

# Application: Unity Preparatory Charter School of Brooklyn

Chris Doscher - cdoscher@unityprep.org  
2024-2025 Annual Report

## Summary

ID: 0000000335  
Last submitted: Nov 3 2025 10:24 PM (UTC)

## Entry 1 – School Information and Cover Page

Completed - Nov 3 2025

### Instructions

#### Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the Annual Report Portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 – School Information and Cover Page

(New schools that were not open for instruction for the 2024-2025 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2025)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

### a. LEGAL SCHOOL NAME (as chartered)

(Select name from the drop down menu)

Unity Preparatory Charter School of Brooklyn

**b. Unofficial or Popular School Name**

(No response)

**c. CHARTER AUTHORIZER (As of June 30th, 2025)**

Please select the correct authorizer as of June 30, 2025 or you may not be assigned the correct tasks.

BOARD OF REGENTS

**c. School Unionized**

Is your charter school unionized?

No

**d. District/CSD of Location**

New York City Community School District #13

**e. Date of Approved Initial Charter**

Nov 1 2012

**f. Date School First Opened for Instruction**

Aug 1 2013

**g. Approved School Mission**

*(Regents, NYCDOE, and Buffalo BOE-authorized schools only)*

The mission of Unity Preparatory Charter School of Brooklyn is to empower students as scholars and citizens so they may lead fulfilling academic, personal, and professional lives.

**h. Approved Key Design Elements**

*(Regents, NYCDOE, and Buffalo BOE-authorized schools only)*

- A Grades 6-12 College Preparatory Curriculum
- Expert Teaching and Advancement
- More Time for Learning
- Intensive and Differentiated Academic Support
- Enrichment Courses and Elective Clubs
- Active Community Involvement
- A Positive and Supportive School Culture

**i. School Website Address**

<https://www.unityprep.org/>

**j. Authorized Charter Enrollment for 2024-2025 School Year**

615

**k. Actual Enrollment on June 30, 2025, Excluding Pre-K Program Enrollment**

499

I. Grades Served

Grades served during the 2024-2025 school year (exclude Pre-K program students):

Responses Selected:

6
7
8
9
10
11
12

m. Charter Management Organization/Educational Management Organization

Do you have a [Charter Management Organization](#)?

No
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FACILITIES INFORMATION

n. FACILITIES: Owned, rented, or leased to educate students

Will the school maintain or operate multiple sites in 2025-2026?

	Yes, 2 sites
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School Site 1 (Primary)



**n1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2024-2025 School Year (K-5, 6-9, etc.)	Grades to be Served at Site for 2025-2026 school year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	432 Monroe Street, Brooklyn, NY 11221	7184555046	New York City Community School District #13	6-8	6-8	No

**n1a. Please provide the contact information for Site 1.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Joshua Beauregard	Executive Director	718-455-5046		<a href="mailto:jbeauregard@unityprep.org">jbeauregard@unityprep.org</a>
Operational Leader	Eddie Ortiz	AP of Operations	718-455-5046		<a href="mailto:eortiz@unityprep.org">eortiz@unityprep.org</a>
Compliance Contact	Chris Doscher	Director of Administration	718-455-5046		<a href="mailto:cdoscher@unityprep.org">cdoscher@unityprep.org</a>
Complaint Contact	Chris Doscher	Director of Administration	718-455-5046		<a href="mailto:cdoscher@unityprep.org">cdoscher@unityprep.org</a>
DASA Coordinator	Ariel Terry	Principal	718-455-5046		<a href="mailto:aterry@unityprep.org">aterry@unityprep.org</a>
Phone Contact for After Hours Emergencies	Joshua Beauregard	Head of School	718-455-5046		<a href="mailto:jbeauregard@unityprep.org">jbeauregard@unityprep.org</a>

**n1b. Is site 1 in public space or in private space?**

Public Space

**n1c. Is site 1 in a co-located or not in a co-located facility?**

**Responses Selected:**

Co-Located with a District School

**n1d. Please list the terms of your current co-location.**

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	n/a	No		No		Yes

**School Site 2**

## n2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2024-2025 School Year (K-5, 6-9, etc.)	Grades to Be Served at Site for 2025-2026 School Year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	584 Driggs Avenue, Brooklyn, NY 11211	718-682-3725	New York City Community School District #14	9-12	9-12	9-12

### n2a. Please provide the contact information for Site 2.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Joshua Beauregard	Head of School	718-682-3725		<a href="mailto:jbeauregard@unityprep.org">jbeauregard@unityprep.org</a>
Operational Leader	Brandon Lopez	AP of Operations	718-682-3725		<a href="mailto:blopez@unityprep.org">blopez@unityprep.org</a>
Compliance Contact	Chris Doscher	Director of Administration	718-682-3725		<a href="mailto:cdoscher@unityprep.org">cdoscher@unityprep.org</a>
Complaint Contact	Chris Doscher	Director of Administration	718-682-3725		<a href="mailto:cdoscher@unityprep.org">cdoscher@unityprep.org</a>
DASA Coordinator	Katiuska Herrand	Principal	718-682-3725		<a href="mailto:kherrand@unityprep.org">kherrand@unityprep.org</a>
Phone Contact for After Hours Emergencies	Joshua Beauregard	Head of School	718-682-3725		<a href="mailto:jbeauregard@unityprep.org">jbeauregard@unityprep.org</a>

**n2b. Is site 2 in public space or in private space?**

Private Space

**n2c. Is site 2 in a co-located or not in a co-located facility?**

**Responses Selected:**

No Co-Located

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**n2e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection.** Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2025.

Fire inspection certificates must be updated annually. For the upcoming school year 2025-2026, please submit a current fire inspection certificate.

If the fire inspection certificate will expire between the August 1, 2025 submission of the Annual Report and the November 3 Annual Report submission, please submit the new certificate with the Annual Report entries due no later than 11:59 PM on November 3, 2025.

**Site 2 Certificate of Occupancy (COO)**

[certificate of occupancy 584 Driggs Ave. \(1\) \(1\) \(1\).pdf](#)

**Filename:** certificate of occupancy 584 Driggs Ave. (1) (1) (1).pdf **Size:** 402.7 kB

**Site 2 Fire Inspection Report**

*This is required, marked optional for administrative purposes.*

[FDNYBuildingInformationProfileACA202506.pdf](#)

**Filename:** FDNYBuildingInformationProfileACA202506.pdf **Size:** 681.0 kB

o. List of owned, rented, or leased facilities not used to educate students and the purpose of each.

Separate by semi-colon (;)

n/a

p1. Total Number of School Calendar Days

180

p2. Total Number of Anticipated Hours of Instruction by Month (Entries are required for all months. Enter a zero for months with no instructional hours.)

July 2025	0
August 2025	20
September 2025	116
October 2025	140
November 2025	103
December 2025	82
January 2026	114
February 2026	88
March 2026	123
April 2026	91
May 2026	119
June 2026	108

CHARTER REVISIONS DURING THE 2024-2025 SCHOOL YEAR

**q. Summary of Material and Non-Material Charter Revisions submitted or approved since August 1, 2024, including updates to the school’s board of trustees’ by-laws, enrollment policy, discipline policy, or complaint policy.**

*Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.*

Does the school have any material or non-material revision requests that have been submitted or approved since August 1, 2024?

No

**ATTESTATIONS**

**r. Name/Position of Person Completing/Submitting the 2024-2025 Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).**

Name	Chris Doscher
Position	Director of Administration
Phone/Extension	347-746-1575
Email	<a href="mailto:cdoscher@unityprep.org">cdoscher@unityprep.org</a>

s. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, this will constitute grounds for the revocation of our charter.

Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

**Responses Selected:**

Yes

As outlined in ENTRY 7 (Employee Fingerprint Requirements Attestation):

Our E-Signatures (not digital signatures) (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 7 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

**Responses Selected:**

Yes

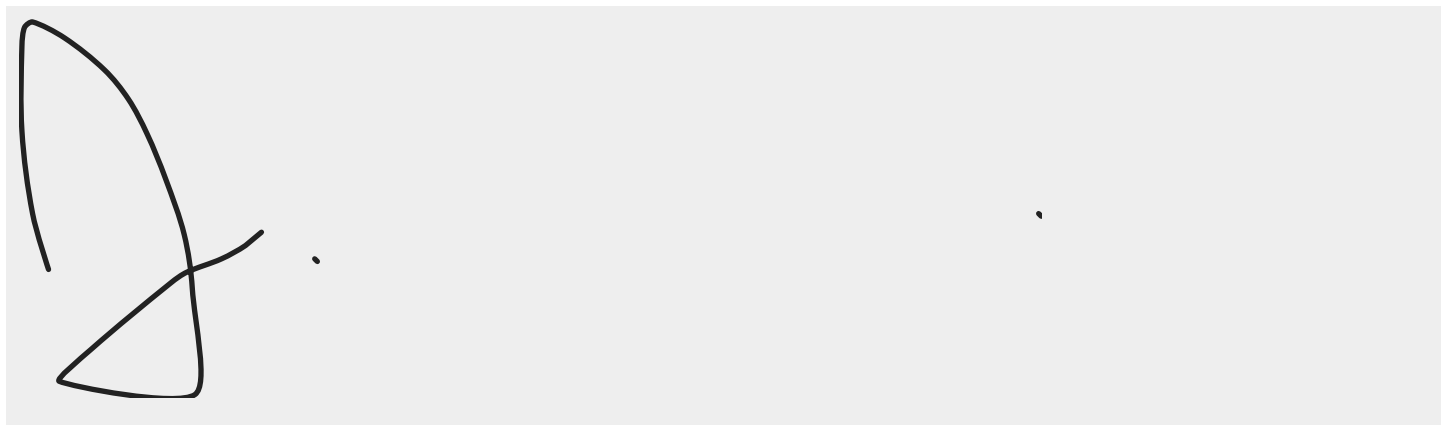
Signature, Head of Charter School

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)

A handwritten signature in black ink, appearing to be 'MB', is written on a light gray background.

Signature, President of the Board of Trustees

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)



Date

Aug 1 2025



Thank you.

## Entry 2 – Links to Critical Documents on School Website

Completed - Nov 3 2025

### Instructions

**Required of ALL Charter Schools** (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and Authorizer-approved School Discipline Policy)

By law, each charter school is required to maintain certain notices and policies listed on its website. All documents must be readily found on the school's website and publicly accessible. Please insert the link to the page on the school's website where each document can be accessed. **DO NOT provide a direct link to a Google document.**

1. Current Annual Report (i.e., 2024-2025 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas, and documents, including board meeting minutes;
3. New York State School Report Card - This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law.[\[2\]](#) Even if there is no school data yet reported, a direct web link to the most recent [New York State School Report Card](#) for the charter school must be provided.
4. Authorizer-approved DASA Policy and Authorizer-approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building-level safety plan (as per the July 2023 [Emergency Response Plan Memo](#) – Charter Schools Only);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records (e.g., see [NYSED Subject Matter List](#))



[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., repost when financials have been submitted in November.)

[2] SRC data is included in the reporting requirements for New York charter schools in 8 NYCRR 119.3.

## Entry 2 – Links to Critical Documents on School Website

School Name: Unity Preparatory Charter School of Brooklyn

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**Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and Authorizer-Approved School Discipline Policy)**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link from the school's website](#) for each of the items. All links must be readily found on the school's website.

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2024-2025 Annual Report)	<u><a href="https://www.unityprep.org/governance/annual-report/">https://www.unityprep.org/governance/annual-report/</a></u>
2. Board meeting notices, agendas, and documents, including board meeting minutes	<u><a href="https://www.unityprep.org/governance/minutes/">https://www.unityprep.org/governance/minutes/</a></u>
3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law. Even if there is no school data yet reported, a direct web link to the most recent New York State School Report Card for the charter school must be provided.	<u><a href="https://data.nysed.gov/essa.php?year=2024&amp;instid=8000000075840">https://data.nysed.gov/essa.php?year=2024&amp;instid=8000000075840</a></u>
4a. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<u><a href="https://www.unityprep.org/student-life/school-policies/dasa-act/">https://www.unityprep.org/student-life/school-policies/dasa-act/</a></u>
4b. Authorizer-approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<u><a href="https://www.unityprep.org/wp-content/uploads/2025/09/2025-2026-Unity-Student-and-Family-Handbook.pdf">https://www.unityprep.org/wp-content/uploads/2025/09/2025-2026-Unity-Student-and-Family-Handbook.pdf</a></u>
5. District-wide safety plan, not a building level safety plan (as per the July 2023 Emergency Response Plan Memo)	<u><a href="https://www.unityprep.org/wp-content/uploads/2025/11/District-Wide-School-Safety-Plan-Unity-Preparatory-Charter-Schools-of-Brooklyn-25-26.pdf">https://www.unityprep.org/wp-content/uploads/2025/11/District-Wide-School-Safety-Plan-Unity-Preparatory-Charter-Schools-of-Brooklyn-25-26.pdf</a></u>
6. Authorizer-approved FOIL Policy	<u><a href="https://www.unityprep.org/student-life/school-policies/student-records-policies/">https://www.unityprep.org/student-life/school-policies/student-records-policies/</a></u>

7. Subject matter list of FOIL records (e.g., see NYSED Subject Matter List)

<https://www.unityprep.org/student-life/school-policies/student-records-policies/>

It is the school's responsibility to ensure that if a policy appears in more than one place on the website, including as part of the family handbook, that the policy versions are consistent and up to date.

### Responses Selected:

Yes, the website has been reviewed to ensure that policies are consistent and up to date.



Thank you.

## Entry 3 – Board of Trustees Membership Table

Completed - Nov 3 2025

### Instructions

### Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## Entry 3 – Board of Trustees Membership Table

1. **SUNY-AUTHORIZED** charter schools are required to provide information for VOTING trustees only.
2. **REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED** charter schools are required to provide information for all VOTING and NON-VOTING trustees.

### Authorizer:

Who is the authorizer of your charter school?

Board of Regents

**1. 2024-2025 Board Member Information (Enter info for each BOT member)**

	Voting Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliation (s)	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2024- 2025
1	Jeannette Bander		Trustee/ Member	Student Learning, Governance	Yes	3	06/01/2024	06/01/2027	8
2	Jim Ellsworth		Chair	Audit & Finance, Governance	Yes	3	06/01/2023	06/01/2026	10
3	enny Singletary		Vice Chair	Governance	Yes	1	12/01/2021	12/01/2024	5 or less
4	Marion Leydier		Treasurer	Audit & Finance, Governance	Yes	5	06/01/2025	06/01/2028	6
5	Sal Siddiqui		Trustee/ Member	Development, Audit & Finance	Yes	3	06/01/2024	06/01/2027	10
6	Trudy Sandy		Parent Rep	Student Learning	Yes	3	04/01/2024	05/14/2025	5 or less
7	Juliana Worrell		Trustee/ Member	Student Learning	Yes	1	11/01/2024	11/01/2027	5 or less
8	Misha Jemison		Trustee/ Member	Student Learning	Yes	1	04/01/2025	04/01/2028	5 or less

				Development & Facilities					
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. Number of board meetings conducted in 2024-2025

11

3. Number of board meetings scheduled for the 2025-2026 school year

11

#### 4. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total number of Voting Members on June 30, 2025	7
b. Total number of Voting Members added during the 2024-2025 school year	2
c. Total number of Voting Members who left the board during 2024-2025 school year	2
d. Total Maximum Number of Voting Members in 2024-2025, as set by the board in by-laws, resolution, or minutes	(No response)
e. Board members attending 8 or fewer meetings during 2024-2025	11

#### 5. INFORMATION ABOUT NON-VOTING MEMBERS OF THE BOARD OF TRUSTEES (REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED ONLY)

a. Total number of Non-Voting Members on June 30, 2025	0
b. Total number of Non-Voting Members added during the 2024-2025 school year	0
c. Total number of Non-Voting Members who left the board during the 2024-2025 school year	0
d. Total Maximum Number of Non-Voting members in 2024-2025, as set by the board in by-laws, resolution, or minutes	0

**Thank you.**

# Entry 4 – Board of Trustees Disclosure of Financial Interest Form

Completed - Nov 3 2025

## Instructions

### Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2024-2025 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) due **no later than 11:59 PM on August 1, 2025**. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2024-2025 school year completes the form.**

Charter schools MUST submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

### [Lenny Singletary Form](#)

Filename: Lenny\_Singletary\_Form.pdf Size: 613.8 kB

### [Juliana Worrell](#)

Filename: Juliana\_Worrell\_w2rqkh5.pdf Size: 628.7 kB

### [Salman Siddiqui](#)

Filename: Salman\_Siddiqui.pdf Size: 691.4 kB

### [Jeannette Bander](#)

Filename: Jeannette\_Bander.pdf Size: 594.0 kB

### [Jim Ellsworth](#)

Filename: Jim\_Ellsworth.pdf Size: 594.7 kB

### [Misha Jemison](#)

Filename: Misha\_Jemison.pdf Size: 596.7 kB

### [Marion Leydier](#)

Filename: 402202d71cf440fb98065a0950f9a3c7.pdf Size: 595.9 kB

### [Trudy Sandy \(2\)](#)

Filename: c8022373e6f248528437bd72991f75f8.pdf Size: 528.4 kB

# Entry 5 – Board Meeting Minutes

## Instructions

### Required of Regents, NYCDOE, and Buffalo BOE-Authorized Schools ONLY

Schools must upload a complete set of final monthly board meeting minutes (July 2024-June 2025), which should match the number of meetings held during the 2024-2025 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees AND must be posted on the school's website. Board meeting minutes may be uploaded individually or as one single combined file. Board meeting minutes must be submitted **no later than 11:59 PM on August 1, 2025**.

#### 6

Filename: 6.18.25\_Board\_Meeting\_Minutes.pdf Size: 138.7 kB

#### 7

Filename: 7.24.24-Board-Meeting-Minutes.pdf Size: 87.5 kB

#### 8

Filename: 8.28.24-Board-Meeting-Minutes.pdf Size: 88.7 kB

#### 11

Filename: 11.20.24-Board-Meeting-Minutes\_2.pdf Size: 71.2 kB

#### 1

Filename: 1.22.25-Board-Meeting-Minutes.pdf Size: 84.8 kB

#### 10

Filename: 10.30.24-Board-Meeting-Minutes.pdf Size: 69.7 kB

#### 9

Filename: 9.25.24-Board-Meeting-Minutes.pdf Size: 406.4 kB

#### Dec-2024-Board-Meeting-Minutes (1)

Filename: Dec-2024-Board-Meeting-Minutes\_1.pdf Size: 305.7 kB

#### 4

Filename: 4.9.25-Board-Meeting-Minutes.pdf Size: 132.5 kB

#### 3

Filename: 3.5.25-Board-Meeting-MInutes.pdf Size: 84.9 kB

#### 5

Filename: 5.14.25-Board-Meeting-Minutes.pdf Size: 415.4 kB

## Entry 6 – Enrollment & Retention

## Instructions



**Required of ALL Charter Schools**

Describe the good faith efforts the charter school has made in 2024-2025 toward meeting targets to attract and retain the enrollment of students with disabilities (SWD), English language learners (ELL), and students who are economically disadvantaged (ED). In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2025-2026.

## **Entry 6 – Enrollment and Retention of Special Populations**

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## Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2024-2025	Describe Recruitment Plans in 2025-2026
Students with Disabilities	<p>To recruit Students with Disabilities (25% in 2024-25), the school implemented the following efforts:</p> <ul style="list-style-type: none"> <li>a. Outreach to Special Education Coordinators at CSD 13 and 16</li> <li>b. Ongoing partnerships with the Committee on Special Education</li> <li>c. Information on Special Education and Intervention services highlighted in all written materials and advertisements</li> <li>d. Information on Special Education and Intervention Services distributed at all visits, open houses and school fairs</li> </ul>	<p>Unity plans on continuing all efforts made during the 2024-25 school year and continue building partnerships with neighborhood schools and community organizations, especially those that support support families of students with disabilities.</p>
English Language Learners	<p>In 2024-25, 5% of students were English Language Learners. To recruit these students, Unity Prep used the following strategies:</p> <ul style="list-style-type: none"> <li>a. Virtual and in person open house presentations were made in both English and Spanish with translations provided in Fulani, Arabic and French.</li> <li>b. The school brought translators to all school fairs attended.</li> <li>c. All informational materials were provided in Spanish and English.</li> <li>d. Unity staff performed targeted outreach with the families of our current ELL scholars to target new scholars from their community</li> </ul>	<p>Unity plans on continuing all efforts made during the 2024-25 school year and continue building partnerships with neighborhood schools and community organizations, especially those that support support families whose first language might not be English.</p>
Economically Disadvantaged	<p>To recruit Economically Disadvantaged students (76% in 2024-25), Unity targeted its</p>	<p>Unity plans on continuing all efforts made during the 2024-25 school year and continue building</p>

outreach to the families in high needs communities within Community School District (CSD)

13. Specifically, the school undertook the following efforts:

a. Virtual & In Person Open House Events –

Unity

Prep held monthly virtual and in person open house events. Each event provided attendees an opportunity to meet and speak with Unity rep's co-founders and staff, meet current students, tour the school, and take part in a presentation regarding Unity Prep's school model and inclusive environment.

b. Attending virtual fairs hosted by the NYC Charter School Center and other organizations.

c. Outreach to All Elementary Schools in CSDs 13 and 16 – To ensure that every student who attended fifth grade in a CSD 13 or CSD 16 school received information about Unity Prep, Unity Prep called, emailed, and sent information packets to every elementary school in CSD 13 and CSD 16.

These information packets were addressed to the Guidance Counselors and Parent Coordinators in each school. The information packets contained brochures that explained Unity Prep's school model, flyers that provided information regarding Unity Prep's Open House events, and applications for the upcoming school year. In addition to elementary school outreach, Unity Prep also conducted outreach to community

partnerships with neighborhood schools and community organizations, especially those that support support economically disadvantaged families.

	<p>organizations and after school/summer programs serving high numbers of Economically Disadvantaged Students.</p> <p>d. Media Advertisements – Unity Prep placed advertisements in social media platforms popular with our families, including Facebook and Instagram. In addition, the school placed a banner outside of the school facility and distributed 5x7 flyers throughout the surrounding neighborhoods.</p>	
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## Good Faith Efforts To Meet Retention Targets

	Describe Retention Efforts in 2024-2025	Describe Retention Plans in 2025-2026
Students with Disabilities	<p>Unity Prep employs a Director of Support Services who coordinates services and supervises instruction for all special student populations; a Social Worker who provides mental health and counseling services, a Learning Support Coordinator who oversees academic remediation and enrichment; and two special education teachers who provide a broad range of intensive supports. For those students in need of special education services, Unity Prep employs an Integrated Co-Teaching model to meet the goals of each student's Individualized Education Plan (IEP). In these classrooms, general education teachers work closely with special education teachers to plan lessons, differentiate instruction and evaluate student learning. To ensure student learning and skill mastery, teachers utilize a variety of instructional formats including team teaching, station teaching, parallel teaching, and alternate teaching. Both teachers meet regularly with the Director of Support Services and the Director of Curriculum, Instruction and Assessment to review student progress and evaluate the effectiveness of teaching strategies and the special education program overall.</p>	<p>Unity plans on continuing all efforts made during the 2024-25 school year in fostering close relationships with families of students with disabilities and ensuring students have access to all services as recommended on their IEP.</p>

English Language Learners	<p>To meet the needs of ELLs, Unity Prep has adopted the Sheltered Instruction Observation Protocol (SIOP) to support ELLs with mastering core content and developing English language proficiency. Using SIOP, teachers implement high quality instructional techniques including the use of visuals and demonstrations, scaffolded instruction, student to student interaction and targeted vocabulary development. All Unity Prep teachers receive training in this method and structure their curriculum planning and instruction around its implementation. In addition, the ELL Coordinator pushes into classrooms to provide targeted and differentiated supplemental instruction based on each student's English proficiency, ranging from beginner ELLs to those designated as former ELLs. Students that need it will also receive more intensive interventions and pull-out services during elective courses to minimize the loss of core content instructional time. Students will be continually assessed to ensure these services are providing the appropriate level of support and supplemental instruction needed for ongoing student growth.</p>	<p>Unity plans on continuing all efforts made during the 2024-25 school year and ensure that families have access to information in their preferred home language.</p>
Economically Disadvantaged	<p>To retain Economically Disadvantaged students, the school will cover program fees, uniform costs, and supplies for any student in need. As a small school community, the school staff maintains close</p>	<p>Unity plans on continuing all efforts made during the 2024-25 school year, including ensuring all students have access to a Chromebook and internet, along with access to school supplies.</p>

relationships with families and will alert leadership of any student or family who requires additional support.	
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## Entry 7 – Employee Fingerprint Requirements Attestation

Completed - Nov 3 2025

### Instructions

#### Required of ALL Charter Schools

Review and complete the Employee Fingerprint Requirements Attestation.

## Entry 7 – Employee Fingerprint Requirements Attestation

### A. TEACH System – Employee Clearance

#### Required of ALL Charter Schools

Charter schools MUST ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee.

Please note that all schools should maintain an electronic or hard copy of the clearance certification pulled from TEACH and dated PRIOR to the employee's start date. Clearance certifications pulled from TEACH at a later date will show that the staff member was cleared as of that date and may result in a finding of clearance violations against the school.

<sup>[1]</sup> Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at [NYSED CSO Employee Clearance and Fingerprint Memo](#) or visit the NYSED website at [Who Must Be Fingerprinted Charts](#) for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

## **B. Emergency Conditional Clearances**

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo](#).

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### **Attestation**

#### **Responses Selected:**

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## **Entry 8 – Organization Chart**

Completed - Nov 3 2025

### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

Upload the school's current approved **2024-2025 Organization Chart**. The organization chart should be a graphic representation (a list will not be accepted) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

### **24-25 Org Chart**

Filename: 24-25\_Org\_Chart.pdf Size: 136.1 kB

## **Entry 9 – School Calendar**

Completed - Nov 3 2025

### **Instructions**

#### **Required of ALL Charter Schools**

Charter schools must upload a final 2025-2026 calendar into the portal **no later than 11:59 PM on August 1, 2025**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"



Board of Regents-authorized charter schools are also required to submit **school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. Schools must use a calendar format and ensure there is a monthly tally of instructional days.**

Charter schools serving elementary and secondary levels may submit one combined calendar showing instructional hours and days for all building levels OR separate calendars uploaded as one PDF. *Note that school calendars will also provide evidence of alignment for schools with extended days/years referenced in their mission statements or key design elements.*

See below for an example of a calendar showing the requested information.

Sample Calendar:

[25-26 SY Calendar](#)

Filename: 25-26\_SY\_Calendar.pdf Size: 122.3 kB

Entry 10 – Faculty/Staff Roster Template

Completed - Nov 3 2025

[INSTRUCTIONS](#)

**Required of Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **all** instructional and non-instructional employees, which should include all faculty and staff employed by the school at any point during the 2024-2025 school year.

**Use of the 2024-2025 Annual Report Faculty/Staff Roster Template is required. With the exception of the optional Notes section, completion of each of the data elements is required. When provided, use of the drop-down list options is also required.** Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in the need for resubmission of a fully corrected roster.

Reminders: (1) Verify that the correct TEACH ID is entered in the roster. Incorrect data entry may result in findings of non-compliance for the school in the areas of teacher certification and clearance. (2) Use the Notes section to add any additional information deemed necessary, such as a name change that may impact verification of certification. (3) Ensure staff classifications (i.e., teacher / non-teacher) are accurately identified.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer <b>NOTE: MUST BE DONE FIRST</b>	<b>Select</b> your school's authorizer from the <b>drop-down list first</b> , before completing the roster.
School Name and Institution ID	<b>Select</b> your school's name from the <b>drop-down list</b> .
Faculty/Staff First Name	Enter the <b>first name</b> of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the <b>last name</b> of the Faculty/Staff person.
TEACH ID	Enter the <b>7-digit TEACH ID</b> for the Faculty/Staff person; <b>verify the TEACH ID is correctly entered</b> .
Role at the School / Network	<b>Select</b> the best choice of role of the Faculty/Staff person from the <b>drop-down list</b> .
Total Years Experience in this Role	Enter <b>the number of years</b> of experience the Faculty/Staff person has <b>in the role selected</b> .
CPR/AED Certification Status	<b>Select</b> the appropriate choice from the <b>drop-down list</b> .
Hire Date at the School / Network	Enter <b>the date</b> that the Faculty/Staff person was <b>hired at the school/network</b> .
Start Date at the School / Network	Enter <b>the date</b> that the Faculty/Staff person actually <b>began employment at this school/network</b> .
Date Employee Separated from Service (if applicable)	Enter <b>the date</b> that the Faculty/Staff person <b>separated from service at the school/network</b> .
Certification Status / Out-of-Certification Justification	<b>Select</b> the appropriate choice from the <b>drop-down list</b> .

FOR TEACHERS ONLY: Choose Subject Taught

FOR TEACHERS ONLY: Specify Subject or Grade Band, if NOT Math, Science, Career Technical Education, Technology, or Computer Science

Notes

Select the appropriate choice from the drop-down list.

Select the appropriate choice from the drop-down list.

Optional

Unity 24-25 Staff Roster (1)

Filename: Unity\_24-25\_Staff\_Roster\_1.xlsx Size: 77.2 kB

Entry 11 – Progress Toward Goals (Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Completed - Nov 3 2025

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Board of Regents, NYCDOE, and Buffalo BOE-authorized schools must report all Progress Toward Charter Goals as per their currently approved charters no later than 11:59 PM on November 3, 2025.

Schools must complete the "Goals" tables as provided in the tables below OR upload the most current action plan that includes progress made toward the attainment of goals during the 2024-2025 school year.

PLEASE NOTE: This is a required task for Regents, NYCDOE, and Buffalo BOE-authorized charter schools. It is marked optional for administrative purposes only.

Entry 11 – Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents, NYCDOE, and Buffalo BOE-authorized schools may complete the "Goals" tables as provided in the portal OR upload the school's most current action plan that includes progress made toward the attainment of academic, organization, and financial goals during the 2024-2025 school year.

Please select the method by which you will provide your school's information:

Responses Selected:

Complete Provided Goals Tables

**PROGRESS TOWARD CHARTER GOALS**

**Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 3, 2025.

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**1. ACADEMIC STUDENT PERFORMANCE GOALS**

**Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE-authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 3, 2025**.

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## 2024-2025 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	Recognition, Good Standing, Targeted Support and Improvement, and Comprehensive Support and Improvement Schools.	ESEA Accountability Designation	Unable to Assess	N/A
Academic Goal 2	Comparison of the performance of all schools in NYS with similar grade configurations and similar population of students identified as students with disabilities, English language learners/multi-lingual learners, and economically disadvantaged students. Performance is based on charter schools' aggregate proficiency compared to similar schools (district schools and/or charter schools) on 3-8 ELA, math, and science assessments and/or high school cohort	Comparative Proficiency	Unable to Assess	N/A

	graduation rate outcomes.			
Academic Goal 3	The % of students in the school maintaining a proficient testing level (3 or 4) or trending toward proficiency from one year's test administration to the next.	Aggregate Standards-Based Trend Toward Proficiency – Math and ELA	Met	
Academic Goal 4	The % of students with disabilities, English language learners/multi-lingual learners, and economically disadvantaged students in the school maintaining a proficient testing level (3 or 4) or trending toward proficiency from one year's test administration to the next.	Subgroup Standards-Based Trend Toward Proficiency – Math and ELA	Not Met	<p>This goal was met for students with disabilities and economically disadvantaged students, but not for English Language Learners (ELL) / Multi-Lingual Learners (MLL).</p> <p>Unity is engaging in a MLL cohort that addresses adult development. We have a new trained and certified ELL coordinator who will be overseeing the ELL program in full.</p>
Academic Goal 5	The % of students who score proficiently on 3-8 State assessments for all students at the school level.	Aggregate School Level Proficiency – Math, ELA, and Science	Met	
Academic Goal 6	The % of students who score proficiently on 3-8 State assessments	Subgroup School Level Proficiency – Math, ELA, and Science	Unable to Assess	N/A

	by subgroup at the school level compared to the subgroup. Includes students with disabilities, English language learners/multi-lingual learners, and economically disadvantaged students.			
Academic Goal 7	The % of students who score proficiently on 3-8 State assessments for all students by grade level.	Aggregate Grade Level Proficiency – Math, ELA, and Science	Not Met	<p>This goal was met for grades 6 and grade 8 math and ELA and science. This goal was not met for grade 7 math and grade 7 ELA.</p> <p>To improve assessment results for grade 7 for the 2025-26 school year, Unity will:  Unity will begin tutoring for students 2x weekly in math and in ELA, with a focus on grade 7 and seventh graders from last school year. There will also be dedicated interventions for students scoring far below academic proficiency standards.</p>

Academic Goal 8	The % of students who score proficiently on 3-8 State assessments for each subgroup by grade level.	Subgroup Grade Level Proficiency – Math, ELA, and Science	Not Met	<p>To improve assessment results for grade 7 for the 2025-26 school year, Unity will:</p> <p>Unity will begin tutoring for students 2x weekly in math and in ELA, with a focus on grade 7 and seventh graders from last school year. There will also be dedicated interventions for students scoring far below academic proficiency standards.</p> <p>Unity is engaging in a MLL cohort that addresses adult development. We have a new trained and certified ELL coordinator who will be overseeing the ELL program in full.</p>
Academic Goal 9	4-year, 5-year, and 6-year cohort Regents testing outcomes for ELA, Mathematics, Science, Global History and Geography, and US History and Government, or a NYSED approved equivalent, for all students with an	Aggregate Total Cohort Regents Testing Outcomes	Unable to Assess	N/A

	emphasis on the final testing outcome for students. <sup>12</sup> Passing shall be defined as obtaining a Regents exam score of 65 or higher.			
Academic Goal 10	4-year, 5-year, and 6-year cohort Regents testing outcomes for ELA, Mathematics, Science, Global History and Geography, and US History and Government, or a NYSED approved equivalent, by subgroup with an emphasis on the final testing outcome for students. <sup>13</sup> Passing shall be defined as obtaining a Regents exam score of 65 or higher.	State Passing Rate	Unable to Assess	N/A

## 2. Do have more academic goals to add?

Yes



## 2024-2025 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	4-year cohort Regents testing outcomes for ELA and Mathematics, or a NYSED approved equivalent, for graduating students. <sup>14</sup> College and career readiness shall be defined as obtaining a Regents exam score of 75 or higher on the ELA Regents test and 80 or higher on any Regents Math test.	Aggregate College and Career Readiness	Unable to Assess	N/A
Academic Goal 12	4-year cohort Regents testing outcomes for ELA and Mathematics, or a NYSED approved equivalent, for graduating student subgroups. <sup>16</sup> College and career readiness shall be defined as obtaining a Regents exam score of 75 or higher on the ELA Regents test and 80 or higher on any Regents Math test.	Subgroup College and Career Readiness	Unable to Assess	N/A

Academic Goal 13	4-year (August), 5-year (August), and 6-year (June) graduation rate for all students with an emphasis on the final graduation outcome for students.	Aggregate Cohort Graduation Rate	Unable to Assess	N/A
Academic Goal 14	4-year (August), 5-year (August), and 6-year (June) graduation rate for students identified as students with disabilities, English language learners/multi-lingual learners, and economically disadvantaged students with an emphasis on the final graduation outcome for students.	Subgroup Cohort Graduation Rate	Unable to Assess	N/A
Academic Goal 15	% of all students in a cohort who have passed 3 out of 5 Regents exams, or a NYSED approved equivalent, required for graduation by August of the end of the student's 3rd year of high school (overage/under-credited school cohorts will be measured by their 4th year of high school in passing 3 out of 5 Regents	Aggregate On-Track to Graduate	Unable to Assess	N/A

	exams by August of that year).			
Academic Goal 16	% of cohort by subgroup that has passed 3 out of 5 Regents exams, or a NYSED approved equivalent, required for graduation by the end of the student's 3rd year of high school (overage/under-credited school cohort subgroups will be measured by their 4th year of high school in passing 3 out of 5 Regents exams).	Subgroup On-Track to Graduate	Unable to Assess	N/A
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

### 3. Do have more academic goals to add?

(No response)

## 2. ORGANIZATION GOALS

## 2024-2025 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

(No response)

3. FINANCIAL GOALS

2024-2025 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

Thank you.

Entry 12 – Audited Financial Statements

Completed - Nov 3 2025

Required of ALL Charter Schools

**ALL charter schools** must upload the financial statements and related documents in PDF format into the portal **no later than 11:59 PM on November 3, 2025**. The statements, the independent auditor's report, any advisory and/or management letter, and the internal controls report must be combined into a PDF file with security features such as password protection removed.

**ALL SUNY-authorized charter schools** must also enter the financial statements and upload related documents in PDF format into the SUNY Compass system **no later than 11:59 PM on November 3, 2025**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

PLEASE NOTE: This task appears as optional until August 1, 2025. Thereafter, it will be identified as a required task due on November 3, 2025.

## Entry 12a – Audited Financial Report Template (BOR)

Completed - Nov 3 2025

### Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download the Excel spreadsheet entitled “Audited Financial Report Template” from the portal or the [Annual Reports](#) webpage and complete it using the audited financial statements. Upload the completed file **no later than 11:59 PM on November 3, 2025**.

Do not add rows or columns to the template in order to match the format of the financial statements. Use only the existing fields and combine any additional entries into the “other” fields throughout the template. For education corporations operating more than one school, complete one template at the education corporation level and submit the same template for each of the schools operated by the education corporation.

PLEASE NOTE: This task appears as optional until August 1, 2025. Thereafter, it will be identified as a required task due on November 3, 2025.

### [24-25 audited-financial-report](#)

Filename: 5b0c4e48562b4c239a102610d78b861b.xlsx Size: 75.1 kB

## Entry 12b – Additional Financial Documents

Completed - Nov 3 2025

**Regents, NYCDOE, and Buffalo BOE-authorized schools** must upload financial documents and submit **no later than 11:59 PM on November 3, 2025**. The items listed below should be uploaded with an explanation added if an item is not applicable or not available (e.g., a “Federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”)

1. Advisory and/or Management Letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for Each School
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

PLEASE NOTE: This task appears as an optional task until August 1, 2025. After this date, the task will be identified as a required task due on November 3, 2025.

### [4 Evidence of Required Escrow](#)

Filename: 282cd4d384084ff98c1f710193def8d8.pdf Size: 68.9 kB

## Entry 12c – Financial Contact Information

Completed - Nov 3 2025

**Regents, NYCDOE, and Buffalo BOE-authorized schools** should enter financial contact information directly into the form within the portal **no later than 11:59 PM on November 3, 2025**.

PLEASE NOTE: This task appears as an optional task until August 1, 2025. After this date, the task will be identified as a required task due on November 3, 2025.

## Form for "Financial Contact Information"

### 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Kristin Johnson	<a href="mailto:kjohnson2@unityprep.org">kjohnson2@unityprep.org</a>	570-220-8004

### 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Michelle Cain	<a href="mailto:mcain@mmb-co.com">mcain@mmb-co.com</a>	585-423-1860	12

### 3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

## Entry 13 – Fiscal Year 2025-2026 Budget

Completed - Nov 3 2025

**SUNY-authorized charter schools** are required to use Compass to complete and submit the Annual Budget and the Budget Narrative Questionnaire **no later than 11:59 PM on November 3, 2025**.

**Regents, NYCDOE, and Buffalo BOE-authorized charter schools** are required to download the budget template from the portal or the [Annual Reports](#) webpage and complete it. Upload the completed template **no later than 11:59 PM on November 3, 2025**. The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory.

PLEASE NOTE: This task appears as optional until August 1, 2025. Thereafter, it will be identified as a required task due on November 3, 2025.

[2025-2026-annual-report-budget-template](#)

Filename: 69ee99f3aaaf4c10b1fa32e3f8a45b6c.xlsx Size: 48.3 kB

## Optional Additional Documents to Upload (BOR)

Incomplete

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
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**Trustee Name:**

Lenny Singletary

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**Name of Charter School Education Corporation:**

Unity Preparatory Charter School of Brooklyn

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.



4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

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**Business Address:**

---

**E-mail Address:**

---

**Home Telephone:**

---

**Home Address:**

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*Lenny Singletary*  
Lenny Singletary (Aug 1, 2025 12:42:05 EDT)

Aug 1, 2025

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*



# annual-report-current-former-trustee-financial-disclosure-form (1)

Final Audit Report

2025-08-01

Created:	2025-07-30
By:	Chris Doscher (cdoscher@unityprep.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA3O-jAIBUn_88u4JzRsEFvUmf3jzUleG

## "annual-report-current-former-trustee-financial-disclosure-form (1)" History

-  Document created by Chris Doscher (cdoscher@unityprep.org)  
2025-07-30 - 1:24:24 PM GMT- IP address: 72.231.27.94
-  Document emailed to Lenny Singletary for signature  
2025-07-30 - 1:24:56 PM GMT
-  Email viewed by Lenny Singletary  
2025-08-01 - 4:36:42 PM GMT- IP address: 198.177.191.45
-  Document e-signed by Lenny Singletary  
Signature Date: 2025-08-01 - 4:42:05 PM GMT - Time Source: server- IP address: 198.177.191.45
-  Agreement completed.  
2025-08-01 - 4:42:05 PM GMT

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Juliana Worrell

---

**Name of Charter School Education Corporation:**

Unity Preparatory Charter School of Brooklyn

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you



7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

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**Business Address:**

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**E-mail Address:**

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**Home Telephone:**

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**Home Address:**

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08/01/2025

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*






# annual-report-current-former-trustee-financial-disclosure-form (1)

Final Audit Report

2025-08-01

Created:	2025-07-30
By:	Chris Doscher (cdoscher@unityprep.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA4wBrif60xbJ35_XTyWZLNpTxKJ0pHjr

## "annual-report-current-former-trustee-financial-disclosure-form (1)" History

-  Document created by Chris Doscher (cdoscher@unityprep.org)  
2025-07-30 - 1:22:32 PM GMT- IP address: 72.231.27.94
-  Document emailed to Juliana Worrell  
2025-07-30 - 1:22:48 PM GMT  
for signature
-  Email viewed by Juliana Worrell  
2025-08-01 - 2:30:21 PM GMT- IP address: 44.202.216.157
-  Document e-signed by Juliana Worrell  
Signature Date: 2025-08-01 - 2:38:41 PM GMT - Time Source: server- IP address: 108.53.136.53
-  Agreement completed.  
2025-08-01 - 2:38:41 PM GMT

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Salman Siddiqui

---

**Name of Charter School Education Corporation:**

Unity Preparatory Charter School of Brooklyn

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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**Business Telephone:**

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**Business Address:**

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**E-mail Address:**

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**Home Telephone:**

same as above

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**Home Address:**

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7/30/25

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*








# annual-report-current-former-trustee-financial-disclosure-form (1)

Final Audit Report

2025-07-30

Created:	2025-07-30
By:	Chris Doscher (cdoscher@unityprep.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAzh_0ga2zqxOXLQdITvecZMqT4BzNkSju

## "annual-report-current-former-trustee-financial-disclosure-form (1)" History

-  Document created by Chris Doscher (cdoscher@unityprep.org)  
2025-07-30 - 1:26:36 PM GMT- IP address: 72.231.27.94
-  Document emailed to Sal Siddiqui for signature  
2025-07-30 - 1:26:54 PM GMT
-  Email viewed by Sal Siddiqui  
2025-07-30 - 2:51:36 PM GMT- IP address: 146.75.236.0
-  Document e-signed by Sal Siddiqui  
Signature Date: 2025-07-30 - 3:58:46 PM GMT - Time Source: server- IP address: 24.188.177.141
-  Agreement completed.  
2025-07-30 - 3:58:46 PM GMT

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Jeannette Bander

---

**Name of Charter School Education Corporation:**

Unity Preparatory Charter School of Brooklyn

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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**Business Telephone:**

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**Business Address:**

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**E-mail Address:**

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**Home Telephone:**

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**Home Address:**

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*Jeannette Bander*

Jeannette Bander (Jul 31, 2025 19:19:22 EDT)

7/31/2025

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*








# annual-report-current-former-trustee-financial-disclosure-form (1)

Final Audit Report

2025-07-31

Created:	2025-07-30
By:	Chris Doscher (cdoscher@unityprep.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA-3pcHpxFcBB3l2Swq5wuJ07AQLyQe_sy

## "annual-report-current-former-trustee-financial-disclosure-form (1)" History

-  Document created by Chris Doscher (cdoscher@unityprep.org)  
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-  Document emailed to \_\_\_\_\_ for signature  
2025-07-30 - 1:19:33 PM GMT
-  Email viewed by \_\_\_\_\_  
2025-07-30 - 1:45:42 PM GMT- IP address: 74.88.226.185
-  Email viewed by \_\_\_\_\_  
2025-07-31 - 1:52:45 PM GMT- IP address: 74.88.226.185
-  Signer banderj@sullcrom.com entered name at signing as Jeannette Bander  
2025-07-31 - 11:19:20 PM GMT- IP address: 205.134.12.45
-  Document e-signed by Jeannette Bander  
Signature Date: 2025-07-31 - 11:19:22 PM GMT - Time Source: server- IP address: 205.134.12.45
-  Agreement completed.  
2025-07-31 - 11:19:22 PM GMT

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

James Ellsworth

---

**Name of Charter School Education Corporation:**

Unity Preparatory Charter School of Brooklyn

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.



4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

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**Business Address:**

N/A

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**E-mail Address:**

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**Home Telephone:**

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**Home Address:**

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*James Ellsworth*

James Ellsworth (Jul 30, 2025 10:44:50 EDT)

7/30/2025

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

# annual-report-current-former-trustee-financial-disclosure-form (1)

Final Audit Report

2025-07-30

Created:	2025-07-30
By:	Chris Doscher (cdoscher@unityprep.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAArGp9Mj5QZDtJWLRJhY7THAbDMH7mndZM

## "annual-report-current-former-trustee-financial-disclosure-form (1)" History

-  Document created by Chris Doscher (cdoscher@unityprep.org)  
2025-07-30 - 1:20:08 PM GMT- IP address: 72.231.27.94
-  Document emailed to \_\_\_\_\_ for signature  
2025-07-30 - 1:20:34 PM GMT
-  Email viewed b \_\_\_\_\_  
2025-07-30 - 1:42:30 PM GMT- IP address: 104.28.55.254
-  Signer \_\_\_\_\_ entered name at signing as James Ellsworth  
2025-07-30 - 2:44:48 PM GMT- IP address: 38.76.82.101
-  Document e-signed by James Ellsworth  
Signature Date: 2025-07-30 - 2:44:50 PM GMT - Time Source: server- IP address: 38.76.82.101
-  Agreement completed.  
2025-07-30 - 2:44:50 PM GMT

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Misha Jemison

---

**Name of Charter School Education Corporation:**

Unity Preparatory Charter School of Brooklyn

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you



7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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**Business Telephone:**

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**Business Address:**

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**E-mail Address:**

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**Home Telephone:**

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**Home Address:**

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*Misha Jemison*

8.1.25

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

# annual-report-current-former-trustee-financial-disclosure-form (1)

Final Audit Report

2025-08-01

Created:	2025-07-30
By:	Chris Doscher (cdoscher@unityprep.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAL0vmrvUkcoyvTtHIUGisv6-GU6ptvYA-

## "annual-report-current-former-trustee-financial-disclosure-form (1)" History

-  Document created by Chris Doscher (cdoscher@unityprep.org)  
2025-07-30 - 1:21:35 PM GMT- IP address: 72.231.27.94
-  Document emailed to Misha Jemison for signature  
2025-07-30 - 1:21:51 PM GMT
-  Email viewed by Misha Jemison  
2025-07-30 - 1:22:20 PM GMT- IP address: 104.28.77.170
-  Email viewed by Misha Jemison  
2025-07-31 - 5:19:11 PM GMT- IP address: 146.75.222.1
-  Email viewed by Misha Jemison  
2025-08-01 - 1:29:25 PM GMT- IP address: 66.102.8.77
-  Document e-signed by Misha Jemison  
Signature Date: 2025-08-01 - 6:08:45 PM GMT - Time Source: server- IP address: 50.200.242.189
-  Agreement completed.  
2025-08-01 - 6:08:45 PM GMT

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Marion Leydier

---

**Name of Charter School Education Corporation:**

Unity Preparatory Charter School of Brooklyn

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

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☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

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☐ Yes ☒ No

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☒ Yes ☐ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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☐ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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**Business Telephone:**

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**Business Address:**

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**E-mail Address:**

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**Home Telephone:**

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**Home Address:**

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Marion Leydier (Aug 1, 2025 16:23:49 EDT)

August 1, 2025

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*







# annual-report-current-former-trustee-financial-disclosure-form (1)

Final Audit Report

2025-08-01

Created:	2025-07-30
By:	Chris Doscher (cdoscher@unityprep.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAJYsNRPG6s_01YVFNLRL9J47jaJ0Dz_t

## "annual-report-current-former-trustee-financial-disclosure-form (1)" History

-  Document created by Chris Doscher (cdoscher@unityprep.org)  
2025-07-30 - 1:25:27 PM GMT- IP address: 72.231.27.94
-  Document emailed to \_\_\_\_\_ for signature  
2025-07-30 - 1:25:43 PM GMT
-  Email viewed by \_\_\_\_\_  
2025-07-30 - 7:37:26 PM GMT- IP address: 3.231.119.179
-  Email viewed by \_\_\_\_\_  
2025-07-31 - 8:17:11 PM GMT- IP address: 35.172.35.229
-  Email viewed by \_\_\_\_\_  
2025-08-01 - 1:50:19 PM GMT- IP address: 44.209.233.30
-  Signer \_\_\_\_\_ entered name at signing as Marion Leydier  
2025-08-01 - 8:23:47 PM GMT- IP address: 205.134.10.125
-  Document e-signed by Marion Leydier  
Signature Date: 2025-08-01 - 8:23:49 PM GMT - Time Source: server- IP address: 205.134.10.125
-  Agreement completed.  
2025-08-01 - 8:23:49 PM GMT

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
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**Trustee Name:**

Trudy Sandy

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**Name of Charter School Education Corporation:**

Unity Preparatory Charter School of Brooklyn

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

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**Business Address:**

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**E-mail Address:**


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**Home Telephone:**

---

**Home Address:**

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trudy sandy (Aug 1, 2025 12:34:47 EDT)

08/01/2025

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*



MINUTES OF A MEETING  
OF THE BOARD OF TRUSTEES OF  
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN  
HELD: June 18, 2025

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on June 18, 2025 commencing at 6:02 p.m., New York time. Three Trustees were present at the beginning of the meeting. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at the beginning of the meeting at 584 Driggs Avenue, Brooklyn NY 11211 except as otherwise noted:

Jim Ellsworth

(via videoconference at 88 Lexington Avenue, New York, NY 10016)

Misha Jemison

(via videoconference at 1084 Rogers Avenue, Brooklyn NY 11226)

Sal Siddiqui

(via videoconference at 565 Putnam Ave, Brooklyn 11221)

Also in attendance were Joshua Beauregard, Kristin Johnson, Trudy Sandy, and Ram Shankar.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission, including Roundtable Presentations and College Now.

Current Headlines

Mr. Beauregard provided updates regarding Unity’s academic and operations programming.

Review of Data Dashboard

Mr. Beauregard reviewed the data dashboard.

## Committee Reports

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee.

Ms. Johnson presented updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development Committee.

Mr. Beauregard led a discussion regarding updates from the Governance Committee.

Trustee Marion Leydier joined via videoconference at 7:33 pm from 864 Carroll Street, Brooklyn, NY 11215 and was present for the remainder of the meeting.

## Re-election of Marion Leydier to the Board of Trustees with a Three-year Term

The Trustees discussed and considered the re-election of Marion Leydier to the Board of Trustees with a three-year term. The Trustees present unanimously adopted the following resolution:

***RESOLVED***, that Marion Leydier be, and he hereby is, elected to the Board of Trustees for a term that shall expire upon (i) the later of the School's July 2028 Board of Trustees meeting and such time as such Trustee's successor has been duly chosen and qualified, or (ii) such Trustee's earlier incapacity, death, resignation or removal.

## Minutes of Prior Meeting – May 14, 2025

The Trustees discussed and considered approval of the minutes of the May 14, 2025 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

***RESOLVED***, that the May 14, 2025 Board meeting minutes be, and hereby are, approved.

## 2024-25 Audit Engagement

The Trustees discussed and considered approval of MMB + CO for 2024-25 school year audit engagement. the terms of which were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

***RESOLVED***, that Joshua Beauregard be, and they hereby is, authorized to cause the School to incur costs of up to \$38,500 for MMB+CO for the 2024-25 school year audit engagement and related services.



### Renewal of Property-Casualty Insurance Policy

The Trustees discussed and considered approval of the renewal of property-casualty insurance policy, the terms of which were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

***RESOLVED***, that Joshua Beauregard and Chris Doscher be, and they hereby are, authorized to cause the School to renew the property-casualty insurance policy on the terms presented to the Trustees and to negotiate and enter into such agreements as are necessary with respect thereto.

### Budget for 2025-26 School Year

The Trustees discussed and considered approval of the Budget for the 2025-26 school year, as previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

***RESOLVED***, that the Budget for the 2025-26 school year as submitted to the Trustees be, and hereby is, approved.

### Transportation Services

The Trustees discussed and considered approval of a continued private bus service for two buses for students at Unity Middle School for the 2025-26 school year, the terms of which were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

***RESOLVED***, that Joshua Beauregard and Chris Doscher be, and they hereby are, authorized to cause the School to incur costs up to \$623.40 per day for the first bus and \$648.40 per day for the second bus for ARJ Transportation, totaling up to \$228,000 for the school year.

### Renewal of Technology Services Agreement

The Trustees discussed and considered approval of the renewal of the technology services agreement for general IT support and services for the school. The terms of the technology services agreements were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

***RESOLVED***, that Joshua Beauregard and Chris Doscher be, and they hereby are, authorized to cause the School to incur costs of up to \$24,000 for iWise for IT support and services for the 2025-26 school year.

### Board of Trustees Meeting Schedule for 2025-26 School Year

The Trustees discussed and considered approval of the Board of Trustees Meeting Schedule for the 2025-26 school year that was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

***RESOLVED***, that the Board of Trustees Meeting Schedule for the 2025-26 school year be, and hereby is, approved.

### 2025-26 Governance Action Items Calendar

The Trustees discussed and considered approval of the Governance Action Items Calendar for the 2025-26 school year that was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

***RESOLVED***, that the Governance Action Items Calendar for the 2025-26 school year be, and hereby is, approved.

### 2025-26 Appointment of Officers to the Board of Trustees

The Trustees discussed and considered possible changes to the appointment of officers to the Board of Trustees. The Trustees present unanimously adopted the following resolution:

***RESOLVED***, that the appointment of officers to the Board of Trustees, as presented, be and hereby is, approved.

### Consideration of Board of Trustees Committee Changes

The Trustees discussed and considered possible changes to the membership of the committees of the Board of Trustees. The Trustees present unanimously adopted the following resolution:

***RESOLVED***, that the membership of the committees of the Board of Trustees, as presented, be and hereby is, approved.

### Digital Marketing Services

The Trustees discussed and considered approval of the utilization of Mango Strategies for digital marketing services for the school. The terms of the digital marketing services agreement were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

***RESOLVED***, that Joshua Beauregard and Chris Doscher be, and they hereby are, authorized to cause the School to incur costs of up to \$43,500 for Mango Strategies for digital marketing services, spread amongst the 2024-25 and 2025-26 school years.

### Preview of Next Meeting

Mr. Beauregard discussed preliminary details of the upcoming board meeting, scheduled for July 30, 2025.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 7:43 p.m.

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Jim Ellsworth, Chair



MINUTES OF A MEETING  
OF THE BOARD OF TRUSTEES OF  
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: July 24, 2024

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on July 24, 2024 commencing at 6:05 p.m., New York time. Three Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at the beginning of the meeting at 432 Monroe Street, Brooklyn NY 11221 except as otherwise noted:

James Ellsworth

(via videoconference at 291 Shin Creek Road, Lew Beach, NY 12758)

Sal Siddiqui

(via videoconference at 565 Putnam Ave, Brooklyn 11221)

Lenny Singletary

(via videoconference at 121 DeKalb Avenue, Brooklyn, NY 11201)

Also in attendance were Timothy Alvarenga, Joshua Beauregard, Chris Doscher, Kristin Johnson, and Juliana Worrell.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Current Headlines

Mr. Beauregard provided updates regarding Unity’s academic and operations programming, including summer academy and assessment results.

Public Comment

Timothy Alvarenga addressed the board with concerns from the 2023-24 school year, and the board responded.

The board moved into executive session.

The public board meeting resumed at 6:42 p.m.

#### Minutes of Prior Meeting – June 18, 2024

The Trustees discussed and considered approval of the minutes of the June 18, 2024 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that the June 18, 2024 Board meeting minutes be, and hereby are, approved.

#### High School Facility: Asbestos Abatement Proposal

The Trustees discussed and considered approval of an asbestos abatement project for the high school campus at 584 Driggs Avenue, the terms of which were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard be, and they hereby is, authorized to cause the School to incur costs of up to \$65,000 for Plains Environmental & General Contracting Services, Inc. for asbestos abatement and related services.

#### High School Facility: Temporary Roof

The Trustees discussed and considered approval of a temporary roof project for the high school campus at 584 Driggs Avenue, the terms of which were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard be, and they hereby is, authorized to cause the School to incur costs of up to \$55,000 for Prime Roofing & Waterproofing for installation of a temporary roof.

#### Private Bus Service

The Trustees discussed and considered approval of a continued private bus service for two buses for students at Unity Middle School for the 2024-25 school year, the terms of which were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard and Chris Doscher be, and they hereby are, authorized to cause the School to incur costs up to \$600 per day per bus for ARJ Transportation, totaling up to \$214,800 for the school year.

#### Preview of Next Meeting

Mr. Beauregard discussed preliminary details of the upcoming board meeting, scheduled for August 28, 2024.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 6:48 p.m.

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James Ellsworth  
Chairman



MINUTES OF A MEETING  
OF THE BOARD OF TRUSTEES OF  
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: August 28, 2024

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on August 28, 2024 commencing at 6:03 p.m., New York time. Three Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at the beginning of the meeting at 432 Monroe Street, Brooklyn NY 11221 except as otherwise noted:

James Ellsworth

(via videoconference at 291 Shin Creek Road, Lew Beach, NY 12758)

Marion Leydier

(via videoconference at 864 Carroll Street, Brooklyn, NY 11215)

Sal Siddiqui

(via videoconference at 565 Putnam Ave, Brooklyn 11221)

Also in attendance were Joshua Beauregard, Chris Doscher, and Kristin Johnson.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Current Headlines

Mr. Beauregard provided updates regarding Unity’s academic and operations programming, including summer academy.

Review of Data Dashboard

Mr. Beauregard and Ms. Duphiney reviewed the data dashboard, including assessment results.

Trustee Jeannette Bander joined the meeting at 6:40pm via videoconference, from 70 East 10th Street, New York, NY 10003. She was present for the remainder of the meeting.

## Committee Reports

Ms. Duphiney led a discussion regarding updates from the Student Learning Committee.

Ms. Johnson presented updates from the Audit & Finance Committee.

The board moved into executive session.

The public board meeting resumed at 7:46 p.m.

## Minutes of Prior Meeting – July 24, 2024

The Trustees discussed and considered approval of the minutes of the July 24, 2024 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that the July 24, 2024 Board meeting minutes be, and hereby are, approved.

## Renewal of Trailer Agreement

The Trustees discussed and considered approval of the renewal of the trailer agreements for three portable classrooms on the lot adjacent to 584 Driggs Avenue. The terms of the trailer agreements were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard be, and he hereby is, authorized to cause the School to incur costs of up to \$102,573 for Williams Scotsman, Inc. for the three trailer lease agreements for the 2024-25 school year.

## Renewal of Technology Services Agreement

The Trustees discussed and considered approval of the renewal of the technology services agreement for general IT support and services for the school. The terms of the technology services agreements were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that Joshua Beauregard and Chris Doscher be, and they hereby are, authorized to cause the School to incur costs of up to \$24,000 for iWise for IT support and services for the 2024-25 school year.

## Board of Trustees Meeting Schedule for 2024-25 School Year



The Trustees discussed and considered approval of the Board of Trustees Meeting Schedule for the 2024-25 school year that was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

***RESOLVED***, that the Board of Trustees Meeting Schedule for the 2024-25 school year be, and hereby is, approved.

#### Consideration of Board of Trustees Committee Changes

The Trustees discussed and considered possible changes to the membership of the committees of the Board of Trustees. The Trustees present unanimously adopted the following resolution:

***RESOLVED***, that the membership of the committees of the Board of Trustees, as presented, be and hereby is, approved.

#### Preview of Next Meeting

Mr. Beauregard discussed preliminary details of the upcoming board meeting, scheduled for September 25, 2024.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 7:58 p.m.

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James Ellsworth  
Chairman



MINUTES OF A MEETING  
OF THE BOARD OF TRUSTEES OF  
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: November 20, 2024

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on November 20, 2024 commencing at 6:07 p.m., New York time. Three Trustees were present at the beginning of the meeting. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at the beginning of the meeting at 432 Monroe Street, Brooklyn NY 11221 except as otherwise noted:

Marion Leydier

(via videoconference at 864 Carroll Street, Brooklyn, NY 11215)

Trudy Sandy

(via videoconference at 611 Kosciuszko Street, Brooklyn NY 11221)

Sal Siddiqui

(via videoconference at 565 Putnam Ave, Brooklyn 11221)

Also in attendance were Joshua Beauregard, Chris Doscher, Melissa Duphiney, Misha Jemison, Kristin Johnson, Davis Parker, and Ram Shankar.

Ms. Leydier called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard and Ms. Duphiney discussed Unity’s mission.

Current Headlines

Mr. Beauregard provided updates regarding Unity’s academic and operations programming.

Review of Data Dashboard

Mr. Beauregard and Ms. Duphiney reviewed the data dashboard.

## Committee Reports

Mr. Beauregard and Ms. Duphiney led a discussion regarding updates from the Student Learning Committee.

Mr. Beauregard led a discussion regarding updates from the Governance Committee.

Ms. Johnson presented updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development Committee.

Trustee Jeannette Bander joined via videoconference from 70 East 10th Street, New York, NY 10003 at 6:36 p.m. and was present for the remainder of the meeting, at which time quorum was met.

## Minutes of Prior Meeting – October 30, 2024

The Trustees discussed and considered approval of the minutes of the October 30, 2024 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that the October 30, 2024 Board meeting minutes be, and hereby are, approved.

## Consideration of Proposing Misha Jemison for Election to the Board

The Trustees discussed and considered the election of Misha Jemison to the Board of Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that, the Unity Preparatory Charter School of Brooklyn Board of Trustees hereby selects Misha Jemison as a candidate to its Board of Trustees, subject to (1) a thorough background check via a fingerprint scan as required by the State of New York, and (2) Ms. Jemison's approval by the New York State Education Department. The resolution approving Ms. Jemison will take effect upon SED's approval of Ms. Jemison.

## Owner's Representative Agreement Engagement: Loci Architecture PLLC

The Trustees discussed and considered approval of the engagement of Loci Architecture PLLC for owner's management services for renovation services at 584 Driggs Avenue. The terms of the owner's representative engagement were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that Joshua Beauregard be, and he hereby is, authorized to cause the School to incur costs of up to \$25,000 for Loci Architecture PLLC for owner's management services for renovation services at 584 Driggs Avenue.

### Preview of Next Meeting

Mr. Beauregard discussed preliminary details of the upcoming board meeting, scheduled for December 18, 2024.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 7:05 p.m.

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Marion Leydier, Treasurer



MINUTES OF A MEETING  
OF THE BOARD OF TRUSTEES OF  
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: January 22, 2025

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on January 22, 2025 commencing at 6:21 p.m., New York time. Four Trustees were present at the beginning of the meeting. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at the beginning of the meeting at 432 Monroe Street, Brooklyn NY 11221 except as otherwise noted:

Jeannette Bander

(via videoconference at 125 Broad Street, New York, NY 10004)

Jim Ellsworth

(via videoconference at 88 Lexington Avenue, New York, NY 10016)

Trudy Sandy

(via videoconference at 611 Kosciuszko Street, Brooklyn NY 11221)

Sal Siddiqui

(via videoconference at 565 Putnam Ave, Brooklyn 11221)

Also in attendance were Joshua Beauregard, Chris Doscher, Melissa Duphiney, Kristin Johnson, and Ram Shankar.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Current Headlines

Mr. Beauregard provided updates regarding Unity’s academic and operations programming.

### Review of Data Dashboard

Mr. Beauregard and Ms. Duphiney reviewed the data dashboard, including the high school graduation forecast.

### Committee Reports

Mr. Beauregard and Ms. Duphiney led a discussion regarding updates from the Student Learning Committee.

Ms. Johnson and Mr. Doscher presented updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development Committee.

Mr. Beauregard led a discussion regarding updates from the Governance Committee.

### Minutes of Prior Meeting – December 18, 2024

The Trustees discussed and considered approval of the minutes of the December 18, 2024 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

***RESOLVED***, that the December 18, 2024 Board meeting minutes be, and hereby are, approved.

### Preview of Next Meeting

Mr. Beauregard discussed preliminary details of the upcoming board meeting, scheduled for March 5, 2025.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 7:01 p.m.

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Jim Ellsworth, Chair



MINUTES OF A MEETING  
OF THE BOARD OF TRUSTEES OF  
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: October 30, 2024

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on October 30, 2024 commencing at 6:08 p.m., New York time. Four Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at the beginning of the meeting at 432 Monroe Street, Brooklyn NY 11221 except as otherwise noted:

James Ellsworth

(via videoconference at 291 Shin Creek Road, Lew Beach, NY 12758)

Lenny Singletary

(via videoconference at 121 DeKalb Avenue, Brooklyn, NY 11201)

Sal Siddiqui

(via videoconference at 565 Putnam Ave, Brooklyn 11221)

Juliana Worrell

(via videoconference at 55 Broad St., New York, NY)

Also in attendance were Joshua Beauregard, Chris Doscher, Melissa Duphiney, and Kristin Johnson.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard and Ms. Duphiney discussed Unity’s mission.

Minutes of Prior Meeting – September 25, 2024

The Trustees discussed and considered approval of the minutes of the September 25, 2024 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that the September 25, 2024 Board meeting minutes be, and hereby are, approved.

#### Consideration of Proposing Ram Shankar for Election to the Board

The Trustees discussed and considered the election of Ram Shankar to the Board of Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that, the Unity Preparatory Charter School of Brooklyn Board of Trustees hereby selects Ram Shankar as a candidate to its Board of Trustees, subject to (1) a thorough background check via a fingerprint scan as required by the State of New York, (2) a final vote by the Trustees after the School's consideration of the results of the background check and (3) Mr. Shankar's approval by the New York State Education Department. The resolution approving Mr. Shankar will take effect upon SED's approval of Mr. Shankar.

#### Current Headlines

Mr. Beauregard and Ms. Duphiney provided updates regarding Unity's academic and operations programming.

#### Review of Data Dashboard

Mr. Beauregard and Ms. Duphiney reviewed the data dashboard, including enrollment updates.

#### Committee Reports

Mr. Beauregard led a discussion regarding updates from the Governance Committee.

Ms. Duphiney led a discussion regarding updates from the Student Learning Committee.

Ms. Johnson presented updates from the Audit & Finance Committee.

Mr. Beauregard and Mr. Siddiqui led a discussion regarding updates from the Development Committee.

#### Preview of Next Meeting

Mr. Beauregard discussed preliminary details of the upcoming board meeting, scheduled for November 20, 2024.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 6:49 p.m.

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James Ellsworth  
Chairman





MINUTES OF A MEETING  
OF THE BOARD OF TRUSTEES OF  
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: September 25, 2024

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on September 25, 2024 commencing at 6:04 p.m., New York time. Four Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at the beginning of the meeting at 432 Monroe Street, Brooklyn NY 11221 except as otherwise noted:

Jeannette Bander

(via videoconference at from 70 East 10th Street, New York, NY 10003)

James Ellsworth

(via videoconference at 291 Shin Creek Road, Lew Beach, NY 12758)

Marion Leydier

(via videoconference at 864 Carroll Street, Brooklyn, NY 11215)

Sal Siddiqui

(via videoconference at 565 Putnam Ave, Brooklyn 11221)

Also in attendance were Joshua Beauregard, Chris Doscher, Melissa Duphiney, and Kristin Johnson.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Ms. Duphiney discussed Unity’s mission and provided a recap from the first few days of the 2024-25 school year.

Current Headlines

Mr. Beauregard and Ms. Duphiney provided updates regarding Unity’s academic and operations programming.

Review of Data Dashboard

Mr. Beauregard and Ms. Duphiney reviewed the data dashboard, including enrollment updates.

### Committee Reports

Mr. Beauregard led a discussion regarding updates from the Governance Committee.

Ms. Duphiney led a discussion regarding updates from the Student Learning Committee.

Ms. Johnson presented updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development Committee.

### Minutes of Prior Meeting – August 28, 2024

The Trustees discussed and considered approval of the minutes of the August 28, 2024 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that the August 28, 2024 Board meeting minutes be, and hereby are, approved.

### Consideration of Proposing Juliana Worrell for Election to the Board

The Trustees discussed and considered the election of Julianna Worrell to the Board of Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that, the Unity Preparatory Charter School of Brooklyn Board of Trustees hereby selects Julianna Worrell as a candidate to its Board of Trustees, subject to (1) a thorough background check via a fingerprint scan as required by the State of New York, (2) a final vote by the Trustees after the School's consideration of the results of the background check and (3) Ms. Worrell's approval by the New York State Education Department. The resolution approving Ms. Worrell will take effect upon SED's approval of Ms. Worrell.

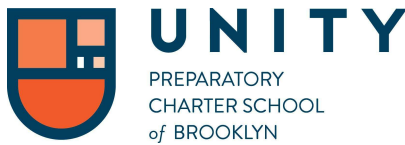
### Preview of Next Meeting

Mr. Beauregard discussed preliminary details of the upcoming board meeting, scheduled for October 30, 2024.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 7:05 p.m.

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James Ellsworth  
Chairman



MINUTES OF A MEETING  
OF THE BOARD OF TRUSTEES OF  
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN  
HELD: December 18, 2024

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on December 18, 2024 commencing at 7:56 p.m., New York time. Four Trustees were present at the beginning of the meeting. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at the beginning of the meeting at 432 Monroe Street, Brooklyn NY 11221 except as otherwise noted:

Jeannette Bander

(via videoconference at 125 Broad Street, New York, NY 10004)

Jim Ellsworth

(via videoconference at 88 Lexington Avenue, New York, NY 10016)

Lenny Singletary

(via videoconference at 121 DeKalb Avenue, Brooklyn, NY 11201)

Sal Siddiqui

(via videoconference at 565 Putnam Ave, Brooklyn 11221)

Also in attendance were Joshua Beauregard, Chris Doscher, Melissa Duphiney, Misha Jemison, Kristin Johnson, and Ram Shankar.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Current Headlines

Mr. Beauregard provided updates regarding Unity’s academic and operations programming.

### Review of Data Dashboard

Mr. Beauregard and Ms. Duphiney reviewed the data dashboard, including the high school graduation forecast.

### Minutes of Prior Meeting – November 20, 2024

The Trustees discussed and considered approval of the minutes of the November 20, 2024 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

***RESOLVED***, that the November 20, 2024 Board meeting minutes be, and hereby are, approved.

### Preview of Next Meeting

Mr. Beauregard discussed preliminary details of the upcoming board meeting, scheduled for January 22, 2024.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:07 p.m.

---

Jim Ellsworth, Chair



MINUTES OF A MEETING  
OF THE BOARD OF TRUSTEES OF  
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: April 9, 2025

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on April 9, 2025 commencing at 6:05 p.m., New York time. Five Trustees were present at the beginning of the meeting. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at the beginning of the meeting at 584 Driggs Avenue, Brooklyn NY 11211 except as otherwise noted:

Jim Ellsworth

(via videoconference at 88 Lexington Avenue, New York, NY 10016)

Misha Jemison

(via videoconference from 1084 Rogers Avenue, Brooklyn NY 11226)

Marion Leydier

(via videoconference at 864 Carroll Street, Brooklyn, NY 11215)

Sal Siddiqui

(via videoconference at 565 Putnam Ave, Brooklyn 11221)

Juliana Worrell

(via videoconference at 100 Church Street, New York, NY 10007)

Also in attendance were Joshua Beauregard, Melissa Duphiney, Kristin Johnson, and Ram Shankar.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

### Current Headlines

Mr. Beauregard provided updates regarding Unity's academic and operations programming.

Trustee Jeannette Bander joined via videoconference at 6:23pm from 125 Broad Street, New York, NY 10004 and was present for the remainder of the meeting.

### Review of Data Dashboard

Mr. Beauregard and Ms. Duphiney reviewed the data dashboard.

### Committee Reports

Mr. Beauregard and Ms. Duphiney led a discussion regarding updates from the Student Learning Committee.

Ms. Johnson presented updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development Committee.

Mr. Beauregard led a discussion regarding updates from the Governance Committee.

### Minutes of Prior Meeting – March 5, 2025

The Trustees discussed and considered approval of the minutes of the March 5, 2025 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that the March 5, 2025 Board meeting minutes be, and hereby are, approved.

### Auditorium Lighting Upgrades – Robert Stark Lighting

The Trustees discussed and considered approval of authorizing the School to incur costs of \$25,000 for Robert Stark Lighting for the renovation of the auditorium at 432 Monroe Street, Brooklyn, the funding for which will be provided by a grant received by the School earlier in the 2024 calendar year. The Trustees present unanimously adopted the following resolution:

**RESOLVED**, that Joshua Beauregard be, and hereby is, authorized to take actions necessary to cause the School to incur costs of up to \$25,000 for Robert Stark Lighting for the renovation of the auditorium at 432 Monroe Street, Brooklyn.

### Transfer of Funds from NYLAF to NYCLASS

The Trustees discussed and considered authorizing the School to transfer investment funds currently with NYLAF to NYCLASS, beginning July 1<sup>st</sup>, 2025 due to an agency merger. The Trustees present unanimously adopted the following resolution:

***RESOLVED***, that Joshua Beauregard be, and hereby is, authorized to take actions necessary to cause the School to transfer investment funds from NYLAF to NYCLASS beginning July 1, 2025.

### Preview of Next Meeting

Mr. Beauregard discussed preliminary details of the upcoming board meeting, scheduled for May 14, 2025.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 7:59 p.m.

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Jim Ellsworth, Chair



MINUTES OF A MEETING  
OF THE BOARD OF TRUSTEES OF  
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: March 5, 2025

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on March 5, 2025 commencing at 6:02 p.m., New York time. Three Trustees were present at the beginning of the meeting. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at the beginning of the meeting at 584 Driggs Avenue, Brooklyn NY 11211 except as otherwise noted:

Jeannette Bander

Jim Ellsworth

Juliana Worrell

(via videoconference at 100 Church Street, New York, NY 10007)

Also in attendance were Joshua Beauregard, Chris Doscher, Melissa Duphiney, Katiuska English, Misha Jemison, Kristin Johnson, Ram Shankar, and Ariel Terry.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Current Headlines

Mr. Beauregard provided updates regarding Unity’s academic and operations programming.

Review of Data Dashboard

Mr. Beauregard and Ms. Duphiney reviewed the data dashboard.

Committee Reports

Mr. Beauregard and Ms. Duphiney led a discussion regarding updates from the Student Learning Committee.

Ms. Johnson presented updates from the Audit & Finance Committee.



Mr. Beauregard led a discussion regarding updates from the Development Committee.

Mr. Beauregard led a discussion regarding updates from the Governance Committee.

Trustee Sal Siddiqui joined at 6:57pm via videoconference from 565 Putnam Ave, Brooklyn NY 11221 and was present for the remainder of the meeting.

Minutes of Prior Meeting – January 22, 2025

The Trustees discussed and considered approval of the minutes of the January 22, 2025 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

***RESOLVED***, that the January 22, 2025 Board meeting minutes be, and hereby are, approved.

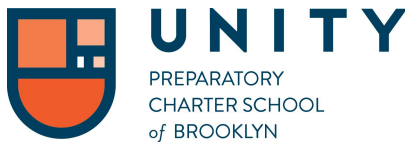
Preview of Next Meeting

Mr. Beauregard discussed preliminary details of the upcoming board meeting, scheduled for April 9, 2025.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 7:19 p.m.

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Jim Ellsworth, Chair



MINUTES OF A MEETING  
OF THE BOARD OF TRUSTEES OF  
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN  
HELD: May 14, 2025

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on May 14, 2025 commencing at 6:02 p.m., New York time. Two Trustees were present at the beginning of the meeting. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at the beginning of the meeting at 584 Driggs Avenue, Brooklyn NY 11211 except as otherwise noted:

Jim Ellsworth

(via videoconference at 88 Lexington Avenue, New York, NY 10016)

Juliana Worrell

(via videoconference at 100 Church Street, New York, NY 10007)

Also in attendance were Joshua Beauregard, Melissa Duphiney, Kristin Johnson, and Ram Shankar.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Current Headlines

Mr. Beauregard provided updates regarding Unity’s academic and operations programming.

Trustee Jeannette Bander joined via videoconference at 6:25pm from 125 Broad Street, New York, NY 10004 and was present for the remainder of the meeting.

Review of Data Dashboard

Mr. Beauregard and Ms. Duphiney reviewed the data dashboard.

## Committee Reports

Mr. Beauregard and Ms. Duphiney led a discussion regarding updates from the Student Learning Committee.

Ms. Johnson presented updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development Committee.

Mr. Beauregard led a discussion regarding updates from the Governance Committee.

Trustee Marion Leydier joined via videoconference at 6:55pm from 864 Carroll Street, Brooklyn, NY 11215 and was present for the remainder of the meeting.

## Adding Misha Jemison to the Board of Trustees

Following approval by the New York State Board of Regents, the Trustees discussed and considered final approval of adding Misha Jemison to the Board of Trustees. The Trustees present unanimously adopted the following resolution:

***RESOLVED***, that the Unity Preparatory Charter School of Brooklyn Board of Trustees hereby elects Misha Jemison as a Trustee, effective immediately, with a three-year term set to expire in June 2028.

## Minutes of Prior Meeting – April 9, 2025

The Trustees discussed and considered approval of the minutes of the April 9, 2025 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

***RESOLVED***, that the April 9, 2025 Board meeting minutes be, and hereby are, approved.

## Structural Probes - Rainer Restoration

The Trustees discussed and considered approval of authorizing the School to incur costs of up to \$22,600 for Rainer Restoration LLC for Structural Probes at 584 Driggs Avenue, Brooklyn. The Trustees present unanimously adopted the following resolution:

***RESOLVED***, that Joshua Beauregard be, and hereby is, authorized to take actions necessary to cause the School to incur costs of up to \$22,600 for Rainer Restoration LLC for structural probes at 584 Driggs Avenue, Brooklyn.

### Renewal of Employee Benefit Plans

Matthew Libby and the Trustees discussed and considered approval of the renewal of the School's employee benefit plans. The benefit plan options were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

***RESOLVED***, that Joshua Beauregard and Chris Doscher be, and hereby are, authorized to cause the School to renew its employee benefit plans on terms substantially consistent with the terms circulated to the Trustees and to negotiate and enter into such agreements as are necessary with respect thereto.

### Trudy Sandy - Resignation from Board of Trustees

Trustee Trudy Sandy submitted a written note of resignation that was provided to the Board of Trustees, with a resignation effective May 14, 2025.

### Preview of Next Meeting

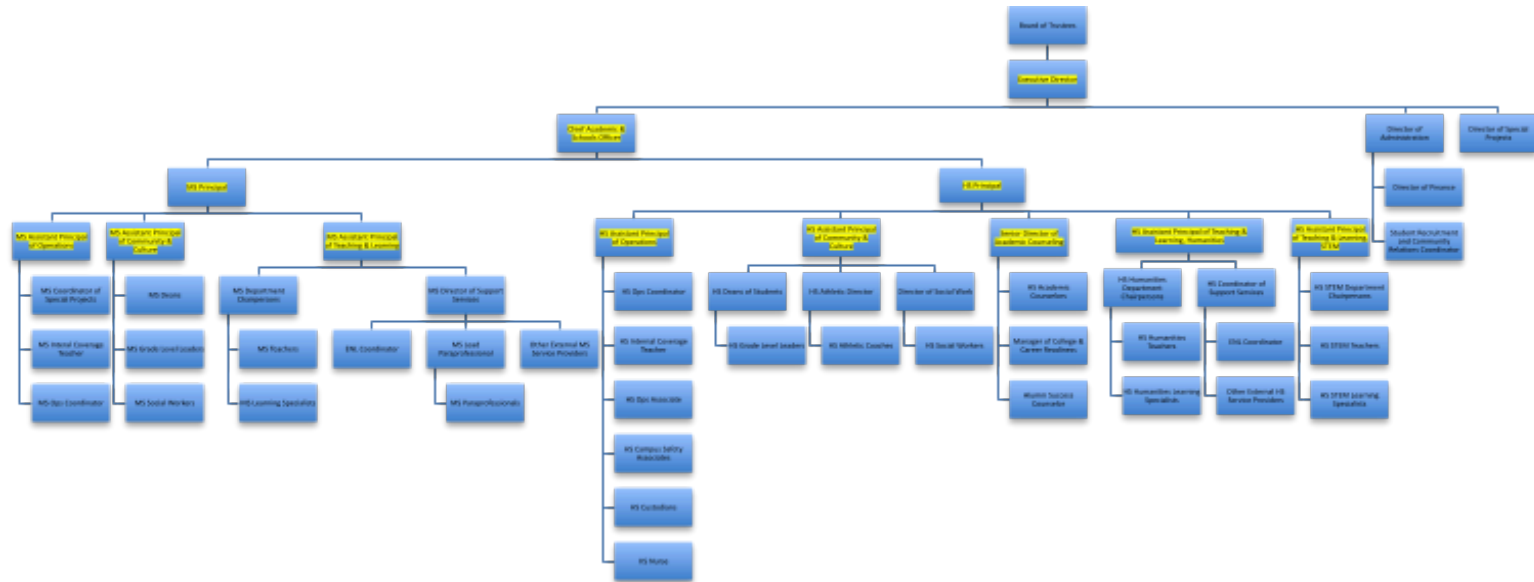
Mr. Beauregard discussed preliminary details of the upcoming board meeting, scheduled for June 18, 2025.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 7:18 p.m.

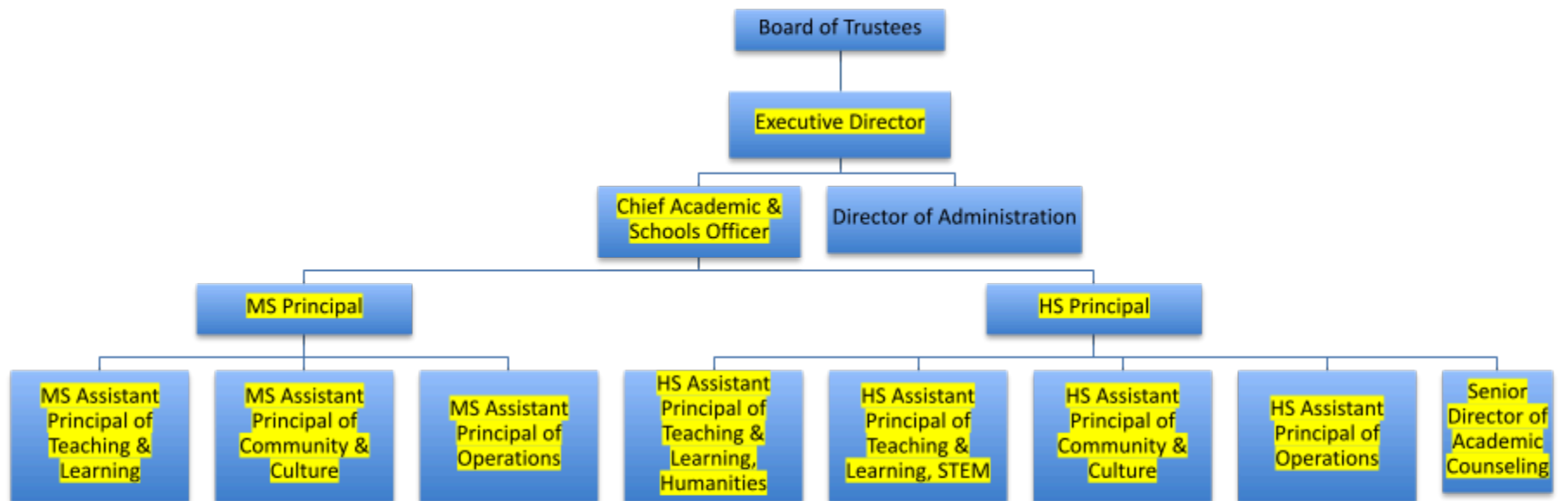
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Jim Ellsworth, Chair

### Proposed Organizational Chart for 2024-2025



## Leadership Structure for Proposed Organizational Chart for 2024-2025



# School Days	Monday	Tuesday	Wednesday	Thursday	Friday
180					
	June 16	June 17	June 18	June 19	June 20
LEGEND				No School - Juneteenth	
No School for Students/Staff	End of Year Trips	8th Grade Graduation	Last Day of School for Students		Last Day of School for Teachers
No School for Students / In-service Days			Algebra I Regents Exam		Last Day for SSLT, SLT, and Operations
School-Based PD Days					
Site-Wide Internal Assessments	June 23	June 24	June 25	June 26	June 27
State Assessments					
Family Event / Communications					
Early Dismissal Day					
Org-Wide Events					
	June 30	July 1	July 2	July 3	July 4
	All Students/Staff Off - Buildings Closed				
	July 7	July 8	July 9	July 10	July 11
	Summer Academy (grades 6-8), 10-1pm				
	Summer Enrichment (grades 6-8), 1-3pm				
	July 14	July 15	July 16	July 17	July 18
	Summer Academy (grades 6-8), 10-1pm				
	Summer Enrichment (grades 6-8), 1-3pm				
	July 21	July 22	July 23	July 24	July 25
	Summer Academy (grades 6-8), 10-1pm				
	Summer Enrichment (grades 6-8), 1-3pm				
	July 28	July 29	July 30	July 31	August 1
	Summer Academy (grades 6-8), 10-1pm				
	Summer Enrichment (grades 6-8), 1-3pm				
	August 4	August 5	August 6	August 7	August 8
	August 11	August 12	August 13	August 14	August 15
	August 18	August 19	August 20	August 21	August 22
4	August 25	August 26	August 27	August 28	August 29
	6th Grade Orientation (1/2 Day)	First Day of School, Grades 6-8 (1/2 Day)	1/2 Day	1/2 Day	1/2 Day

# School Days	Monday	Tuesday	Wednesday	Thursday	Friday
180					
4	September 1	September 2	September 3	September 4	September 5
	Labor Day	First Full Day of School, Grades 6-8	BOY Testing Window (iReady, Literably)		
5	September 8	September 9	September 10	September 11	September 12
5	September 15	September 16	September 17	September 18	September 19
			Back to School Night, 6-7:30pm		
5	September 22	September 23	September 24	September 25	September 26
5	September 29	September 30	October 1	October 2	October 3
5	October 6	October 7	October 8	October 9	October 10
	IA I Testing Window				
4	October 13	October 14	October 15	October 16	October 17
	Italian Heritage/Indigineous People's Day				
5	October 20	October 21	October 22	October 23	October 24
5	October 27	October 28	October 29	October 30	October 31
					Quarter 1 Ends
4	November 3	November 4	November 5	November 6	November 7
	Quarter 2 Begins	Election Day & In-service Day for Staff, 8-2pm			
4	November 10	November 11	November 12	November 13	November 14
		Veteran's Day			
5	November 17	November 18	November 19	November 20	November 21



# School Days	Monday	Tuesday	Wednesday	Thursday	Friday
180					
2	November 24	November 25	November 26	November 27	November 28
		1/2 Day of Classes	Thanksgiving Break		
	Evening Conferences (In-person), 5-8pm	Afternoon Conferences (virtual), 3-6pm			
5	December 1	December 2	December 3	December 4	December 5
5	December 8	December 9	December 10	December 11	December 12
5	December 15	December 16	December 17	December 18	December 19
					1/2 Day
0	December 22	December 23	December 24	December 25	December 26
	December Break				
0	December 29	December 30	December 31	January 1	January 2
	December Break				
5	January 5	January 6	January 7	January 8	January 9
	Staff and Students Return		MOY Testing Window (STAR, iReady, Literably)		
5	January 12	January 13	January 14	January 15	January 16
		MOY Testing Window (STAR, iReady, Literably)			
4	January 19	January 20	January 21	January 22	January 23
	MLK Jr. Day	IA 2 Testing Window (ELA Mock Exams)			
					Quarter 2 Ends
5	January 26	January 27	January 28	January 29	January 30
	IA 2 Testing Window (Math Mock Exams)				
	Semester 2 (Quarter 3) Begins				
4	February 2	February 3	February 4	February 5	February 6
			Staff In-Service Day, 9-4pm		
5	February 9	February 10	February 11	February 12	February 13
					1/2 Day

# School Days 180	Monday	Tuesday	Wednesday	Thursday	Friday
0	February 16	February 17	February 18	February 19	February 20
	February Break				
5	February 23	February 24	February 25	February 26	February 27
5	March 2	March 3	March 4	March 5	March 6
5	March 9	March 10	March 11	March 12	March 13
					1/2 Day of Classes
				Evening Conferences (In-person), 5-8pm	Afternoon Conferences (virtual), 3-6pm
				Note: Afternoon and evening Parent Conferences for DOE Students (middle schools and D75)	
4	March 16	March 17	March 18	March 19	March 20
					Eid al-Fitr
5	March 23	March 24	March 25	March 26	March 27
4	March 30	March 31	April 1	April 2	April 3
				1/2 Day of Classes	Spring Break
				Quarter 3 Ends	
0	April 6	April 7	April 8	April 9	April 10
	Spring Break				
5	April 13	April 14	April 15	April 16	April 17
	Quarter 4 Begins				
	NYSESLAT Speaking Window Opens				
5	April 20	April 21	April 22	April 23	April 24

# School Days	Monday	Tuesday	Wednesday	Thursday	Friday
180					
5	April 27	April 28	April 29	April 30	May 1
		Paper-based ELA State Testing Window			
5	May 4	May 5	May 6	May 7	May 8
			Paper-based Math State Testing Window		
5	May 11	May 12	May 13	May 14	May 15
	NYSESLAT Listening, Reading, & Writing Window Opens				
5	May 18	May 19	May 20	May 21	May 22
					NYSESLAT Speaking Window Closes
					NYSESLAT Listening, Reading, & Writing Window Closes
3	May 25	May 26	May 27	May 28	May 29
	Memorial Day		Eid Al-Adha		Quarter 4 Ends
5	June 1	June 2	June 3	June 4	June 5
				Note: DOE Schools Closed (In-service Day)	Note: DOE Schools Closed (In-service Day)
5	June 8	June 9	June 10	June 11	June 12
		Last Day of Classes for Students	Roundtables Window		
4	June 15	June 16	June 17	June 18	June 19
			8th Grade Graduation	Algebra I Regents (TBD)	Juneteenth
	June 22	June 23	June 24	June 25	June 26
		US History Regents (TBD)			
Instructional Days Per Month (25-26 School Year)					
	July	0		January	19
	August	4		February	15
	September	21		March	21
	October	22		April	16
	November	18		May	19

# School Days	Monday	Tuesday	Wednesday	Thursday	Friday
180					
	December	15		June	10

**UNITY PREPARATORY CHARTER SCHOOL OF  
BROOKLYN**

**BROOKLYN, NEW YORK**

**AUDITED FINANCIAL STATEMENTS**

**REPORT REQUIRED BY  
GOVERNMENT AUDITING STANDARDS**

**AND**

**INDEPENDENT AUDITOR'S REPORTS**

**JUNE 30, 2025**

**(With Comparative Totals for 2024)**



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BUSINESS  
ADVISORS  
AND CPAS

## INDEPENDENT AUDITOR'S REPORT

Board of Trustees  
Unity Preparatory Charter School of Brooklyn

### **Report on the Audit of the Financial Statements**

#### ***Opinion***

We have audited the financial statements of Unity Preparatory Charter School of Brooklyn, which comprise the statement of financial position as of June 30, 2025, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Unity Preparatory Charter School of Brooklyn as of June 30, 2025, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinion***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Unity Preparatory Charter School of Brooklyn and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Unity Preparatory Charter School of Brooklyn's ability to continue as a going concern for one year after the date that the financial statements are available to be issued.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Unity Preparatory Charter School of Brooklyn's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Unity Preparatory Charter School of Brooklyn's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Report on Summarized Comparative Information***

We have previously audited Unity Preparatory Charter School of Brooklyn's June 30, 2024 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 25, 2024. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2024 is consistent, in all material respects, with the audited financial statements from which it has been derived.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 17, 2025 on our consideration of Unity Preparatory Charter School of Brooklyn's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Unity Preparatory Charter School of Brooklyn's internal control over financial reporting and compliance.

*Mengel, Metzger, Bar & Co. LLP*

Rochester, New York  
October 17, 2025



UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2025

(With Comparative Totals for 2024)

<u>ASSETS</u>	June 30,	
	<u>2025</u>	<u>2024</u>
<u>CURRENT ASSETS</u>		
Cash and cash equivalents	\$ 3,762,948	\$ 3,567,396
Grants and other receivables	218,700	224,113
Prepaid expenses and other current assets	<u>22,155</u>	<u>84,403</u>
TOTAL CURRENT ASSETS	4,003,803	3,875,912
<u>PROPERTY AND EQUIPMENT, net</u>	484,508	562,495
<u>OTHER ASSETS</u>		
Due from related party	1,923,063	1,956,461
Right-of-use assets - operating	55,252,021	56,298,289
Cash in escrow	<u>100,099</u>	<u>100,080</u>
TOTAL OTHER ASSETS	<u>57,275,183</u>	<u>58,354,830</u>
TOTAL ASSETS	<u>\$ 61,763,494</u>	<u>\$ 62,793,237</u>
<u>LIABILITIES AND NET ASSETS</u>		
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 142,994	\$ 128,357
Due to related party	-	500,000
Accrued payroll and benefits	692,612	495,098
Deferred revenue	51,611	-
Current portion of lease liabilities - operating	<u>21,193</u>	<u>21,690</u>
TOTAL CURRENT LIABILITIES	908,410	1,145,145
<u>OTHER LIABILITIES</u>		
Long-term lease liabilities - operating	<u>58,721,880</u>	<u>57,968,730</u>
TOTAL OTHER LIABILITIES	<u>58,721,880</u>	<u>57,968,730</u>
TOTAL LIABILITIES	59,630,290	59,113,875
<u>NET ASSETS</u>		
Without donor restrictions	2,133,204	3,654,362
With donor restrictions	<u>-</u>	<u>25,000</u>
TOTAL NET ASSETS	<u>2,133,204</u>	<u>3,679,362</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 61,763,494</u>	<u>\$ 62,793,237</u>

The accompanying notes are an integral part of the financial statements.

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2025  
(With Comparative Totals for 2024)

	Year ended June 30,			
	2025		2024	
	Without donor restrictions	With donor restrictions	Total	Total
Operating revenue and support:				
State and local per pupil				
operating revenue	\$ 11,412,152	\$ -	\$ 11,412,152	\$ 12,144,906
NYC DOE Rental Assistance	1,425,900	-	1,425,900	1,508,289
Government grants	539,680	-	539,680	1,086,816
Contributions	117,390	-	117,390	82,541
Interest income	184,897	-	184,897	29,125
Gain on lease termination	-	-	-	1,588,221
Other income	126,418	-	126,418	90,842
In-kind - contributed rent	1,428,437	-	1,428,437	1,512,764
Net assets released from restriction	25,000	(25,000)	-	-
TOTAL OPERATING				
REVENUE AND SUPPORT	15,259,874	(25,000)	15,234,874	18,043,504
Expenses:				
Program:				
Regular education	10,950,059	-	10,950,059	11,740,457
Special education	3,705,663	-	3,705,663	4,086,885
Management and general	1,900,041	-	1,900,041	1,526,492
Fundraising and special events	225,269	-	225,269	185,866
TOTAL EXPENSES	16,781,032	-	16,781,032	17,539,700
CHANGE IN NET ASSETS	(1,521,158)	(25,000)	(1,546,158)	503,804
Net assets at beginning of year	3,654,362	25,000	3,679,362	3,175,558
NET ASSETS AT END OF YEAR	\$ 2,133,204	\$ -	\$ 2,133,204	\$ 3,679,362

The accompanying notes are an integral part of the financial statements.

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2025  
(With Comparative Totals for 2024)

		Year ended June 30,							
		2025							2024
		Program Services			Supporting Services				
No. of Positions		Regular Education	Special Education	Sub-total	Fundraising and special events	Management and general	Sub-total	Total	Total
Personnel services costs:									
Administrative staff personnel	11	\$ 123,126	\$ 74,201	\$ 197,327	\$ 119,048	\$ 971,951	\$ 1,090,999	\$ 1,288,326	\$ 1,047,073
Instructional personnel	64	3,980,168	1,255,833	5,236,001	-	-	-	5,236,001	5,691,170
Non-instructional personnel	19	1,550,916	589,207	2,140,123	-	-	-	2,140,123	2,680,570
Total salaries and wages	94	5,654,210	1,919,241	7,573,451	119,048	971,951	1,090,999	8,664,450	9,418,813
Fringe benefits and payroll taxes		1,009,814	342,768	1,352,582	21,261	173,586	194,847	1,547,429	1,666,994
Retirement expenses		58,374	19,814	78,188	1,229	10,034	11,263	89,451	127,644
Accounting / audit services		-	-	-	-	43,773	43,773	43,773	55,078
Other purchased / professional / consulting services		120,333	38,967	159,300	880	25,132	26,012	185,312	75,809
Building and land rent / lease		2,375,474	806,320	3,181,794	50,015	408,341	458,356	3,640,150	3,500,986
In-kind - contributed rent		932,164	316,409	1,248,573	19,626	160,238	179,864	1,428,437	1,512,764
Repairs and maintenance		6,878	2,335	9,213	145	1,182	1,327	10,540	-
Insurance		88,717	30,113	118,830	1,868	15,250	17,118	135,948	117,625
Supplies and materials		226,570	73,183	299,753	6,051	6,106	12,157	311,910	345,710
Student transportation services		158,720	50,080	208,800	-	-	-	208,800	198,340
Non-capitalized equipment / furnishings		4,665	1,544	6,209	64	522	586	6,795	3,559
Staff development		19,138	6,039	25,177	-	42,436	42,436	67,613	84,342
Marketing / recruitment		63,557	20,312	83,869	227	1,855	2,082	85,951	37,749
Technology		111,782	37,943	149,725	2,354	19,215	21,569	171,294	163,460
Office expense		34,671	11,768	46,439	730	5,960	6,690	53,129	58,423
Depreciation and amortization		79,612	27,023	106,635	1,676	13,685	15,361	121,996	159,682
Other		5,380	1,804	7,184	95	775	870	8,054	12,722
		\$ 10,950,059	\$ 3,705,663	\$ 14,655,722	\$ 225,269	\$ 1,900,041	\$ 2,125,310	\$ 16,781,032	\$ 17,539,700

The accompanying notes are an integral part of the financial statements.

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2025  
(With Comparative Totals for 2024)

	<u>Year ended June 30,</u>	
	<u>2025</u>	<u>2024</u>
<u>CASH FLOWS - OPERATING ACTIVITIES</u>		
Change in net assets	\$ (1,546,158)	\$ 503,804
Adjustments to reconcile change in net assets to net cash provided from operating activities:		
Depreciation and amortization	121,996	159,682
Gain on lease termination	-	(1,588,221)
Changes in certain assets and liabilities affecting operations:		
Grants and other receivables	5,413	936,278
Prepaid expenses and other current assets	62,248	39,316
Accounts payable and accrued expenses	14,637	7,093
Accrued payroll and benefits	197,514	(12,598)
Deferred revenue	51,611	(17,445)
Operating lease liabilities, net of right-of-use assets	<u>1,798,921</u>	<u>1,709,191</u>
NET CASH PROVIDED FROM OPERATING ACTIVITIES	706,182	1,737,100
<u>CASH FLOWS - INVESTING ACTIVITIES</u>		
Purchases of property and equipment	(44,009)	(148,635)
Security deposit	-	225,402
Due to related party	(500,000)	500,000
Due from related party	<u>33,398</u>	<u>592,962</u>
NET CASH (USED FOR) PROVIDED FROM INVESTING ACTIVITIES	<u>(510,611)</u>	<u>1,169,729</u>
NET INCREASE IN CASH AND CASH EQUIVALENTS AND RESTRICTED CASH	195,571	2,906,829
Cash and cash equivalents and restricted cash at beginning of year	<u>3,667,476</u>	<u>760,647</u>
CASH AND CASH EQUIVALENTS AND RESTRICTED CASH AT END OF YEAR	<u>\$ 3,863,047</u>	<u>\$ 3,667,476</u>

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

STATEMENT OF CASH FLOWS, Cont'd

YEAR ENDED JUNE 30, 2025  
(With Comparative Totals for 2024)

	<u>Year ended June 30,</u>	
	<u>2025</u>	<u>2024</u>
Reconciliation of cash and cash equivalents and restricted cash reported reported within the statement of financial position that sum to the total amounts shown in the statement of cash flows:		
Cash and cash equivalents	\$ 3,762,948	\$ 3,567,396
Cash in escrow	<u>100,099</u>	<u>100,080</u>
	<u>\$ 3,863,047</u>	<u>\$ 3,667,476</u>
 <u>NON-CASH OPERATING AND INVESTING ACTIVITIES</u>		
In-kind - contributed rent	<u>\$ 1,428,437</u>	<u>\$ 1,512,764</u>
Right-of-use assets obtained in exchange for operating lease liabilities	<u>\$ -</u>	<u>\$ 57,078,549</u>

The accompanying notes are an integral part of the financial statements.

# UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2025

(With Comparative Totals for 2024)

### NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### The Charter School

Unity Preparatory Charter School of Brooklyn (the “Charter School”) is an educational corporation that operates as a charter school in Brooklyn, New York. On November 5, 2012 the Board of Regents of the University of the State of New York granted the Charter School a provisional charter valid for a term of five years and renewable upon expiration. On March 12, 2018, the Board of Regents of the University of the State of New York extended the provisional charter, and any amendment thereto, for a term of five years through June 30, 2023. On May 4, 2023, the Board of Regents of the University of the State of New York extended the provisional charter, and any amendment thereto, for a term of four years through June 30, 2027.

#### Classification of net assets

To ensure observance of limitations and restrictions placed on the use of resources available to the Charter School, the accounts of the Charter School are maintained in accordance with the principles of accounting for not-for-profit organizations. This is the procedure by which resources are classified for reporting purposes into net asset groups, established according to their nature and purpose. Accordingly, all financial transactions have been recorded and reported by net asset group.

The assets, liabilities, activities, and net assets are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

#### *Net Assets Without Donor Restrictions*

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The Board of Trustees has discretionary control to use these in carrying on operations in accordance with the guidelines established by the Charter School.

#### *Net Assets With Donor Restrictions*

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. The Charter School had no net assets with donor restrictions at June 30, 2025 and \$25,000 of net assets with donor restrictions at June 30, 2024.

#### Revenue and support recognition

Revenue from Exchange Transactions: The Charter School recognizes revenue in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, Revenue from Contracts with Customers, as amended. ASU 2014-09 applies to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition.

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2025

(With Comparative Totals for 2024)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

The Charter School records substantially all revenues over time as follows:

State and local per pupil revenue

The Charter School recognizes revenue as educational programming is provided to students throughout the year. The Charter School earns state and local per pupil revenue based on the approved per pupil tuition rate of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil tuition rate and the full-time equivalent student enrollment of the Charter School. Each NYS school district has a fixed per pupil tuition rate which is calculated annually by NYSED in accordance with NYS Education Law. Amounts are billed in advance every other month and payments are typically received in six installments during the year. At the end of each school year, a reconciliation of actual enrollment to billed enrollment is performed and any additional amounts due or excess funds received are agreed upon between the Charter School and the district(s) and are paid or recouped. Additional funding is available for students requiring special education services. The amount of additional funding is dependent upon the length of time and types of services provided by the Charter School to each student, subject to a maximum amount based upon a set rate for each district as calculated by NYSED.

Rental assistance

Facilities rental assistance funding is provided by the New York City Dept of Education (NYCDOE) to qualifying charter schools located in the five boroughs of NYC. In order to receive rental assistance funding, a charter school must have commenced instruction or added grade levels in the 2014-15 school year or thereafter, and go through a space request process with the NYCDOE. If NYCDOE is not able to provide adequate space, the charter school can become eligible for rental assistance. Rental assistance is calculated as the lesser of 30% of the per-pupil tuition rate for NYC times the number of students enrolled, or actual total rental costs. As rental assistance is based on the number of students enrolled, revenue is recognized throughout the year as educational programming is provided to students.

The following table summarizes contract balances at their respective statement of financial position dates:

		June 30,	
	2025	2024	2023
Grants and other receivables	\$ 5,249	\$ 14,605	\$ 2,700
Deferred revenue	-	-	17,445

Contributions

The Charter School recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

Contributions and unconditional promises to give are recorded as revenue in the appropriate class of net assets depending on the existence of any donor restrictions. A contribution that is received and expended in the same period for a specific purpose is classified as revenue without donor restrictions.

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2025

(With Comparative Totals for 2024)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

All donor-restricted contributions are reported as increases in net assets with donor restrictions depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities and changes in net assets as net assets released from restrictions.

Grant revenue

Some of the Charter School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Charter School has incurred expenditures in compliance with specific contract or grant provisions. Certain grants are subject to audit and retroactive adjustments by its funders. Any changes resulting from these audits are recognized in the year they become known. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants receivable in the accompanying statement of financial position. Amounts received prior to incurring qualifying expenditures are reported as deferred revenue in the accompanying statement of financial position and amounted to \$51,611 at June 30, 2025. There was no deferred revenue at June 30, 2024. The Charter School has not received any cost-reimbursement grants that have not been recognized as of June 30, 2025 because qualifying expenditures have not yet been incurred.

Cash and cash equivalents

Cash and cash equivalent balances are maintained at financial institutions located in New York and are insured by the FDIC up to \$250,000 at each institution. The Charter School considers all highly liquid instruments purchased with a maturity of three months or less to be cash equivalents. Cash equivalents consist of money market accounts and the NYS Investment Pool disclosed below. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash and cash equivalents.

The Charter School purchased shares of the NYLAF-MAX series fund (the "Fund"). NYLAF provides local governments (schools and municipal entities) multiple investment programs, in accordance with Article 5-G of the New York General Municipal Law, as amended, and Article 3-A of the General Municipal Law (Chapter 623 of the Laws of 1998). NYLAF has maintained Standard and Poor's (S&P) highest credit rating since inception. The Fund provides daily liquidity, has a NAV of \$1.00 and can be withdrawn at any time. Since the investments are highly liquid, they are considered to be cash equivalents.

Total investments of the cooperative as of June 30, 2025 was \$1,412,451,541, which consisted of \$107,200,000 in repurchase agreements, \$1,012,277,578 in U.S. Treasury Securities, \$148,559 in FDIC insured deposits and \$292,825,404 in collateralized bank deposits, with various interest rates and due dates.

Total investments of the cooperative as of June 30, 2024 was \$1,493,175,455, which consisted of \$323,000,000 in repurchase agreements, \$647,644,671 in U.S. Treasury Securities, \$136,109 in FDIC insured deposits and \$522,394,675 in collateralized bank deposits, with various interest rates and due dates.

The amounts included in cash and cash equivalents from this cooperative investment pool was approximately \$3,299,000 and \$3,199,000 at June 30, 2025 and 2024, respectively.



UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2025  
(With Comparative Totals for 2024)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Cash in escrow

The Charter School maintains cash in an escrow account in accordance with the terms of its charter agreement. The amount in escrow as of June 30, 2025 and 2024 was \$100,099 and \$100,080, respectively.

Grants and other receivables

At each fiscal year end, the Charter School evaluates the need for an expected allowance for credit losses for all outstanding balances that fall under ASU 2014-09. As necessary, the allowance for credit losses is updated at fiscal year end to reflect any changes in credit risk since the receivable was initially recorded. The allowance for credit losses is calculated on a pooled basis where similar risk characteristics exist.

The Charter School uses historical loss data as a starting point to estimate expected credit losses, given consistent revenue sources since its inception. There were no write-offs for the years ended June 30, 2025 and 2024.

Property and equipment

Property and equipment are recorded at cost. Depreciation and amortization are computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from three to fifteen years. Leasehold improvements are amortized over the lesser of their useful lives or the remaining lease term.

Major renewals and betterments are capitalized, while repairs and maintenance are charged to operations as incurred. Upon sale or retirement, the related cost and allowances for depreciation are removed from the accounts and the related gain or loss is reflected in operations.

Deferred revenue

The Charter School records grant revenue as deferred revenue until it is expended for the purpose of the grant, at which time it is recognized as revenue.

Leases

The Charter School leases the school facility and various office equipment and determines if an arrangement is a lease at inception. Operating leases are included in operating lease right-of-use (ROU) assets, current liabilities, and other liabilities on the accompanying statement of financial position.

ROU assets represent the Charter School's right to use an underlying asset for the lease term and lease liabilities represent the obligation to make lease payments arising from the lease. Operating lease ROU assets and liabilities are recognized at commencement date based on the present value of lease payments over the lease term. As most of the leases do not provide an implicit rate, the Charter School uses a risk-free rate based on the information available at commencement date in determining the present value of lease payments. The operating lease ROU asset also includes any lease payments made and excludes lease incentives. The lease terms may include options to extend or terminate the lease when it is reasonably certain that the Charter School will exercise that option. Lease expense for operating lease payments is recognized on a straight-line basis over the lease term.

The Charter School's lease agreements do not contain any material residual value guarantees or material restrictive covenants.

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2025

(With Comparative Totals for 2024)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

In evaluating contracts to determine if they qualify as a lease, the Charter School considers factors such as if the Charter School has obtained substantially all of the rights to the underlying asset through exclusivity, if the Charter School can direct the use of the asset by making decisions about how and for what purpose the asset will be used and if the lessor has substantive substitution rights. This evaluation may require significant judgment.

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income.

The Charter School files tax returns in various jurisdictions and is subject to potential examination by taxing authorities. The Charter School's current and prior three years tax returns remain subject to review by taxing authorities. Management of the Charter School believes it has no material uncertain tax positions and, accordingly, it has not recognized any liability for unrecognized tax benefits.

Contributed services

The Charter School receives contributed services from volunteers to serve on the Board of Trustees. The Charter School received transportation services, food supplies and services and certain office equipment from the local district. The Charter School was unable to determine a value for these services.

Marketing costs

The Charter School expenses marketing costs as they are incurred. Total marketing and recruiting costs were \$85,951 and \$37,749 for the years ended June 30, 2025 and 2024, respectively.

Other purchased/professional/consulting services

Other purchased/professional/consulting services is made up of expenses related to financial management services as well as professional service expenses related to extra curricular activities of students such as clubs and athletics.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Comparatives for year ended June 30, 2024

The financial statements include certain prior year summarized comparative information in total but not by net asset or functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the year ended June 30, 2024, from which the summarized information was derived.

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2025  
(With Comparative Totals for 2024)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 17, 2025, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted.

NOTE B: LIQUIDITY AND AVAILABILITY

The Charter School regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Charter School's main source of liquidity is its cash and cash equivalent accounts.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Charter School considers all expenditures related to its ongoing activities of teaching, and public service as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Charter School operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources. Refer to the statement of cash flows which identifies the sources and uses of the Charter School's cash.

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following:

	<u>June 30,</u>	
	<u>2025</u>	<u>2024</u>
Cash and cash equivalents	\$ 3,762,948	\$ 3,567,396
Grants and other receivables	<u>218,700</u>	<u>224,113</u>
Total financial assets available within one year	3,981,648	3,791,509
Less:		
Amounts unavailable for general expenditures within one year due to:		
Restricted by donors with purpose restrictions:	<u>-</u>	<u>(25,000)</u>
Total financial assets available to management for general expenditures within one year	<u>\$ 3,981,648</u>	<u>\$ 3,766,509</u>

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2025  
(With Comparative Totals for 2024)

NOTE C: NET ASSETS

Net assets without donor restrictions are as follows:

	June 30,	
	2025	2024
Undesignated	\$ 1,648,696	\$ 3,091,867
Invested in property and equipment	484,508	562,495
	<u>\$ 2,133,204</u>	<u>\$ 3,654,362</u>

Net assets with donor restrictions are as follows

	June 30,	
	2025	2024
Upgrade to middle school stage	<u>\$ -</u>	<u>\$ 25,000</u>

NOTE D: PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

	June 30,	
	2025	2024
Furniture and fixtures	\$ 219,888	\$ 219,888
Computers and equipment	1,176,587	1,132,578
Leasehold improvements	501,964	501,964
Website	9,700	9,700
	<u>1,908,139</u>	<u>1,864,130</u>
Less accumulated depreciation and amortization	<u>1,423,631</u>	<u>1,301,635</u>
	<u>\$ 484,508</u>	<u>\$ 562,495</u>

Total depreciation and amortization expense was \$121,996 and \$159,682 for the years ended June 30, 2025 and 2024, respectively.

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2025

(With Comparative Totals for 2024)

NOTE E: LEASES

The Charter School has operating leases for a school facility and office equipment.

During August 2018, the Charter School entered into a sublease agreement with a related party, Friends of Northwest Brooklyn, for property located at 584 Driggs Avenue, Brooklyn, NY, commencing on the date on which the landlord's work is substantially completed, which was August 29, 2018. The thirty-five year lease through August 2053, called for rent based on a fixed rent schedule provided in the sublease agreement, as well as annual escalation clauses, and any costs, expenses or other sums required to be paid under the sublease agreement. Rent paid under the terms of this agreement was approximately \$120,000 the year ended June 30, 2024.

Effective July 31, 2023, the facility sublease was terminated and the security deposit was returned to the Charter School. A gain on termination of lease was recognized of \$1,588,221 for the year ended June 30, 2024. A new lease agreement was signed with a single member LLC of the Organization (see Note I) through June 30, 2071. The lease calls for rent based on a fixed rent schedule provided in the lease agreement, monthly rental payments of approximately \$135,000, as well as annual escalation clauses, and any costs, expenses or other sums required to be paid under the lease agreement. Rent paid under the terms of this agreement was approximately \$1,615,000 and \$1,437,000 for the years ended June 30, 2025 and 2024, respectively.

The Charter School leases office equipment with various remaining lease terms ranging from one to three years. A summary of lease right-of-use assets and liabilities are as follows:

<u>Statement of Financial Position Classification</u>		<u>June 30,</u>	
		<u>2025</u>	<u>2024</u>
<u>Assets</u>			
Operating Leases	Other assets	<u>\$ 55,252,021</u>	<u>\$ 56,298,289</u>
<u>Liabilities</u>			
Operating Leases	Current liabilities	\$ 21,193	\$ 21,690
Operating Leases	Other liabilities	<u>58,721,880</u>	<u>57,968,730</u>
		<u>\$ 58,743,073</u>	<u>\$ 57,990,420</u>

The components of lease expenses were as follows:

<u>Year ended June 30,</u>	
<u>2025</u>	<u>2024</u>
Operating lease cost	\$ 3,438,047      \$ 3,292,742

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2025  
(With Comparative Totals for 2024)

NOTE E: LEASES, Cont'd

As of June 30, 2025, minimum payments due for lease liabilities for future years are as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2026	\$ 1,686,245
2027	1,733,128
2028	1,773,624
2029	1,817,822
2030	1,872,357
Thereafter	<u>151,704,428</u>
Total lease payments	160,587,604
Less: Interest	<u>(101,844,531)</u>
Present value of lease liabilities	<u>\$ 58,743,073</u>

Supplemental information:

	<u>Year ended June 30,</u>	
	<u>2025</u>	<u>2024</u>
Cash paid for amounts included in the measurement of lease liabilities:		
Operating cash flows paid for operating leases	\$ 1,639,127	\$ 1,452,445
Right-of-use assets obtained in exchange for new lease liabilities (non-cash):		
Operating leases	\$ -	\$ 57,078,549
Weighted-average remaining lease term:		
Operating leases	46 years	47 years
Weighted-average discount rate:		
Operating leases	4.11%	4.11%

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2025

(With Comparative Totals for 2024)

NOTE F: SCHOOL FACILITY

In August 2021, the Charter School entered into a license agreement with the former landlord of the school facility. The purpose of the agreement is to obtain a license with respect to a certain portion of the property for installation of portable trailers for use as temporary classrooms and administrative offices. The terms of the agreement require annual payments of \$120,000 through August 2026.

The Charter School has entered into a verbal agreement with the New York City Department of Education for dedicated and shared space at P.S. 044 Marcus Garvey, a New York City Public School located at 432 Monroe Street, 3<sup>rd</sup> Floor, Brooklyn, New York and utilizes approximately 20,500 square feet at no charge. Pursuant to the terms of the Agreement, the Charter School shall not pay for the use of the shared facility. In valuing the contributed space in the school building, the Charter School estimated the fair value of \$1,428,437 and \$1,512,764 for the years ending June 30, 2025 and 2024, respectively, on the basis of financial information provided to the Charter School under the New York City School Rental Assistance Program. There were no associated donor restrictions with the contributed facility.

See the table below for program utilization:

<u>Program or Supporting Service</u>	<u>Year ended June 30,</u>	
	<u>2025</u>	<u>2024</u>
Regular education	\$ 932,164	\$ 1,015,346
Special education	316,409	354,665
Management and general	160,238	127,165
Fundraising and special events	19,626	15,588
	<u>\$ 1,428,437</u>	<u>\$ 1,512,764</u>

NOTE G: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE H: CONCENTRATIONS

At June 30, 2025 and 2024, approximately 85% and 95%, respectively, of grants and other receivables relate to certain grants and per-pupil funding due from New York State Department of Education.

During the years ended June 30, 2025 and 2024, approximately 75% and 67% of total operating revenue and support came from per-pupil funding provided by New York State, respectively. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students are located.

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2025  
(With Comparative Totals for 2024)

NOTE I: RELATED PARTY TRANSACTIONS

The Charter School is related to Friends of Northwest Brooklyn (the "Organization") through common management. There were no donations granted from the Organization during the years ended June 30, 2025 and 2024.

During August of 2018, the Charter School entered into a sublease agreement with the Organization for property located at 584 Driggs Avenue, Brooklyn, NY, as described in Note E. The lease signed between the Organization and a third party on June 29, 2018 was guaranteed by the Charter School. Effective July 31, 2023, this lease was terminated when the Organization purchased the property at 584 Driggs Avenue through its wholly-owned LLC, 584 Driggs FONB, LLC..

The Organization issued bonds to purchase the property. The Charter School is the guarantor of the bonds. The aggregate principal balance of the bonds at June 30, 2025 was approximately \$23,170,000. At June 30, 2025, the maximum potential amount of future payments (undiscounted) the guarantor could be required to make under the guarantee was approximately \$56,156,000. The Charter School fully expects the bonds payable will be repaid by the Organization in accordance with its terms. In connection with the bond agreement, the Charter School must comply with certain covenants. For the year ended June 30, 2025, the Charter School was in compliance with the covenants.

On July 31, 2023, the Charter School entered into a lease agreement with 584 Driggs FONB, LLC (a wholly owned LLC of the Organization) through 2071. See Note E.

During the years ended June 30, 2025 and 2024, the Charter School paid certain facility-related costs on behalf of the Organization. At June 30, 2025 and 2024, \$1,923,063 and \$1,956,461, respectively, was due to the Charter School from the Organization for these costs and donations and is included in the accompanying statement of financial position.

On June 24, 2024, the Charter School entered into a loan agreement with the Organization for \$500,000 with interest at the Federal Funds Target Rate (effective rate of 5.25% at June 30, 2024). The loan was repaid in full in July 2024.

The facts exclude the Charter School from the provisions of accounting principles generally accepted in the United States of America which would otherwise require consolidation with the Organization.

NOTE J: RETIREMENT PLAN

Effective August 1, 2014, the Charter School began sponsoring a 403(b) retirement plan (the "Plan") for its employees. The Plan was amended effective March 29, 2022. All full-time employees of the Charter School are eligible to participate in the Plan. The Charter School has the opportunity to make a discretionary contribution to the Plan for employees who have achieved one year of service. Employees are fully vested in the employer contribution after three years. The Charter School contributed \$89,451 and \$127,644 in the years ended June 30 2025 and 2024, respectively.



UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2025

(With Comparative Totals for 2024)

NOTE K: FUNCTIONAL EXPENSES

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. All expenses that are allocated to more than one program or supporting function are allocated on the basis of estimates of time and effort.

**UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN**

**REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS**



BUSINESS  
ADVISORS  
AND CPAS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Trustees  
Unity Preparatory Charter School of Brooklyn

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Unity Preparatory Charter School of Brooklyn, which comprise the statement of financial position as of June 30, 2025, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 17, 2025.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Unity Preparatory Charter School of Brooklyn's internal control over financial reporting (internal control) as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Unity Preparatory Charter School of Brooklyn's internal control. Accordingly, we do not express an opinion on the effectiveness of Unity Preparatory Charter School of Brooklyn's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Unity Preparatory Charter School of Brooklyn's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Mengel, Metzger, Barw & Co. LLP*

Rochester, New York  
October 17, 2025



JPMorgan Chase Bank, N.A.  
P O Box 182051  
Columbus, OH 43218 - 2051

May 31, 2025 through June 30, 2025

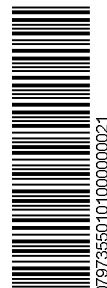
Account Number: **000003839135515**

### CUSTOMER SERVICE INFORMATION

Web site: **www.Chase.com**  
Service Center: **1-877-425-8100**  
Para Espanol: **1-888-622-4273**  
International Calls: **1-713-262-1679**  
We accept operator relay calls

00797355 DRE 802 219 18225 NNNNNNNNNN 1 000000000 64 0000

UNITY PREPARATORY CHARTER SCHOOL  
OF BROOKLYN  
432 MONROE ST FL 3  
BROOKLYN NY 11221-1111



### SAVINGS SUMMARY

Chase Business Premier Savings

	INSTANCES	AMOUNT
<b>Beginning Balance</b>		<b>\$100,097.77</b>
Deposits and Additions	1	1.68
<b>Ending Balance</b>	<b>1</b>	<b>\$100,099.45</b>
Annual Percentage Yield Earned This Period		0.02%
Interest Paid This Period		\$1.68
Interest Paid Year-to-Date		\$9.79

Your monthly service fee was waived because you maintained an average savings balance of \$25,000 or more during the statement period.

### TRANSACTION DETAIL

DATE	DESCRIPTION	AMOUNT	BALANCE
	<b>Beginning Balance</b>		<b>\$100,097.77</b>
06/30	Interest Payment	1.68	100,099.45
	<b>Ending Balance</b>		<b>\$100,099.45</b>

30 deposited items are provided with your account each month. There is a \$0.40 fee for each additional deposited item.



May 31, 2025 through June 30, 2025  
Account Number: **000003839135515**

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**IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:**

Call us at 1-866-564-2262 or write us at the address on the front of this statement immediately if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt.

**For personal accounts only:** We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number;
- A description of the error or the transaction you are unsure about, and why you think it is an error or want more information; and
- The amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will provide provisional credit to your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

**For business accounts,** our practice is to follow the procedures described above as detailed in your Deposit Account Agreement or other applicable agreements, but we are not legally required to do so. For example, we require you to notify us no later than 30 days after we sent you the first statement on which the error appeared. We may require you to provide us with a written statement that the disputed transaction was unauthorized. We are also not required to give provisional credit.

**IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC FUNDS TRANSFERS:** Contact us immediately if your statement is incorrect or if you need more information about any non-electronic funds transfers on this statement. For more details, see your Deposit Account Agreement or other applicable agreements that govern your account.

**JPMorgan Chase Bank, N.A. Member FDIC**

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# FDNY

## BUREAU OF FIRE PREVENTION

9 Metro Tech Center, 3rd Floor  
Brooklyn, NY 11201

### FDNY Building Information Profile

BIN: 3062221

BLOCK	LOT	BIN	HOUSE NUMBER	STREET NAME	BOROUGH
02336	1101	3062221	584	DRIGGS AVE	BROOKLYN
02336	1101	3062221	584	DRIGGS AVENUE	BROOKLYN
02336	7502	3062221	584	DRIGGS AVENUE	BROOKLYN

#### Summary

Last BISP Inspection Date: 08/15/2025

Last BISP Inspection Status: Approved

Num of Violation Notices: 6

Num of Violation Order: 3

#### Accounts

##### FPREV Permit Accounts

D.O.	Acct #	Owner Name	Last Insp Date	Last Insp Status
11	30206833	186N6 OWNER LLC	11/05/2021	In Violation
37	94030327	UNITY PREPARTORY CHARTER	08/15/2025	Approved
41	38296349	UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN HIGH SCHOOL CAMPUS	05/08/2025	Issued Progress
50	40093494	UNITY PREP CHARTER	02/28/2020	Approved
50	39321872	UNITY PREP CHARTER	10/02/2019	Approved



# FDNY

## BUREAU OF FIRE PREVENTION

9 Metro Tech Center, 3rd Floor  
Brooklyn, NY 11201

NOV

Owner Name	Summons	Summons Date	Violations
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN HIGH SCHOOL CAMPUS	014161838R	12/19/2024	VC11: FAILED TO MAINTAIN CORRIDORS IN COMPLIANCE WITH (GENERAL MAINTENANCE) REQUIREMENTS VC5: FAILED TO (MAINTAIN/PRODUCE) RECORDS FOR ALARM LOGBOOK AT FIRE COMMAND CENTER. VC5: FAILED TO (MAINTAIN/PRODUCE) RECORDS FOR PORTABLE FIRE EXTINGUISHER AT PREMISES.
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN HIGH SCHOOL CAMPUS	014161839Z	12/19/2024	VC9: FAILED TO PROVIDE ACCESS/EGRESS FREE FROM OBSTRUCTIONS OR IMPEDIMENTS, AND/OR FAILED TO MAINTAIN REQUIRED EGRESS AT \$IDENTIFY CONDITION AND LOCATION\$. VC9: FAILED TO PROVIDE ACCESS/EGRESS FREE FROM OBSTRUCTIONS OR IMPEDIMENTS, AND/OR FAILED TO MAINTAIN REQUIRED EGRESS AT _____.
Unity Prep. Charter School	014137045R	07/25/2024	VC17: FAILED TO OBTAIN AND/OR PRODUCE REQUIRED CERTIFICATE OF FITNESS FOR PLACE OF ASSEMBLY SAFETY PERSONNEL VC17: FAILED TO OBTAIN AND/OR PRODUCE REQUIRED (CERTIFICATE OF FITNESS/CERTIFICATE OF QUALIFICATION FOR (FIRE PROTECTION SYSTEM). VC19: FAILED TO PRODUCE REQUIRED DOCUMENTATION: APPROVAL FROM THE DEPARTMENT OF BUILDINGS
186N6 OWNER,LLC	011739680P	10/05/2021	BF19: BF19:
186 N6 OWNER LLC	011650417R	03/03/2021	: FAILED TO PROVIDE REQUIR AFFIDAVIT/PLANS VC 19:
UNITY PREPARATORY CHARTE	011691627X	07/15/2019	: FAILED TO PROVIDE REQUIR AFFIDAVIT/PLANS VC 19:

### Vio Orders

Violation Order #	Violations	Violation Date
2024-ENFORC-047518-VIOR	ADM-02-01: Failed to provide a Certificate of Occupancy or other authorization or approval issued by the Department of Building or other agency having jurisdiction that the building, structure or premises has been approved to operate as listed in the comments, in violation of FC105.3.9, AC28-103.1 and 28-118.19.	12/19/2024
E629793	PBU-12A: PROV RECORD OF TEST/MAINT OF IFA	01/14/2020
E629795	PBU-27A: PROVIDE FIREPROOF DOOR SELF CLOSING	01/14/2020





# FDNY

## BUREAU OF FIRE PREVENTION

9 Metro Tech Center, 3rd Floor  
Brooklyn, NY 11201

### Coverage Items - 8 Active

Alpha	Account #	Item Code	Item Desc	Qty	Floor	Comments
P	30206833	616	AC/REFRIG>5HP AND/OR ROOF/CEIL	002	0	4-TRANES W/1 COMP CEILING SUSPENDED IN GYM, EUP 301799882 04-20-05 2 MITSUBISHI,1 COMP EA.RF MNTD.
P	30206833	616	AC/REFRIG = TO 5H.P.ROOF/CEIL	004	0	4-TRANES W/1 COMP CEILING SUSPENDED IN GYM, EUP 301799882 04-20-05 2 MITSUBISHI,1 COMP EA.RF MNTD.
B	38296349	810	CHARTER SCHOOL	001	1	SAFETY INSPECTION
B	39321872	592	TPA INSPECTION	001	-1	B00225120 OCC 235 66-32005 \$520 718-682-3725
B	40093494	592	TPA INSPECTION	001	1	B00308550 OCC 235 66-34867 \$520 CHECK # 661519407 PAID BRANDON LOPEZ 718-682-3725
B	94030327	592	GYM/PHYS CULTURAL ESTBLMT	001	1	PA 300698225 OCC 235 718-682-3725
B	94030327	592	Banquet Room / Hall	1	1	PA 300698225 OCC 235 718-682-3725
B	94030327	592	Lecture Hall Or Class Rm	1	1	PA 300698225 OCC 235 718-682-3725

### Fire Alarm Applications

Record ID	Job Description	Work Floors	Occupancy
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### Details

Plan Record ID	Status	Design Professional	License #	Code	Inspection Record	Status
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## DEPARTMENT OF BUILDINGS

BOROUGH OF Brooklyn, THE CITY OF NEW YORKNo. 198865  
Date FEB 2 1968

## CERTIFICATE OF OCCUPANCY

(Standard form adopted by the Board of Standards and Appeals and issued pursuant to Section 646 of the New York Charter, and Sections C26-181.0 to C26-187.0 inclusive Administrative Code 21.3.1 to 21.3.7 Building Code.)

This certificate supersedes C. O. No. \_\_\_\_\_

To the owner or owners of the building or premises:

THIS CERTIFIES that the ~~new~~ altered ~~existing~~ building—premises located at  
**Off & Disp. 581-90 Driggs Avenue, north side of South west of**  
**north 6th Street** Block **2336** Lot **18, 26 & 31**

conforms substantially to the approved plans and specifications, and to the requirements of the building code and all other laws and ordinances, and of the rules and regulations of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; and

CERTIFIES FURTHER that, any provisions of Section 646F of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

N.B. No. Alt. 3018-1951 Construction classification— class 1—first floor  
 Occupancy classification— School Height 3 stories, 40.0 feet  
 Date of completion— const. 1-26-68 Located in unrestricted — Use District  
plumb. 4-28-67  
B Area Height Zone at time of issuance of permit

This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals: (Calendar numbers to be inserted here)

## PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOADS Lbs. per Sq. Ft.	PERSONS ACCOMMODATED			USE
		MALE	FEMALE	TOTAL	
Cellar	on earth	-	-	235	gymnasium, locker room, showers and toilet, stairs
First	60, 100 corr.	-	-	3	upper part of gymnasium, offices, toilets, showers and lockers, storage tickets and stairs
Second	60 Cr 100 corr. 120 Library	-	-	175	classrooms, library, nurse, toilets and stairs
Third	60 Cr 100 corr	-	-	175	classrooms, teachers room, toilet and stairs
TOTAL:- School					

FIRE DEPARTMENT APPROVAL DATED JANUARY 23, 1968 - (Interior fire alarm)

Samuel Pinsker

Borough Superintendent

CERTIFICATE WILL BE NULL AND VOID IF ALTERED IN ANY MANNER OR ADDITIONS ARE MADE THERETO.  
 (Page 1)

# DEPARTMENT OF BUILDINGS

CITY OF NEW YORK

BUREAU OF BUILDINGS

## NO CHANGES OF USE OR OCCUPANCY NOT CONSISTENT WITH THIS CERTIFICATE SHALL BE MADE UNLESS FIRST APPROVED BY THE BOROUGH SUPERINTENDENT

Unless an approval for the same has been obtained from the Borough Superintendent, no change or rearrangement in the structural parts of the building, or affecting the light and ventilation of any part thereof; or in the exit facilities, shall be made; no enlargement, whether by extending on any side or by increasing in height shall be made; nor shall the building be moved from one location or position to another; nor shall there be any reduction or diminution of the area of the lot or plot on which the building is located.

The building or any part thereof shall not be used for any purpose other than that for which it is certified.

The superimposed, uniformly distributed loads, or concentrated loads producing the same stresses in the construction in any story shall not exceed the live loads specified on reverse side; the number of persons of either sex in any story shall not exceed that specified when sex is indicated, nor shall the aggregate number of persons in any story exceed the specified total; and the use to which any story may be put shall be restricted to that fixed by this certificate except as specifically stated.

This certificate does not in any way relieve the owner or owners or any other person or persons in possession or control of the building, or any part thereof from obtaining such other permits, licenses or approvals as may be prescribed by law for the uses or purposes for which the building is designed or intended; nor from obtaining the special certificates required for the use and operation of elevators; nor from the installation of fire alarm systems where required by law; nor from complying with any lawful order for additional fire extinguishing appliances under the discretionary powers of the fire commissioner; nor from complying with any lawful order issued with the object of maintaining the building in a safe or lawful condition; nor from complying with any authorized direction to remove encroachments into a public highway or other public place, whether attached to or part of the building or not.

If this certificate is marked "Temporary", it is applicable only to those parts of the building indicated on its face, and certifies to the legal use and occupancy of only such parts of the building; it is subject to all the provisions and conditions applying to a final or permanent certificate; it is not applicable to any building under the jurisdiction of the Housing Division unless it is also approved and endorsed by them, and it must be replaced by a full certificate at the date of expiration.

If this certificate is for an existing building, erected prior to March 14, 1916, it has been duly inspected and it has been found to have been occupied or arranged to be occupied prior to March 14, 1916, as noted on the reverse side, and that on information and belief, since that date there has been no alteration or conversion to a use that changed its classification as defined in the Building Code, or that would necessitate compliance with some special requirement or with the State Labor Law or any other law or ordinance; that there are no notices of violations or orders pending in the Department of Buildings at this time; that Section 646F of the New York City Charter has been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent, and that, so long as the building is not altered, except by permission of the Borough Superintendent, the existing use and occupancy may be continued.

§ 646 F. No certificate of occupancy shall be issued for any building, structure, enclosure, place or premises wherein containers for combustibles, chemicals, explosives, inflammables and other dangerous substances, articles, compounds or mixtures are stored, or wherein automatic or other fire alarm systems or fire extinguishing equipment are required by law to be or are installed, until the fire commissioner has tested and inspected and has certified his approval in writing of the installation of such containers, systems or equipment to the Borough Superintendent of the borough in which the installation has been made. Such approval shall be recorded on the certificate of occupancy."

Additional copies of this certificate will be furnished to persons having an interest in the building or premises, upon payment of a fee of fifty cents per copy.

(This is not a receipt) - See also Building Code and Regulations