



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: November 19, 2025

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School” or “Unity”), was held on November 19, 2025 commencing at 6:02 p.m., New York time. Four Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at the beginning of the meeting at 584 Driggs Avenue, Brooklyn NY 11211 except as otherwise noted:

Jim Ellsworth

(via videoconference at 88 Lexington Avenue, New York, NY 10016)

Sal Siddiqui

(via videoconference at 565 Putnam Ave, Brooklyn 11221)

Juliana Worrell

(via videoconference at 100 Church Street, New York, NY 10007)

Ram Shankar

(via videoconference at 101 Bedford Avenue, Brooklyn NY 11211)

Also in attendance were Joshua Beauregard, Chris Doscher, Melissa Duphiney, and Kristin Johnson.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission, including back-to-school programming.

Current Headlines

Mr. Beauregard provided updates regarding Unity’s academic and operations programming.

Committee Reports

Ms. Duphiney led a discussion regarding updates from the Student Learning Committee.

Mr. Beauregard led a discussion regarding updates from the Governance Committee.

Ms. Johnson presented updates from the Audit & Finance Committee.

Mr. Beauregard presented updates from the Development Committee.

Minutes of Prior Meeting – October 22, 2025

The Trustees discussed and considered approval of the minutes of the October 22, 2025 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the October 22, 2025 Board meeting minutes be, and hereby are, approved.

Minutes of Prior Meeting – September 25, 2025

The Trustees discussed and considered approval of the minutes of the September 25, 2025 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the September 25, 2025 Board meeting minutes be, and hereby are, approved.

Three-Year Strategic Plan

The Trustees discussed and considered approval of the Three-Year Strategic Plan that was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the Three-Year Strategic Plan be, and hereby is, approved.

Substitute Teacher Services

The Trustees discussed and considered approval of the utilization of Efficient Employment Staffing for external substitute teacher services for the school. The terms of the external substitute teacher services agreement were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard and Chris Doscher be, and they hereby are, authorized to cause the School to incur costs of up to \$60,000 for Efficient Employment Staffing for substitute teacher services.

Updates to Financial Policies & Procedures Manual

The Trustees discussed and considered approval of updates to the Financial Policies & Procedures Manual, the details of which were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the updates to the Financial Policies & Procedures Manual, as presented, be, and hereby are, approved.

Preview of Next Meeting

Mr. Beauregard discussed preliminary details of the upcoming board meeting, scheduled for December 17, 2025.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 7:06 p.m.

Jim Ellsworth, Chair