate will be furnished to persons having an interest in the building or premises, upon payment of a fee of fifty cents per copy.

(mirrored text at bottom)